

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
July 8, 2019**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

**ROLL CALL:** Alvarez, Nardini, Nasisi, Opilla, Slater, Mayor Hutnick

Absent: O'Dell, (Arrived 7:40PM)

Also in attendance was Robert McBriar, Borough Attorney.

**STATEMENT BY MAYOR:** "Notice requirements of P.L. 1975, Open Public Meeting Act, NJS10:4- et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 4, 2019."

Councilman Opilla moved, Councilman Nardini seconded motion for approval of items on the consent agenda.

**CONSENT AGENDA**

1. Approval of regular meeting minutes from June 24, 2019.
2. Approval of resolution 59-2019 to submit a grant application and execute a grant contract with NJDOT for Improvements to Brooks Flat Road Project.
3. Approval of resolution 60-2019 to submit a grant application and execute a grant contract with NJDOT for Improvements to Passaic Ave. Project.
4. Accept for filing Bruno Associates report for June 2019.
5. Accept for filing Borough of Franklin Ordinance 13-2019.
6. Accept for filing Borough of Franklin resolution 2018-87.

Councilwoman Slater as what are five and six for. Ms. Hough explained they are to accept for filing to show you received their information. Mr. McBriar commented often times it is a policy or a land use thing that notice is required from neighboring municipalities; as Robin has indicated it is more of a CC to Ogdensburg as a courtesy.

**Upon Roll call Vote:**

Yeas: Alvarez, Nardini, Nasisi, Opilla (Abstain #1), Slater

Nays: None Absent: O'Dell Abstain None

**Resolution 59-2019**

**Please see attached to the minutes.**

**Resolution 60-2019**

**Please see attached to the minutes.**

**ADOPTION OF ORDINANCE 12-2019**

Councilman Alvarez made a motion to adopt Ordinance 12-2019" BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF STREETScape IMPROVEMENTS ON PLANT STREET (FROM PASSAIC AVENUE TO BROOKS FLAT ROAD) IN, BY AND FOR THE BOROUGH OF OGDENSBURG, IN THE COUNTY OF SUSSEX, NEW JERSEY, TO APPROPRIATE THE SUM OF \$380,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO APPROPRIATE A STATE GRANT, TO AUTHORIZE THE ISSUANCE OF BONDS ANTICIPATION NOTES IN ANTICIPTION OF THE ISSUANCE OF SUCH BONDS. Seconded by Councilman Opilla.

**Prior to final roll call, Mayor Hutnick opened the meeting to the public for any comments regarding ordinance 12-2019.**

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No one from the public stepped forward.

**Prior to final roll call, Mayor Hutnick closed the meeting to the public for any comments regarding ordinance 12-2019.**

**Upon Roll call Vote:**

Yeas: Alvarez, Nardini, Nasisi, Opilla, Slater

Nays: None Absent: O'Dell (Arrived 7:40PM) Abstain None

**OLD BUSINESS**

Borough Hall Roof– Council Nasisi commented the borough hall roof is going to go out for sealed bids at this point; we are working with the engineer, Robin called the engineer today and they are going to draft up what our advertisement will be and it will be posted as soon as we get it, read through it and make sure the bid specs are what we are looking for. Councilman Nasisi commented he will probably speak to them before they write something to clarify; it is a small building, the design structure and details that are different than the standard.

Steam Boiler for Historical Building – Councilman Nasisi commented instead of replacing the old boiler, we had a gentleman that was going to do it and explained some issue he was having. We are going to get a couple more quotes for that.

Block 30 Lot11.05 Wausau Street Septic Repair – Councilman Nasisi commented Wausau Street is done we have the certificate of approval so we are all set with that.

Crosswalk – Mayor Hutnick commented he received nothing new.

Ogdensburg Day Update– Mayor Hutnick commented we have an interested sponsor for the fireworks once he finalizes that he will let everybody know what the deal is; the final pricing from the two firework vendors. Once he gets the final number Mayor Hutnick will contact the sponsor and see what they want to do and see how much they want to contribute.

Councilwoman Slater asked if there was a map yet for Ogdensburg Day.

Vicki Schroder, 60 Center Street asked about the fishing contest the morning of Ogdensburg Day. There was a discussion on the food vendors, fireworks, donations and being a community event.

Mrs. Schroder commented if you know any businesses in town have them reach out to Robin or herself for vendor information. Mrs. Schroder is working on letters to send out to local businesses. Mrs. Schroder commented she is looking at every half hour on Ogdensburg Day do a demonstration for dance schools, clubs etc. which will be on a first come first serve basis and explained. There was a discussion on getting a stage.

Fish Stocking at Heaters Pond – Councilman Opilla commented everyone should have the quote for the stocking this year; they are waiting for a little more warmer weather to do the stocking so probably not this week but next week. The total is \$3,130. If everyone is ok with this he will call and authorize them to pick them up and set a date.

Hydrant Flushing – Councilwoman Slater commented the hydrant flushing is done.

**Employee Handbook-**

Mr. McBriar commented with the effort to review the Borough handbook he has review the draft with edits, proposed changes from the Clerk, Personnel Commissioner as well as the CFO. Some additional editions he would recommend to include in the draft for consideration an updated discrimination policy which also includes for the New Jersey Pregnant works fairness act. Mr. McBriar is also recommending updating and expanding an AA policy to recognize reasonable combinations that are warranted Also there was a suggestion the Borough make an

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anti- harassment inside discrimination training. A lot of that is available through our insurance carrier; a provision for the use of Borough equipment and supplies as well as an electronic mail and internet access and social media policy. Mr. McBriar commented he will meet with the CFO to go over some of his comments and recommendations. We might have a draft for your consideration at the next meeting.

There was a discussion some changes and the handbook.

Municipal Alliance Update – Mayor Hutnick commented he was informed by Councilwoman O'Dell there are no updates on Municipal Alliance.

Pump House – Councilman Nardini commented if you want we can take this off for now. Councilman Nardini explained some repairs and quotes from Rob. There are some things that need to be done from an electric prospective the guys that were doing work at Borough Hall went up to the pond. Councilman Nardini explained repairs at the pond the electrician will need to do.

Heaters Pond Lifeguard and Swim Building – See above. Councilman Nardini also explained the wall and the masonry work is done. The one door closes nice but the lifeguard door doesn't stay closed.

Garbage bid update –

Mr. McBriar commented as we indicated at the last meeting, we advertised and the bid opening will be in August so there won't be an update until that time.

Dog Waste Stations – Mayor Hutnick commented the dog waste stations are in; no updates as to where they are going; we have a general idea; hopefully they will be in place in the next week or so.

Town Garage Sale- No update.

**NEW BUSINESS**

Heaters Pond/improvements/wall/table/friends and family badges/paddle boats – Councilman Nasisi commented as far as Heaters Pond expansion up there he did contact the Land Use Chairman just to speak to him a little bit about it and explained work to be done. Councilman Nasisi commented we do have our guest badges in place already so we can bring that up if we thought there was a need for any change but they can clearly purchase a guest badge for one dollar per day. We talked about having paddle boats at the pond for residents to use.

Mayor Hutnick commented he had a conversation with the insurance carrier about having kayaks; paddle boats are in line with the same as kayaks. If the Borough is going to provide those things we have to provide brand new boats that are certified and life jackets of multiply sizes; if you have two boats you would have to have four to six certified life jackets. Training is going to have to be done and someone will have to be certified up there and have the responsibility of checking them out, how long they will be and safety inspections on the boats.

There was a discussion on providing boats at the pond, having a place to for residents to store their boats at the pond, liabilities for the Borough and having a hold harmless agreement for storing boats.

First Aid and Emergency Services – Mayor Hutnick commented as we all know our first aid squad just like all of the volunteer services in the State or in this County at least are in dire need of volunteers; Ogdensburg is at the critical level.

Pat Sabourin, Ogdensburg and Honorary First Aid Squad Member commented they won't let me ride anymore they said 42 years was long enough.

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Councilwoman O'Dell arrived approximately 7:40PM.

Mayor Hutnick commented now we just need your knowledge. That is more valuable than riding right now. Mayor Hutnick commented he and Councilwoman O'Dell have been reaching out to all the first aid squad and getting all their opinions. Mayor Hutnick commented we have to find coverage, we have to do something. Mayor Hutnick asked if Councilwoman O'Dell wanted to add anything.

Councilwoman O'Dell commented no.

Expanding Lifeguard Duties – Mayor Hutnick commented he had DPW go up there [to the pond] prior to our inspection last week; they raked the beach, grass, cleaned up everything that needed to be cleaned up; one of the things that was pointed out is that used to be the lifeguard duties. They were asking; we don't mind doing it but they [the lifeguards] are up there anyway. Mayor Hutnick commented one of the things he would like to see is when the lifeguards go up there and nobody is there or when they first arrive rakes the beach.

Councilwoman Slater commented it is on the checklist for them to do.

Property Maintenance – Mayor Hutnick commented he has been receiving an unusual amount of complaints from residents from either abandon homes or people that don't care and the grass is three or four foot tall or abandon vehicles on their properties and so forth. He has taken a list of addresses and passed it over to code enforcement and they are going after and doing their thing and explained.

There was a discussion about the recycling center down by DPW and property maintenance.

**PUBLIC SESSION**

Councilman Alvarez moved, Councilman Nardini seconded motion to open the public session of the meeting. All were in favor.

Vicki Schroder, 60 Center Street, Ogdensburg, asked who do vendors make the checks out to [for Ogdensburg Day].

Mayor Hutnick commented the Borough of Ogdensburg.

Vicki Schroder commented about tables up at the pond and asked if the Borough considered reaching out to wood shop at Wallkill HS to see if Mr. Knap would be willing to make it part of his curriculum towards the end of the year.

There was a discussion on reaching out to Wallkill HS. and to have the students build tables for the pond.

Elliot Honig, Brooks Flat Road, Ogdensburg apologized for being late then asked if the ordinance for Brooks Flat Road can be explained.

Mayor Hutnick commented the ordinance is for Plant Street, and explained the borough is applying for grants for Brooks Flat and Passaic Ave.

There was a discussion on the condition of the roads.

Mr. Honig commented he sees Brooks Flat and Plant Street as the main road that we want everyone that comes in to the Mine is on and they look like garbage. He would like to see something done just for that reason alone.

Mr. Honig also commented on getting natural gas for the rest of the residents in Ogdensburg that were not included in the first round and residents should have not be excluded.

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There was a discussion on Elizabethtown Gas.

There being no further business from the public, Councilman Opilla moved, Councilman Nasisi seconded motion to close the public session of the meeting. All were in favor.

Councilwoman Slater commented she wanted to let everyone know she received notification from Sage that we got denied the grants for the Fire Department and Police Department.

**EXECUTIVE SESSION**

There was no executive session.

**PAYMENT OF VOUCHERS**

Councilman Opilla made a motion to review and pay voucher and review departmental finance reports. Seconded by Councilman Nardini.

**Upon Roll call Vote:**

Yeas: Alvarez, Nardini, Nasisi, O'Dell, Opilla, Slater

Nays: None Absent: None Abstain: None

|          |         |                                     |          | Current |       |
|----------|---------|-------------------------------------|----------|---------|-------|
| DATE     | CHECK # | PAID TO                             | AMOUNT   |         | REASO |
| 7/9/2019 | 30599   | Aaron Septic Service, LLC           | 550.00   |         |       |
| 7/9/2019 | 30600   | Agra Environmental Services         | 75.00    |         |       |
| 7/9/2019 | 30601   | CenturyLink                         | 344.90   |         |       |
| 7/9/2019 | 30602   | Complete Security Systems, Inc.     | 24.20    |         |       |
| 7/9/2019 | 30603   | County of Sussex                    | 375.18   |         |       |
| 7/9/2019 | 30604   | Danziger & Markhoff, LLP            | 2,725.00 |         |       |
| 7/9/2019 | 30605   | Dolan & Dolan Esqs.                 | 291.38   |         |       |
| 7/9/2019 | 30606   | George Hutnick                      | 29.19    |         |       |
| 7/9/2019 | 30607   | Home Depot                          | 217.80   |         |       |
| 7/9/2019 | 30608   | Kimberly Cucci                      | 127.98   |         |       |
| 7/9/2019 | 30609   | Laddey, Clark & Ryan                | 625.00   |         |       |
| 7/9/2019 | 30610   | Lakeland Auto Parts                 | 4.49     |         |       |
| 7/9/2019 | 30611   | Michael Nardini                     | 37.31    |         |       |
| 7/9/2019 | 30612   | Montague Tool & Supply Co           | 299.94   |         |       |
| 7/9/2019 | 30613   | Municipal Clerk's Association of NJ | 100.00   |         |       |
| 7/9/2019 | 30614   | New Jersey Herald                   | 64.80    |         |       |
| 7/9/2019 | 30615   | NJ Advance Media                    | 110.05   |         |       |
| 7/9/2019 | 30616   | NJ Division of Alcoholic            |          |         |       |

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|          |       |                                |            |       |
|----------|-------|--------------------------------|------------|-------|
|          |       | Beverage                       | 12.00      |       |
| 7/9/2019 | 30617 | Ogdensburg Board of Education  | 208,562.83 |       |
| 7/9/2019 | 30618 | ProPay Inc                     | 305.66     |       |
| 7/9/2019 | 30619 | ReadyRefresh                   | 21.46      |       |
| 7/9/2019 | 30620 | Schenck Price Smith & King LLP | 5,466.20   |       |
| 7/9/2019 | 30621 | Sussex County Clerk            | 242.69     |       |
| 7/9/2019 | 30622 | Sussex County Treasurer        | 276,772.01 |       |
| 7/9/2019 | 30623 | Sussex County Treasurer        | 19,952.08  |       |
| 7/9/2019 | 30624 | Sussex County Treasurer        | 1,143.57   |       |
| 7/9/2019 | 30625 | Treasurer, State of NJ         | 125.00     |       |
| 7/9/2019 | 30626 | Mr. John                       | 423.15     |       |
| 7/9/2019 | 30627 | Wallkill Valley Regional H.S.  | 146,208.00 |       |
|          |       | --                             |            | ----- |
|          |       |                                | 665,236.87 |       |
| 7/5/2019 | 30574 | CenturyLink                    | (250.19)   |       |
|          |       |                                |            | ===== |
|          |       |                                | 664,986.68 |       |

**Admin Trust**

| <u>DATE</u> | <u>CHECK #</u> | <u>PAID TO</u> | <u>AMOUNT</u> |
|-------------|----------------|----------------|---------------|
| 7/9/2019    | 2155           | Linda DeVore   | 10.00         |
| 7/9/2019    | 2156           | Nicole Abrunzo | 5.00          |
|             |                |                | =====         |
|             |                |                | 15.00         |

**Developers Escrow**

| <u>DATE</u> | <u>CHECK #</u> | <u>#</u> | <u>PAID TO</u>      | <u>AMOUNT</u> |
|-------------|----------------|----------|---------------------|---------------|
| 7/9/2019    | 2076           | 977      | Dolan & Dolan Esqs. | 194.25        |
|             |                |          |                     | =====         |
|             |                |          |                     | 194.25        |

**Dog Fund**

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|-------------|----------------|------------------------------------|---------------|
| 7/9/2019    | 225            | NJ Dept of Health & Senior Service | 36.00         |
|             |                |                                    | =====         |
|             |                |                                    | 36.00         |
|             |                | <b>Grant Fund</b>                  |               |

| <u>DATE</u> | <u>CHECK #</u> | <u>PAID TO</u>                    | <u>AMOUNT</u> |
|-------------|----------------|-----------------------------------|---------------|
| 7/9/2019    | 30628          | Ogdensburg Recreation Association | 500.00        |
|             |                |                                   | =====         |
|             |                |                                   | 500.00        |
|             |                | <b>Water Op</b>                   |               |

| <u>DATE</u> | <u>CHECK #</u> | <u>PAID TO</u>              | <u>AMOUNT</u> |
|-------------|----------------|-----------------------------|---------------|
| 7/9/2019    | 4902           | Agra Environmental Services | 60.00         |
| 7/9/2019    | 4903           | Jackie Ward                 | 7.02          |
| 7/9/2019    | 4904           | JCP&L                       | 976.01        |
| 7/9/2019    | 4905           | One Call Concepts, Inc.     | 23.12         |
| 7/9/2019    | 4906           | State of New Jersey-PWT     | 90.16         |
|             |                |                             | =====         |
|             |                |                             | 1,156.31      |

There being no further business, Councilwoman Slater moved, Councilman Nasisi seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 8:05p.m.

\_\_\_\_\_  
Robin Hough, Borough Clerk

\_\_\_\_\_  
George P. Hutnick, Mayor