

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
February 24, 2020**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

ROLL CALL: Alvarez, Cruz, Nardini, Nasisi, O'Dell, Slater, Mayor Hutnick

Also in attendance was Robert McBriar, Borough Attorney.

STATEMENT BY MAYOR: "Notice requirements of P.L. 1975, Open Public Meeting Act, NJS10:4- et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 3, 2020."

Councilman Nasisi moved Councilman Nardini seconded motion for approval of items on the consent agenda.

CONSENT AGENDA

1. Approval of regular meeting minutes from February 10, 2020.
2. Approval of Resolution 24-2020 authoring the execution of a shared service agreement with the Sussex County Municipal Utilities Authority (SCMUA) for provisions of Certified Recycling Professional (CRO) services to certify and submit the borough of Ogdensburg's 2019 Recycling Tonnage Report to the New Jersey Department of Environmental Protection.
3. Approval of Resolution 25-2020 authorizing the assignment of Ferraioli, Wielkotz, Cerullo & Cuva, P.A. Auditing Service Contract to Wielkotz & Company, LLC.
4. Approval of Resolution 26-2020 authorizing the appointments of a primary and secondary Human Resource Officer.
5. Approval of a tricky tray application from Ogdensburg Fire Department to be held at the Ogdensburg Fire House on March 28, 2020 from 6:00PM to 11:00PM.
6. Approval of a on premise 50/50 application from Ogdensburg Fire Department to be held at the Ogdensburg Fire House on March 28, 2020 from 6:00PM to 11:00PM.
7. Accept for filing the Land Use Board Annual Report for 2019.
8. Accept for filing the Township of Sparta Ordinance 20-04.
9. Accept for filing letter received February 10, 2020 to Mayor and Council members from NJ Department of Environmental Protection Re: Compliance Evaluation and Assistance Inspection Ogdensburg Water Dept.

Upon Roll call Vote:

Yeas: Alvarez, Cruz, Nardini, Nasisi, O'Dell, Slater

Nays: None Absent: None Abstain None

OLD BUSINESS

Employee Handbook- Mr. McBriar commented one of things that we have been considering with the employee manual is introducing the uniform domestic violence policy which was adopted this evening. We will be adding that to the draft to review. Mr. McBriar commented he is still trying to meet with the CFO to finish some final comments on the handbook. Those are the things we anticipate to do this week or next week.

Building/Grounds Differentiations – Councilman Nasisi commented nothing new just moving forward; he doesn't have anything yet to report.

Salt Shed Roof – Councilman Nasisi. Nothing new to report.

FOHP Town Wide Garage Sale – Councilwoman O'Dell commented this can come off [the agenda].

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NEW BUSINESS

Clean Communities clean up day- Mayor Hutnick asked if Donna put an explanation as to what she wanted him to go over. Mayor Hutnick referred to the email Donna sent regarding clean communities clean up day. Mayor Hutnick commented this is brought to us from Donna, in the Health Department and read the email she sent. In regards to using some of the clean community's money she would like to plan a volunteer cleanup up of the pond, parks and playgrounds. This could be planned for May 16th with a rain date of May 23rd. Mayor Hutnick explained the plan for the cleanup. Mayor Hutnick thinks it is a good idea; if everybody is good with this we will give the green light to move forward with this. Mayor Hutnick commented we approve it.

Pond Opening Day – Councilwoman O'Dell commented she was wondering if we can open on Memorial Day like we used to and be open weekends until school gets out. Also, change the hours from 10:00am to 6:00pm. Councilwoman O'Dell commented she is working on the ad for the newspaper for the lifeguards.

Councilwoman Slater commented the only thing is getting the lifeguards to be available at that time.

Councilwoman O'Dell commented that is going to be part of the ad.

Councilman Nardini commented he was going to ask if they [lifeguards] could do an extra hour and explained it would be for swim practice. It would only be a couple days a week during the month of July.

Councilwoman O'Dell commented she doesn't see an issue as long as we have the staff. That is going to be part of the ad; to have coverage two guards a day. Mayor Hutnick agreed two guards a day.

Councilwoman O'Dell commented she would like to have the badges being sold at the pond. Her idea is to have the head guard the days she is up there have the cash box with a fifty-dollar kitty handle all the badges so the residents can be up there and get badges as well as here [Borough Hall] to make it a little easier.

Mayor Hutnick commented we are going to have to order more badges this year; last year we ran out which is a good thing.

Councilwoman O'Dell commented she is also going to have a notebook so that the guards can take name and addresses and explained.

Councilwoman Slater commented the only thing with the cash; they have to drop it off every week; that was the problem is it wasn't coming down [to Borough Hall] and explained.

Councilwoman Slater asked do we know when they are going to do maintenance on the water; because that should be getting scheduled now.

There was a discussion on scheduling maintenance for the water and ordering fish.

Friends of Heaters Pond Easter Egg event – Councilwoman O'Dell commented they are going to try and do the get egged event again; we have that scheduled for the Saturday before Easter.

There was a brief discussion on Facility Use and the ball field usage for the season.

PUBLIC SESSION

Councilman Cruz moved, Councilman Nasisi seconded motion to open the public session of the meeting. All were in favor.

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Branden Donegan, Ogdensburg Board of Education, 100 Main Street, commented we sent out a memo to the parents identifying that the traffic on the horseshoe is restricted. Is there any way in expediting an ordinance that can give us a little more control over it.

Mayor Hutnick commented this is already in motion.

Councilwoman Slater commented she spoke to the Chief at the last meeting regarding meeting with Dave [Astor].

Mayor Hutnick commented we will get an ordinance done; get the sign up and they can do what they can do.

Pat Sabourin, Willis Road, Ogdensburg commented she and her husband will be leaving Ogdensburg in a couple of weeks. Mrs. Sabourin asked if it was ok for her to keep on the committees she is on.

Mayor Hutnick commented absolutely; nothing will change except for your location. Everything stays the same.

Mrs. Sabourin commented she really doesn't want to leave, she has been a resident for almost 48 years and explained.

There being no further business from the public, Councilman Nardini moved, Councilman O'Dell seconded motion to close the public session of the meeting. All were in favor.

EXECUTIVE SESSION

There was no executive session.

PAYMENT OF VOUCHERS

Councilman Nasisi made a motion to approve payment of voucher and department finance reports. Seconded by Councilman Nardini.

Upon Roll call Vote:

Yeas: Alvarez, Cruz, Nardini, Nasisi, O'Dell, Slater

Nays: None Absent: None Abstain: None

Current

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
2/25/2020	31132	Amazon	23.90
2/25/2020	31133	Bullseye Calibration of NJ	135.00
2/25/2020	31134	CenturyLink	1,720.60
2/25/2020	31135	Complete Security Systems, Inc.	24.20
2/25/2020	31136	Gramco Business Communications	199.00
2/25/2020	31137	Horizon BC/BS of NJ	1,068.90
2/25/2020	31138	Horizon BC/BS of NJ	361.50
2/25/2020	31139	Horizon BC/BS of NJ	1,796.07
2/25/2020	31140	JCP&L	

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			1,900.31
2/25/2020	31141	Lafayette Auto Parts	25.80
2/25/2020	31142	Lakeland Auto Parts	25.98
2/25/2020	31143	LINA	229.75
2/25/2020	31144	Municipal Capital	119.00
2/25/2020	31145	Neopost USA Inc	17.50
2/25/2020	31146	New Jersey Herald	469.50
2/25/2020	31147	No. Jersey Court Admin. Assoc	30.00
2/25/2020	31148	OES Global, Inc.	1,144.85
2/25/2020	31149	ReadyRefresh	1.99
2/25/2020	31150	Schenck Price Smith & King LLP	7,997.13
2/25/2020	31151	Staples Business Advantage	36.68
2/25/2020	31152	Sussex Co League of Municipalities	100.00
2/25/2020	31153	The Institute for Forensic Psycholo	475.00
2/25/2020	31154	Vital Communications, Inc	181.51
			=====
			18,084.17

General Capital

<u>DATE</u>	<u>CHECK#</u>	<u>PAID TO</u>	<u>AMOUNT</u>
2/12/2020	1123	Journey Contracting Co., Inc.	19,248.00
			=====
			19,248.00

Grant Fund

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
2/25/2020	31155	Michel Marceau	488.00
			=====
			488.00

Payroll

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
2/25/2020	1034	AFLAC	653.56

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653.56

Water Capital

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
2/25/2020	1052	AccentPDIR	1,743.68
			=====
			1,743.68

Water Op

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
2/25/2020	4981	AccentPDIR	4,589.40
		Hank Sanders	
2/25/2020	4982	Inc	2,106.00
2/25/2020	4983	JCP&L	414.33
		Neopost USA	
2/25/2020	4984	Inc	2.50
			=====
			7,112.23

There being no further business, Councilwoman Slater moved, Councilman Nasisi seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 7:20p.m.

Robin Hough, Borough Clerk

George P. Hutnick, Mayor