

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
June 8, 2020**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

**ROLL CALL:** Alvarez (via zoom), Nardini, Nasisi (via zoom), O'Dell, Slater, Mayor Hutnick

Absent: Cruz

Also, in attendance was Robert McBriar, Borough Attorney (via zoom), Chief Gordon and Rob Lawler, Water department.

**STATEMENT BY MAYOR:** "Notice requirements of P.L. 1975, Open Public Meeting Act, NJS10:4- et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 3, 2020."

Councilman Nardini moved Councilwoman O'Dell seconded motion for approval of items on the consent agenda.

**CONSENT AGENDA**

1. Approval of regular meeting minutes from May 26, 2020.
2. Approval of Resolution 50-2020 authorizing the agreement for cleaning service with Chelbus Cleaning Co. Inc.
3. Approval of Resolution 51-2020 to hire lifeguards for the 2020 swim season.
4. Accept for filing letter dated May 21, 2020 from Franklin Borough Mayor to Governor Murphy.
5. Accept for filing letter dated May 22, 2020 from Stanhope Mayor and Council to Governor Murphy.
6. Accept for filing letter from George B. Harper, Mayor Sandyston Township, to elected officials.

**Upon Roll call Vote:**

Yeas: Alvarez, Nardini, Nasisi, O'Dell, Slater (abstain #1)

Nays: None Absent: Cruz Abstain None

**Resolution 50-2020**

**WHEREAS**, the Borough of Ogdensburg requested quotes for cleans services of Borough Hall; and

**WHEREAS**, the Borough has reviewed the quotes received and would like to enter into an agreement with Chelbus Cleaning Services Co., Inc. with the total cost of the cleaning service to be \$238.00 per month for Borough Hall and \$205.00 per month for the Police Department payable on the first of the month; and

**WHEREAS**, the quote states this price is subject to a price adjustment at each year anniversary.

**NOW, THEREFORE BE IT RESOLVED**, the Borough of Ogdensburg Mayor and Council authorizes the Mayor to sign the agreement between the Borough and Chelbus Cleaning Services Co. Inc. at the cost for cleaning services of \$238.00 monthly for Borough Hall and \$205.00 per month for the Police Department for the period of one year.

**Resolution 51-2020**

**BE IT HEREBY RESOLVED** by the Mayor and Common Council of the Borough of Ogdensburg that the following persons be hired for the 2020 swim season pending certification:

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**Lifeguards**

Emma McGuire – Co-Head Lifeguard	\$13.00
Grace Panzarella	\$12.00
Hannah Panzarella	\$12.00

**Borough Swim Lessons**

Boro Swim Lessons will be held the July 6<sup>th</sup> – 10<sup>th</sup> and July 13<sup>th</sup> – 17<sup>th</sup>  
The lessons will be performed by the life guards.

**OLD BUSINESS**

Building/Grounds Differentiations – Councilman Nasisi commented nothing new.

Salt Shed Roof – Councilman Nasisi commented if everyone is in agreeance he thinks we should move forward now that everything has started to open up. Councilman Nasisi commented he is trying to get comparable but he is not getting any responses; he will discuss with Kim if everyone is ok with that or do you think we should wait until we a little closer to the winter time. Councilman Nasisi commented he doesn't think we should wait any more we should just get it done. We have the one quote of \$7,500.00; that number we have had for awhile now he is trying to get comparables and explained.

Mayor Hutnick commented Mike our CFO has just indicated we have the money allocated for that; he would proceed if everyone is ok with that get it done sooner rather than later before it becomes a major issue. Mayor Hutnick commented you are good to go.

Mr. McBriar commented he will work with Robin and get the appropriate resolution for that.

NJDOT Grant Applications – Mayor Hutnick commented he has nothing on the grants yet, he has to work with Mike Vreeland.

Heater's Pond Discussion – Councilwoman O'Dell commented we did open on the 30<sup>th</sup> [May] officially we have hired five lifeguards we have two head guards. The lake is open daily ten to six. There is nothing else going on except for needing a sign no fishing in the kiddy area and explained a situation. Councilwoman O'Dell commented she has two invoices for the electric box on the one side and the under-water cable to get power out to the pavilion.

Mayor Hutnick commented the pavilion one is the one he is questioning. How do we keep that cable safe and secure once the cable comes out of the ground and up to that building?

There was a discussion on the safety of the cable out of the water part, how to secure the cable from damage, we have to figure out the liability, the lights in the panel being changed to a switch and an additional plug.

Mayor Hutnick commented we just need an answer on the security part.

Historical Building Oil Tank – Councilman Nasisi commented we have the ball rolling, once we get the purchase req. in place we can call and schedule. Once we get that done and get the approval we will get in touch with Morville and drop it from the insurance. Councilman Nasisi commented he wants to confirm with Morville that is the last one; other than the ones for DPW and the Police which are diesel and fuel. Councilman Nasisi commented we wants to double check on those and get an idea on each of those. It is possible in the near future we will have to [work on those] to make sure they are in compliance and are insurable and explained.

Borough Hall Hours due to Covid-19 – Mayor Hutnick commented we have put Borough Hall hours for employees back to normal mostly because the employees that were in a couple days and out a couple days are falling behind on their work and asked if they could come in. We are still closed to the public.

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Councilwoman Slater asked do you want to close early July 2<sup>nd</sup>. The fourth is a Saturday.

Mayor Hutnick commented close early July 2<sup>nd</sup> at 1:00PM.

Mayor Hutnick commented he is not sure what is going to happen with Ogdensburg Day this year, he would like to do the fireworks in the same spot.

Councilman Nasisi commented he thinks if we are going to secure anything with a deposit we should probably make sure it is refundable based on Governors orders.

Mayor Hutnick commented he will reach out to the company we have been using and ask them their availability for September.

There was a discussion on having fireworks.

**NEW BUSINESS**

Tank Inspection – Councilman Nardini commented he wanted to bring up the idea of inspecting the water tanks. Rob Lawler, water operator was present for the discussion in case the Council had any questions.

Councilman Nardini commented there are two companies that can-do inspection and cleaning for us at a minimum one is offering to just do the inspection the drop in the tank a robot they can inspect it and look for any issues. Then schedule another time if there needs any repairs. Neither tank has been inspected in either Rob and Chris tenure. Councilman Nardini explained how they would clean out the tanks, if there is sentiment in there, the different options and the costs of those options.

Councilman Nardini commented one of the companies doesn't want to do it unless we find the plans to show how the tank is divided because if they send in the robot and there are four or five chambers if that little thing gets stuck then we are buying the unit to replace it.

There was a discussion on the age of the tanks, when they were installed and language in the Master Plan.

Truck sign on Corkhill – Mayor Hutnick commented he is receiving phone calls about trucks being escorted backwards out of the tunnel area. Mayor Hutnick suggest to increase the signage to make it larger so it can be seen.

Mayor Hutnick commented we have trucks that are coming down Corkhill and they get stuck in there [the tunnel] they don't read the sign.

Chief Gordon explained where the signs are now. The problem is we need to stop them before they get down [there]. There is a sign by Kennedy Ave.

Councilwoman Slater commented they are not supposed to be on Kennedy either.

Mayor Hutnick commented let's look at replacing the signs on Kennedy and the signs on Corkhill by Kennedy and making them larger.

Mayor Hutnick asked do we have an ordinance preventing the truck from going in the tunnel.

Chief Gordon commented we have the 4-ton ordinance but that sign was taken down a few years ago.

Mayor Hutnick commented people are starting to get property damage down there because they are backing into the driveways so it is more than just back them up from the tunnel. We have

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residents down there that are starting to complain that this is going on and showed him the damage that has been done to their properties.

Mayor Hutnick asked if you could raise our fines. Chief Gordon commented the is a Robert question.

Mayor Hutnick asked Mr. McBriar can we raise the fee cost for writing a ticket for these trucks; in other words, if it is a fifty-dollar ticket can we make it a two hundred and fifty dollar [ticket].

Mr. McBriar commented he will check if it is an ordinance thing to see what possibility we have.

Chief Gordon commented the biggest thing is safety.

Planet Networks, Inc. –

Robert Boyle, from Planet Network was present via zoom.

Mr. McBriar commented Planet Network has requested municipal consent to locate fiber optic facility within the right a way under the law requires the Borough to grant Municipal Consent. Mr. McBriar commented Mr. Boyle is the CEO and is here to provide a brief overview and perhaps answer any questions that the Council has.

Mr. Boyle gave a brief overview of the nature of the request. Mr. Boyle commented his company has been in business since 1994 we are based in Newton, we operate nation wide and explained we have been building out fiber within Sussex County for the past two years, it was very slow to get started and they trimmed the cost down and explained. We are building out in Byram, Frankford now and Franklin, we will probably come through from Franklin and go through the town.

Mayor Hutnick asked what is the process to run the lines through and how do the people connect.

Mr. Boyle commented 99% of the time they run on existing telephone poles it is very rare we drop our own poles. Sometimes we do because if it is a really complicated pole that doesn't have room on it as primary power and secondary power and then explained what they would do. For the most part we run an existing right of way, we usually run above cable and go on the existing poles. Once we bring the fiber in we will come back and run drops to individual houses and businesses. Mr. Boyle explained what is involved if it is a side street they would just have a flagger if they are on a main road have police detail. Mr. Boyle explained what their company is regulated by.

Mayor Hutnick asked Mr. McBriar what is next; they are ok with this.

Mr. McBriar commented he would work with Robin and Mr. Boyle on a resolution for the next meeting and explained.

Mr. McBriar thanked Mr. Boyle for taking the time to explain the process.

2013 Chevrolet Tahoe SSV –

Councilwoman Slater commented the Fire Department has been busy finding a command vehicle. Everyone has copies and there is one they picked out the 2013 Chevrolet Tahoe. It is a little more than the older version however it has less miles and explained what is included. One day this week the guy is supposed to bring the proposals for the fire truck up.

Mayor Hutnick commented we are moving forward with the purchase of a new fire apparatus the equipment that we have is well past its prime; average 20 to 25 years old each. It is time for us to make a purchase the fire department has been working for months putting together a package for every nut and bolt that is involved. We gave them a number that we wanted to stick with and they actually came in under that number by getting more for less.

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Mr. Marceau, CFO commented the fire truck is actually the easy one. We originally talked about purchasing a used vehicle he assumed it would be from another government agency. Which is easy. The problem we are running into here is this dollar amount is above our bid threshold so in theory it is a biddable item. He has messaged the auditor to see what can be done, we are looking into coop's and a new one. This kind of money is not enough for the bank to loan us so we are going to have to roll the fire truck and he spoke to the Chief about a police vehicle that we have been discussing. Mr. Marceau explained he can't find the list of building improvement from Councilman Nasisi to add them to the ordinance. Mr. Marceau explained he is trying to get everything in one ordinance. We are figuring out a way to purchase private over the bid threshold and explained pay to play.

Mr. McBriar explained the process in bidding and pay to play; he would work with Mike to see what options are available.

Chief Gordon commented these companies are just brokers for the fire department selling vehicles. He is just putting it out there for the fire department to sell it with a small commission they make off the vehicle. Would that make a difference.

Mr. Marceau commented he thinks is should and asked Mr. McBriar.

Mr. McBriar commented he agrees he believes the local contract law would apply.

Mayor Hutnick commented we just have to confirm.

Mr. Marceau asked would it matter who the check goes to.

Mr. McBriar commented we assume the broker would be getting a commission on the sale. He would be happy to look at additional information to see what options are available.

There was a discussion on the broker, purchasing directly from the municipality and they pay the broker so we are going Municipality to Municipality.

**PUBLIC SESSION**

Councilman Nardini moved, Councilwoman Slater seconded motion to open the public session of the meeting. All were in favor.

Dave Astor, Superintendent of Ogdensburg Elementary School commented he is very excited to hear that Fiber is coming to Ogdensburg. Secondly, we are hoping to use the Pond on Saturday to have the eighth grade take pictures in the gowns for graduation. A little ceremony each student will be introduced in their gown walk up to get a diploma and a picture taken. Mr. Astor commented he talked to Councilwoman O'Dell and Chief Gordon and they have a plan, we will keep this safe and comply with all of the mandates. It is Saturday after Heaters Pond is closed to the public.

Vera Olesky, Advertiser news asked how many lifeguards are you hiring. Councilwoman O'Dell commented she has hired five.

There being no further business from the public, Councilman Nardini moved, Councilwoman O'Dell seconded motion to close the public session of the meeting. All were in favor.

**EXECUTIVE SESSION**

There was not executive session.

**PAYMENT OF VOUCHERS**

Councilwoman Slater made a motion to review payment of vouchers and departmental finance reports. Seconded by Councilman Nardini.

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**Upon Roll call Vote:**

Yeas: Alvarez, Nardini, Nasisi, O'Dell, Slater

Nays: None Absent: Cruz Abstain None

**Current**

<u>DATE</u>	<u>CHECK</u> #	<u>PAID TO</u>	<u>AMOUNT</u>
6/1/2020	31334	Change Fund	50.00
6/2/2020	31335	Signs Etc LLC	616.00
6/9/2020	31336	Allied Oil	390.47
6/9/2020	31337	Bullseye Calibration of NJ	370.00
6/9/2020	31338	Complete Security Systems, Inc.	24.20
6/9/2020	31339	Elizabethtown Gas	465.11
6/9/2020	31340	JCP&L	1,488.21
6/9/2020	31341	JPMonzo Municipal Consulting, LLC	50.00
6/9/2020	31342	Kuiken Brothers	12.28
6/9/2020	31343	Lafayette Auto Parts	51.26
6/9/2020	31344	Lakeland Auto Parts	78.60
6/9/2020	31345	Leppert Group, LLC	161.64
6/9/2020	31346	Michel Marceau	15.98
6/9/2020	31347	New Jersey Herald	242.04
6/9/2020	31348	NJ E-Z Pass	1.00
6/9/2020	31349	Ogdensburg Board of Education	208,562.83
6/9/2020	31350	Professional Government Educators	95.00
6/9/2020	31351	Quandient Leasing USA, Inc.	174.99
6/9/2020	31352	ReadyRefresh	21.46
6/9/2020	31353	Schenck Price Smith & King LLP	5,806.65
6/9/2020	31354	Staples Business Advantage	126.30
6/9/2020	31355	Township of Wantage	3,268.25
6/9/2020	31356	Van Cleef Engineering Assoc. LLC	1,895.00
6/9/2020	31357	Verizon Wireless	122.58
6/9/2020	31358	W.B. Mason Co., Inc.	76.88
6/9/2020	31359	Wallkill Valley Regional H.S.	102,172.00
6/9/2020	31360	Wielkotz & Company, LLC	280.00
			=====
			326,618.73

**Water Op**

<u>DATE</u>	<u>CHECK</u> #	<u>PAID TO</u>	<u>AMOUNT</u>
6/9/2020	5010	JCP&L	1,674.99
6/9/2020	5011	One Call Concepts, Inc.	20.02
6/9/2020	5012	Quandient Leasing USA, Inc.	25.00
6/9/2020	5013	Water Environment Federation	117.00
			=====
			1,837.01

**Grant Fund**

<u>DATE</u>	<u>CHECK</u> #	<u>PAID TO</u>	<u>AMOUNT</u>
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	Sussex County Municipal		
6/9/2020	31361	Utility	473.20
			=====
			473.20

**Dog Fund**

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
6/9/2020	238	NJ Dept of Health & Senior Service	2.40
			=====
			2.40

**Admin Trust**

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
6/9/2020	2166	Liaison Services Incorporated	793.75
			=====
			793.75

There being no further business, Councilwoman Slater moved, Councilman Nardini seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 7:58p.m.

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Robin Hough, Borough Clerk

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George P. Hutnick, Mayor