

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
February 8, 2021**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

**ROLL CALL:** Alvarez (via zoom), DeMeo (via zoom), Nardini (via zoom), Slater, Mayor Hutnick

Absent: Nasisi, O'Dell (arrived 7:03)

Also, in attendance was Robert McBriar, Borough Attorney and Mike Marceau, CFO.

**STATEMENT BY MAYOR:** "Notice requirements of P.L. 1975, Open Public Meeting Act, NJS10:4-6 et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 5, 2020." Notice of this remote meeting has also been published in accordance with N.J.A.C. 5:39-1.1 through 1.7 which establishes standard protocols for remote public meetings governed by OPMA during a Governor-declared state of emergency. Said notice contains instructions and information for (i) accessing remote public meeting using the Zoom web-based platform via internet web address or teleconferencing number, (ii) making or submitting public comments, and (iii) accessing relevant documents, if any, for the public to view.

This meeting was held via zoom/audio. Participation/public access to the meeting was available at <https://us02web.zoom.us/j/89737905357> and entering Meeting ID: 897 3790 5357 or via teleconferencing/audio conferencing using a traditional phone by calling 1-646-876-9923 and entering Meeting ID: 897 3790 5357 followed by the # sign.

Councilwoman Slater moved Councilman Alvarez seconded motion for approval of items on the consent agenda.

**CONSENT AGENDA**

1. Approval of regular meeting minutes from January 25, 2021.
2. Approval of budget meeting minutes from February 3, 2021.
3. Approval of Resolution 19-2021 to redeem third party tax sale certificate 2018-002 for 15 Madison Drive Block 3.04 Lot 16 in the amount of \$228.62 to US Bank as Cust of Actlean Holding.

**Upon Roll call Vote:**

Yeas: Alvarez, DeMeo, Nardini, Slater

Nays: None Absent: Nasisi, O'Dell Abstain None

**ADOPTION ORDINANCE 02-2021**

Councilwoman Slater made a motion to adopt ordinance 02-2021 "AN ORDINANCE OF THE BOROUGH OF OGDENSBURG, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 30 OF THE BOROUGH CODE ENTITLED "LAND DEVELOPMENT" RELATING TO THE BOROUGH'S BC BOROUGH CENTER DISTRICT". Seconded by Councilman Nardini.

**Prior to final roll call, Mayor Hutnick opened the meeting to the public for any comments regarding ordinance 02-2021.**

No comments were made from the public.

**Prior to final roll call, Mayor Hutnick closed the meeting to the public for any comments regarding ordinance 02-2021.**

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**Upon Roll call Vote:**

Yeas: Alvarez, DeMeo, Nardini, O'Dell, Slater  
Nays: None Absent: Nasisi Abstain None

**INTRODUCTION ORDINANCE 04-2021**

Councilwoman Slater made a motion to introduce an ordinance 04-2021 entitled "AN ORDINANCE AMENDING CHAPTER 2, ARTICLE III, SECTIONS 2-19.16 OF THE CODE OF THE BOROUGH OF OGDENSBURG ENTITLED "REQUIREMENTS AND FEES FOR OFFICERS PERFORMING QUASI-PUBLIC POLICE SERVICES". Seconded by Councilman Nardini.

**Public hearing will be held February 22, 2021.**

**Upon Roll call Vote:**

Yeas: Alvarez, DeMeo, Nardini, O'Dell, Slater  
Nays: None Absent: Nasisi Abstain None

**OLD BUSINESS**

Playground safety – No update

Borough Property/subdivision/sales – No update.

Paper Road (Orchard Street) – Mr. McBriar commented he did get some information he has to review and get back to the Council.

First Aid Squad – Mayor Hutnick commented as you know the first aid squad has folded we are in the process of transferring their building to become town property. Which they are very close to doing right now we are up to the oil tank and oil tank removal. So, we are going to be making arrangements to remove that oil tank and find out what it looks like when they remove it since it is the original tank in the ground. With that we also have two ambulances that belong to the town that are sitting there fully functional good machines. All first aid emergency, tools, and what ever else is involved with those ambulances have been donated to surrounding squads per the first aid squad. He believed they had kind of an open house and called different squads that wanted to check for supplies and maintenance things they came in the building and cleared out the rigs. We are now left with two ambulances which we are going to donate one after he talks to legal and we are going to utilize the second for now in house for whatever we need it for. Mayor Hutnick asked if anyone had any questions.

Fire Marshall Service – Mayor Hutnick commented we still don't have any updates on this; the County still doesn't want us due to the Pandemic; we are still trying to figure that out the current fire Marshall is on until April.

Bonfire Fire Department – Councilwoman Slater commented this can come off [the agenda]. Councilwoman Slater commented it was a success we had a lot of people up there.

Budget – Mayor Hutnick commented we have our next meeting already scheduled for March 1.

**NEW BUSINESS**

Main Street Zoning Analysis – Ms. Hough explained that was the report from Land Use.

Mayor Hutnick commented this will be tabled to the next meeting.

**PUBLIC SESSION**

Councilwoman Slater moved, Councilwoman O'Dell seconded motion to open the public session of the meeting. All were in favor.

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No one from the public had any comments.

There being no further business from the public, Councilwoman Slater moved, Councilwoman O'Dell seconded motion to close the public session of the meeting. All were in favor.

**EXECUTIVE SESSION**

There was no executive session.

**PAYMENT OF VOUCHERS**

Councilwoman Slater made a motion to review payment of vouchers and review of departmental finance reports. Seconded by Councilman Nardini.

**Upon Roll call Vote:**

Yeas: Alvarez, DeMeo, Nardini, O'Dell, Slater

Nays: None Absent: Nasisi Abstain None

**Current**

<u>DATE</u>	<u>CHEC K #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
2/9/2021	31842	Amazon	39.92
2/9/2021	31843	Associated Appraisal Group, Inc.	750.00
2/9/2021	31844	Atlantic Tomorrows Office	314.36
2/9/2021	31845	Blessing Tree Service, LLC	1,800.00
2/9/2021	31846	CenturyLink	141.84
2/9/2021	31847	Couch Braunsdorf Insurance Group Inc.	2,085.00
2/9/2021	31848	Division of Consumer Affairs	100.00
2/9/2021	31849	Finch Fuel Oil Co., Inc.	606.28
2/9/2021	31850	Garden State Highway Products, Inc.	1,256.00
2/9/2021	31851	Home Depot	62.79
2/9/2021	31852	JCP&L	4,614.31
2/9/2021	31853	Kimberly Cucci	575.84
2/9/2021	31854	Lakeland Auto Parts	65.48
2/9/2021	31855	Lisa's Stone Brook Florist LLC	125.00
2/9/2021	31856	Morton Salt, Inc.	6,084.26
2/9/2021	31857	New Jersey Herald	265.30
2/9/2021	31858	Nielsen Ford, Inc.	85.54
2/9/2021	31859	Ogdensburg Board of Education	212,734.00
2/9/2021	31860	Public Works Assoc. of NJ	75.00
2/9/2021	31861	ReadyRefresh	1.99
2/9/2021	31862	Schenck Price Smith & King LLP	2,436.54
2/9/2021	31863	Statewide Insurance Fund	27,744.75
2/9/2021	31864	Statewide Insurance Fund	11,037.25
2/9/2021	31865	Sussex County Treasurer	269,473.04
2/9/2021	31866	Sussex County Treasurer	19,343.47
2/9/2021	31867	Sussex County Treasurer	1,108.79
2/9/2021	31868	Sussex County Treasurer	2.19
2/9/2021	31869	Sussex County Treasurer	29.21
2/9/2021	31870	Sussex County Treasurer	405.28
2/9/2021	31871	Training Unlimited, LLC	50.00
2/9/2021	31872	US Postal Service	245.00
2/9/2021	31873	Van Cleef Engineering Assoc. LLC	447.50

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2/9/2021	31874	Verizon Wireless	121.38
2/9/2021	31875	W.B. Mason Co., Inc.	40.67
2/9/2021	31876	Walkill Valley Regional H.S.	96,663.92
			=====
			660,931.90

**Admin Trust**

<u>DATE</u>	<u>CHEC K #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
2/9/2021	2173	US Bank As Cust For Actlien Holding	228.62
			=====
			228.62

**Developers Escrow**

<u>DATE</u>	<u>CHEC K #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
2/9/2021	2094	Van Cleef Engineering Assoc. LLC	559.00
			=====
			559.00

**Grant Fund**

<u>DATE</u>	<u>CHEC K #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
2/9/2021	31877	Van Cleef Engineering Assoc. LLC	628.00
			=====
			628.00

**Unemployment Trust**

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
2/9/2021	117	State of NJ Division of Employer Ac	171.09
2/9/2021	118	State of NJ Division of Employer Ac	358.04
			=====
			529.13

**Water Op**

<u>DATE</u>	<u>CHEC K #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
2/9/202	1	Genserve, LLC	254.63
2/9/202	1	New Jersey Water Association	400.00
2/9/202	1	One Call Concepts, Inc.	12.87
2/9/202	1	Solinst Canada Ltd.	150.67
2/9/202	1	State of New Jersey-PWT	111.32
			=====

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929.49

There being no further business, Councilwoman Slater moved, Councilwoman O'Dell seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 7:09p.m.

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Robin Hough, Borough Clerk

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George P. Hutnick, Mayor