

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
July 22, 2019**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

ROLL CALL: Alvarez, Nardini (via phone), Nasisi, Slater

Absent: O'Dell (Arrived 7:10), Opilla

Also in attendance was Robert McBriar, Borough Attorney.

STATEMENT BY MAYOR: "Notice requirements of P.L. 1975, Open Public Meeting Act, N.J.S.A.10:4- et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 4, 2019."

Councilwoman Slater moved Councilman Nasisi seconded motion for approval of items on the consent agenda.

CONSENT AGENDA

1. Approval of regular meeting minutes from July 8, 2019.
2. Approval of Resolution 61-2019 Chapter 159 2019 Budget.
3. Accept for filing Township of Hardyston note of public hearing amendment to their Master Plan.
4. Accept for filing Borough of Franklin Resolution 2019-71.

Upon Roll call Vote:

Yeas: Alvarez, Nardini, Nasisi, Slater

Nays: None Absent: O'Dell (arrived at 7:10), Opilla Abstain None

Resolution 61-2019

WHEREAS, N.J.S. 40A:87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Ogdensburg, in the County of Sussex, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum of \$80.37 which is now available as a revenue from:

Miscellaneous Revenues -

Special Items of General Revenue Anticipated with Prior Written

Consent of the Director of Local Government Services -

Public and Private Revenues Off-set with Appropriations:

Municipal Alcohol Education/Rehabilitation Program \$80.37

BE IT FURTHER RESOLVED that a like sum of \$80.37 be and the same is hereby appropriated under the caption of:

(A) Operations – Excluded from "CAPS"

Public and Private Programs Offset By Revenues:

Municipal Alcohol Education/Rehabilitation Program \$80.37

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OLD BUSINESS

Borough Hall Roof– Councilman Nasisi commented nothing new on the roof; we are waiting for bid specs from the engineer.

Steam Boiler for Historical Building – Councilman Nasisi explained quotes he is receiving for the boiler.

Crosswalk – Mayor Hutnick commented there is nothing new on the crosswalk.

Ogdensburg Day Update– Mayor Hutnick commented Ogdensburg Day is still moving forward, he has not finalized the sponsor for the fireworks but that will happen shortly.

Fish Stocking at Heaters Pond – Councilman Hutnick commented he spoke to Councilman Opilla today he is still being advised we are going to do half now and half in September that is what the stocker wants to do. We also have an option, he was talking with our CFO and we still have a water grant out there that we can use for different things. Mayor Hutnick commented what he thinks is going to happen we weren't going to be able to do the fish stocking all this year, with the grant money we will shift the weed control so the money that was allocated for weed control will go to the fish and explained how everything will still be covered.

Weed Treatment at Heaters Pond – Mayor Hutnick commented in reading Councilman Opilla email it sounds like they don't want to do the weed treatment until the heat breaks. This should have been done a long time ago.

Employee Handbook- Councilwoman Slater commented no update as of yet; she is still looking (at some proposed changes).

Dog Waste Stations – Councilwoman O'Dell commented we were waiting on the doggie bags to come in so DPW (can up them up). Mayor Hutnick asked when they will be in. Mrs. Paiva, Deputy Clerk advised they are in. Councilwoman O'Dell commented she would text Chris; she gave them the locations already.

Town Garage Sale- Councilwoman O'Dell commented we decided (FOHP) on September 14th it is a Saturday, the time to be decided at this point but something early. We will utilize the school if we can, Michelle is working on that we will give it all to her. We just need a way to get the information out to everybody. There was a discussion on the town garage sale, how to get the word out and checking with the Chief if he has any concerns.

Heaters Pond/improvements/wall/table/friends and family badges/paddle boats – Mr. McBriar commented he forward an email to the Mayor and Councilman Nardini the response from the insurance adjuster and there are some concerns most notable, if the Borough were to proceed in allowing storage of third party property everyone would be required to execute a hold harmless agreement and explained.

Councilman Nasisi commented we have a plan as to what we are going to do up there (Pond Area), we are going to try and put in some semi mature trees maybe something with a 7 inch base maybe we will get some local donations. There was a discussion on tree being put up there, there are some the school planted and the concern for when the trees get bigger.

First Aid and Emergency Services – Mayor Hutnick commented he has been in active discussions with the first aid squad with regards to issues. He is waiting for personnel to get back from vacation to discuss what their needs are as a first aid squad and the town. We are going to pull together to figure out what we can do. They don't have enough people to make calls; it isn't their fault, there aren't enough volunteers.

Expanding Lifeguard Duties – Mayor Hutnick commented we have been receiving complaints that the beaches and the grass are not looking the way there are supposed to be.

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Councilwoman Slater commented it is on their checklist everyday when they open up, so if they are checking it and it isn't being done.

Mayor Hutnick commented there isn't a lot of adult supervision up there they are pretty much on their own.

Councilman Nardini commented on days he goes up there, he went to find the check list and he couldn't find it so he guarantees they are not doing it because it isn't there. Councilman Nardini donated a scooper for the lifeguard which is still in the same spot so they are not using it. They have down time where they can be doing other things.

Councilwoman Slater commented everyday when they open up inside there is a binder that has everything possible she created for them and explained the forms and what the procedure was.

Councilman Nardini commented all he saw was a white binder but he didn't go through it.

Councilwoman Slater commented she emailed everything to Robin and Councilman Opilla [last year].

Mayor Hutnick commented according to the County when they did the inspection they went through the binders.

Councilman Nardini commented a lot of stuff was taken out from what he has seen.

There was a discussion on the life guards, paper work and blue binder at the pond.

Councilwoman O'Dell explained a call she received from one of the lifeguards due to a thunder storm and they didn't know what to do. So she made the call to close the pond.

There was a discussion on when there is a storm at the pond, lack of communication and making changes and having the lifeguards sell badges at the pond which was a problem when it was done in the past. Residents can mail in the form to obtain badges and the Borough can mail them back.

Property Maintenance – Mayor Hutnick commented he has been working with Kevin with regards to a lot of homes in town that are let go but it is now starting to cause issues. Kevin Kervatt [Zoning Officer] is going after these residents, they get one warning and then he will proceed with the process to get this taken care of legally.

NEW BUSINESS

Building Department Hours – Councilman Nasisi commented he happened to run into Leigh who is our former construction official who was pulled out [to another job site]. The construction department was here Tuesday morning and Thursday afternoon for a long time. When Leigh was pulled out of Ogdensburg and put somewhere else for a short period the new person wasn't doing Tuesdays anymore and Thursday he was overbooked. Leigh is happy to be back, we are happy he is back; Leigh is familiar with our town residents. It was requested by Leigh's supervisor that he work Thursday morning and Tuesday Morning.

Mayor Hutnick commented Robin had talked to me about that; Mayor Hutnick commented he thinks it makes more sense in the mornings for the contractors.

Councilman Nasisi commented these guys are with the State and are all over, you can always get them by phone. We will have the same hours as we previously did with them.

Mayor Hutnick commented he is ok with this and explained.

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Mr. McBriar commented to get this in a form of a motion; the motion should be to change the department hours.

There was a discussion on the hours.

Field by the Firehouse – Councilman Nardini commented he has a question and wanted to find out the details on the group that rents that field and how long they actually have it. The point he wants to make is if Fielder’s Choice is renting the field for the year, Wallkill Valley does not have access to that field. Councilman Nardini would like to know what the agreement is, if there is anything in writing to open this up so if they are using the field the majority of the year what we can work out to get Wallkill a night or two.

Councilwoman Slater commented there is no signed agreement yes they do rent the field and are supposed to pay for the clay; however they are not supposed to have it every day. We used to do two practice days and Saturday afternoons. Wallkill did have it two days a week and softball had one day per week. They would all rotate on the weekends whatever Sunday or Saturday mornings, Fielder’s Choice only had it part of the weekend one afternoon or one morning that was it but it wasn’t supposed to be done every day.

Councilman Nardini commented then it was just a scheduling issue we need to find out from them when they actually need it and offer other days to Wallkill.

Councilman Slater commented Wallkill would just have to give us insurance and request when they would want to use it. There was a discussion on the use of the field.

Brian Connolly [representing Wallkill Valley] spoke briefly about the field.

Minimum Wage Increase/lifeguards pay – Mayor Hutnick commented minimum wage was increased recently. There was a discussion on the increase and the budget.

Councilman Nasisi commented he would like to go back to the building department hours; we didn’t have Tuesday activity because it really wasn’t official but they were coming here. The State promised us two days that is what we were told but one of those days was an unofficial day apparently that we didn’t get it until later on. Tuesday mornings is 8:00am to 10:00am; Thursday hours would be 8:00am to 10:30am. Most of the time Leigh is here later.

Mr. McBriar commented it would be appropriate in to have a motion changing or at least establishing the building department hours as Tuesday 8:00am to 10:00am and Thursday 8:00am to 10:30am.

Councilman Nasisi commented but Tuesday’s hours are not official if something comes up and they can’t be here we might get complaints. We don’t really need to address Tuesday’s hours.

Councilman Nasisi made a motion to change the building department hours from Thursday afternoon to Thursday morning from 8:00am to 10:30am. Seconded by Councilwoman Slater.

Upon Roll call Vote:

Yeas: Alvarez, Nardini, Nasisi, O’Dell, Slater

Nays: None Absent: Opilla Abstain: None

PUBLIC SESSION

Councilman Nasisi moved, Councilman Alvarez seconded motion to open the public session of the meeting. All were in favor.

No one from the public stepped forward.

There being no further business from the public, Councilman Nasisi moved, Councilman Alvarez seconded motion to close the public session of the meeting. All were in favor.

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EXECUTIVE SESSION

There was no executive session.

PAYMENT OF VOUCHERS

Councilman Nasisi made a motion to approve payment of vouchers and departmental finance reports. Seconded by Councilman Nardini.

Upon Roll call Vote:

Yeas: Alvarez, Nardini, Nasisi, O'Dell, Slater

Nays: None Absent: Opilla Abstain: None

Current

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
7/11/2019	30629	Michael Nardini	37.31
7/23/2019	30630	Amazon	469.75
7/23/2019	30631	Amazon	229.36
7/23/2019	30632	Aurora Computer Urgent Care LLC	303.00
7/23/2019	30633	Blue Diamond Disposal, Inc.	13,833.33
7/23/2019	30634	Certified Speedometer Service	160.00
7/23/2019	30635	Chelbus Cleaning Company, Inc.	225.00
7/23/2019	30636	County of Passaic Police Academy	1,100.00
7/23/2019	30637	Draeger, Inc.	120.00
7/23/2019	30638	Elizabethtown Gas	168.48
7/23/2019	30639	Gordon, Stephen	33.45
7/23/2019	30640	JCP&L	1,884.57
7/23/2019	30641	Lame, James	278.64
7/23/2019	30642	Party Perfect Rentals, LLC	5,721.88
7/23/2019	30643	Redshaw's Flower Shop	110.00
7/23/2019	30644	Rileighs Outdoor Decor	2,474.66
7/23/2019	30645	Staples Business Advantage	285.41
7/23/2019	30646	The Printing Center Inc	1,220.16
7/23/2019	30647	TRI STATE PAPER & CLEANING SUPPLIES	114.20
7/23/2019	30648	Verizon Wireless	121.30
7/23/2019	30649	Witmer Public Safety Group, Inc.	955.00

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			29,845.50	
7/9/2019	30611	Michael Nardini	(37.31)	=====
			29,808.19	

Grant Fund

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
7/23/2019	30650	Agra Environmental Services	225.00
7/23/2019	30651	Amazon	1,376.94
7/23/2019	30652	Accounting Department Van Cleef Engineering Assoc.	481.41
7/23/2019	30653	LLC	1,581.25
			=====
			3,664.60

Water Op

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
7/23/2019	4907	Amazon	30.30
7/23/2019	4908	AP Certified Testing, LLC	526.90
7/23/2019	4909	JCP&L	167.82
7/23/2019	4910	Staples Business Advantage	6.64
7/23/2019	4911	Treasurer, State of New Jersey Van Cleef Engineering Assoc.	720.00
7/23/2019	4912	LLC	2,991.75
7/23/2019	4913	Water Works Supply Co., Inc.	275.68
			=====
			4,719.09

There being no further business, Councilwoman Slater moved, Councilman Nasisi seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 8:00p.m.

Robin Hough, Borough Clerk

George P. Hutnick, Mayor