

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
October 28, 2019**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

ROLL CALL: Alvarez,

Nasisi, O'Dell, Opilla, Slater

Absent: Nardini

Also in attendance was Robert McBriar, Borough Attorney.

STATEMENT BY MAYOR: "Notice requirements of P.L. 1975, Open Public Meeting Act, NJSA10:4- et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 4, 2019."

Councilman Opilla moved Councilwoman Slater seconded motion for approval of items on the consent agenda.

CONSENT AGENDA

1. Approval of regular meeting minutes and executive session minutes from October 16, 2019.
2. Approval of Resolution 83-2019 authorizing use of online auction website, www.govdeals.com through Sourcewell for the sale of surplus personal property no longer needed for public use.
3. Accept for filing table of equalized valuation for Sussex County.
4. Accept for filing letter dated October 11, 2019 from Sussex County Municipal Utilities Authority Re: FY 2020 Proposed Rate Schedule Effective December 1, 2019.
5. Accept for filing Borough of Garwood Resolution 19-271.
6. Accept for filing the Township of Sparta Ordinances 19-17, 19-19 and 19-20.

Upon Roll call Vote:

Yeas: Alvarez, Nasisi, O'Dell, Opilla (abstain #1), Slater (abstain #1)

Nays: None Absent: Nardini Abstain None

Resolution 83-2019

WHEREAS, the Borough of Ogdensburg ("Borough") has determined that the property described on Schedule A ("Property") attached hereto and incorporated herein is no longer needed for public use; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c.30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

WHEREAS, the Borough is a member of Sourcewell (formerly known as NJPA), a cooperative purchasing system that maintains national cooperative purchasing contracts with vendors through which members can make purchases; and

WHEREAS, the Borough intends to utilize the online surplus auction and payment processing services of GovDeals, Inc. having an Internet web address at www.govdeals.com pursuant to Sourcewell Contract No. 041316-GDI; and

WHEREAS, the sales are being conducted pursuant to the State of New Jersey, Division of Local Government Services Local Finance Notice 2008-9; and

WHEREAS, the Borough desires to sell said Property in an "as is" condition and without any express or implied warranties.

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
October 28, 2019**

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Ogdensburg, County of Sussex and State of New Jersey as follows:

1. The Property described on Schedule A is hereby declared surplus property and the Borough is authorized to sell said Property via online auction at www.govdeals.com through agreement by its cooperative agent and the Borough's membership in Sourcewell.
2. The terms and conditions of the agreement entered into by and between the Borough and GovDeals, Inc. are available at www.govdeals.com and in the Borough Clerk's Office.
3. The Borough makes no representations regarding the condition or suitability of the Property and said Property is being auctioned and sold "as is" without warranties, either expressed or implied, and on the condition that that the successful bidders execute a Hold Harmless and Indemnification Agreement in connection with their acceptance and use of the Property.
4. Successful bidders shall be solely responsible for picking up, towing or otherwise removing the Property.
5. The Borough reserves the right to accept or reject any bid submitted.
6. Successful bidders shall pay 12.5% commission on all property auctioned in accordance with the terms and conditions set forth in the agreement with GovDeals, Inc.
7. The Mayor and Borough Clerk are hereby authorized to execute any and all documents necessary to transfer title of the vehicles and equipment to the successful bidder.

OLD BUSINESS

Borough Hall Roof– Councilman Nasisi commented we have gone over the bid specs for the engineer for the Borough roof. The engineer is finalizing all of that; we are going to figure out how long to [accept bids after publication of the notice] about 20 days I think we all agreed on that; then we will have to bring it back at the next meeting.

Steam Boiler for Historical Building – Councilman Nasisi commented nothing else for the steam boiler right now we just were going to go over some other [quotes] we did a motion to approve a quote that we did have. We received another quote Mr. Kibildis just brought it and explained that quote which is higher.

Employee Handbook- Councilwoman Slater commented last Monday, Robin, herself, Mike and Robert met, we went through it, added some more stuff and we are checking on some things so hopefully in December it will be ready for you to look at.

Light Pole Removal – Councilman Nasisi commented let's take the light pole removal off this; we know the new electric isn't going to be done until sometime next year so we can pull this off [the agenda].

Outdoor Lighting – Councilman Nasisi commented nothing new for the lighting it is the same; [remove for now] and we can put this back on next year.

Water/DPW duties/Projects – no update.

Health Insurance – Councilman Opilla commented he thinks we are good with health insurance; open enrollment was this month. Ms. Hough gave Councilman Opilla some paper work on the retiree insurance.

Councilwoman Slater commented we discussed with the employee handbook dental and/or vision plans which would be less to go with the State now. It might be better to get the

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
October 28, 2019**

information on that and with the police contract. For one it would be better for them and cheaper for us and explained.

Councilman Opilla commented the retirees [insurance] are going up 2%; this is due to the mandatory Opioid treatment plan that is part of the coverage this year. There are five retirees but the rates for our current employees actually went down. Councilman Opilla commented he would look into the dental and eye and see if we can add that as well.

Building/Grounds Differentiations – Councilman Nasisi commented he is working on a list and hopefully it will be ready for the next meeting.

NEW BUSINESS

Choose to Reuse – Mayor Hutnick commented this is the NJ Clean Community Counsel and New Jersey Food Counsel have announced Choose to Reuse; Donna would like to order insulated shopping bags for our residents, one per resident with the money from our Clean Community Grants. The bags will be green and printed with “We Choose to Reuse the Borough of Ogdensburg”. Donna says she will go with the cheapest quote received. Mayor Hutnick commented he doesn’t have any problem with this.

Councilman Nasisi commented maybe we should look at the quality, not buy something that is going to break quick.

Police – Mayor Hutnick commented we received a new list; we are moving forward. Basically what is happening is a new list is coming out around February. However, we don’t have to wait as we can still use the current list. Chief Gordon has been told to move forward; this will put us about six months ahead of schedule.

Surplus Property – Mayor Hutnick commented we have surplus vehicles down at DPW that aren’t of any use to us; we will try to sell them off.

Mr. McBriar commented on the consent agenda we have a resolution authorizing the use of Govdeals.com. A number of Municipalities utilize this pursuant to the local finance notice that deals specifically with on line auctions. In this resolution we identified surplus property in schedule A. It is always good practice to have an estimate of fair market value to set a minimum threshold amounts to ensure we are getting a decent return on those items.

There was a discussion on the equipment, if the fire department would want to use anything for a drill and the condition of the equipment.

Mayor Hutnick asked if anyone had anything else for new business.

Councilwoman Slater commented the Christmas Party.

Mayor Hutnick commented he called Mr. Smith today.

Councilwoman Slater commented what dates do you want. Mayor Hutnick commented he told me he was booked so how about a Sunday.

There was a discussion on the date to have the Christmas Party; the party will be Sunday, December 15 at 3:00PM.

Mayor Hutnick commented the drug program that happened this weekend where you turn in your drug medications; Chief Gordon reported 61 pounds of medication was brought in.

PUBLIC SESSION

Councilman Nasisi moved, Councilman Opilla seconded motion to open the public session of the meeting. All were in favor.

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
October 28, 2019**

Vicki Schroder, 60 Center Street, commented the Haunted Mine Tour was a great success it looks like the eighth grade will be going to Boston in the spring. It looks like with all receipts taken out they made about \$9,500.00 dollars. It really was the best year; thank you to the town for your corporation, the Fire Department, First Aid Squad for coming up and the Police Department. It means a lot to have a community event where everybody helps. We have our dates for next year; October 23rd and 24th, 2020.

David Astor, Superintendent of Ogdensburg Elementary School commented as the individual that is setting up the eighth grade trip as a town member community orientated person he thanked everyone for their support of the kids. Mr. Astor thanked the Police Department, the Fire Department; it is great to see the town rally behind an event. The school is the hub of the community and it is partnered with the Sterling Mine Museum which is a phenomenal place; we can't get better support than what the mine has given the school not just with individuals coming out and working with kids, for the donations they have given to the school and just opening up their doors for this trip. For the kids to go to Boston three years in a row and not pay a dime is phenomenal.

Vicki Schroder commented she would also like to thank the Historical Society; they help with the parking.

Mr. Astor commented he is glad the dates are set and he is looking forward to next year.

Councilwoman Slater commented to add for next year Brick and Brew is doing an event Thanksgiving Eve all day to donate to the seventh grade class for Ogdensburg to go towards their trip for next year. That will be this Thanksgiving.

Mr. Astor commented while he was [on Council] he was talking to the Chief about an ordinance for the school; for the police to be able to ticket individuals who are violating the school driving policy for people pulling into the circle because that is a dangerous area. Parents are pulling into the visitors spot because they need to come in for some reason but that is not a path where parents should be driving through to drop their kids off because they are late. They should be using the north or south parking lot. There was a brief discussion on an ordinance for this.

There being no further business from the public, Councilman Opilla moved, Councilwoman O'Dell seconded motion to close the public session of the meeting. All were in favor.

EXECUTIVE SESSION

There was no executive session.

PAYMENT OF VOUCHERS

Councilman Opilla made a motion to approve payment of vouchers and review departmental finance reports. Seconded by Councilwoman Slater.

Upon Roll call Vote:

Yeas: Alvarez, Nasisi, O'Dell, Opilla, Slater
Nays: None Absent: Nardini Abstain: None

Current

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>	<u>REASON</u>
10/29/2019	30842	Alert-All Corporation	390.60	
10/29/2019	30843	Allied Oil	521.71	
10/29/2019	30844	Amazon	2,403.38	

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
October 28, 2019**

10/29/2019	30845	Amazon	248.89
10/29/2019	30846	Bruno Associates, Inc.	3,000.00
10/29/2019	30847	Bullseye Calibration of NJ	950.00
10/29/2019	30848	CenturyLink	1,500.21
10/29/2019	30849	CenturyLink	383.79
10/29/2019	30850	LINA	216.80
10/29/2019	30851	Complete Security Systems, Inc.	24.20
10/29/2019	30852	Danforth's	210.43
10/29/2019	30853	Dover Brake & Clutch Co., Inc	174.13
10/29/2019	30854	Franklin Mutual Insurance Co.	837.00
10/29/2019	30855	Gramco Business Communications	1,045.00
10/29/2019	30856	Horizon BC/BS of NJ	895.00
10/29/2019	30857	Horizon BC/BS of NJ	344.00
10/29/2019	30858	Horizon BC/BS of NJ	1,603.55
10/29/2019	30859	JCP&L	1,633.28
10/29/2019	30860	Lafayette Auto Parts	67.55
10/29/2019	30861	Montague Tool & Supply Co	97.43
10/29/2019	30862	Municipal Capital Finance	119.00
10/29/2019	30863	Ogdensburg Fire Department	4,200.00
10/29/2019	30864	Schenck Price Smith & King LLP	11,462.64
10/29/2019	30865	Staples Business Advantage	441.83
10/29/2019	30866	Staples Business Advantage	100.92
10/29/2019	30867	Sussex County Municipal Clerk Assoc	15.00
10/29/2019	30868	Sussex County Treasurer	278,835.96
10/29/2019	30869	Sussex County Treasurer	20,058.32
10/29/2019	30870	Sussex County Treasurer	1,154.94
10/29/2019	30871	Tire King	2,500.00
10/29/2019	30872	Mr. John	311.80
10/29/2019	30873	Verizon Business	101.77
10/29/2019	30875	Schenck Price Smith & King LLP	11,462.64

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
October 28, 2019**

<u>Voids</u>		347,311.77	
10/29/2019	30864 Schenck Price Smith & King LLP	(11,462.64)	Incorrect GL # PO10362
		=====	
		335,849.13	

Grant Fund

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
10/29/2019	30874	Amazon	70.98
			=====
			70.98

Payroll

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
10/29/2019	1022	AFLAC	627.28
			=====
			627.28

Water Op

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
10/29/2019	4941	Agra Environmental Services	1,800.00
10/29/2019	4942	Harper Haines Fluid Control	10,120.20
10/29/2019	4943	JCP&L	2,278.43
10/29/2019	4944	Staples Business Advantage	8.85
10/29/2019	4945	USA Blue Book	105.88
10/29/2019	4946	Weldon Asphalt	131.18
			=====
			14,444.54

There being no further business, Councilwoman Slater moved, Councilwoman O'Dell seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 7:35p.m.

Robin Hough, Borough Clerk

George P. Hutnick, Mayor