

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
April 8, 2019**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

ROLL CALL: Astor, Nardini, Nasisi, O'Dell, Slater

Absent: Nasisi, (arrived 7:07PM), Opilla,

Also in attendance was Robert McBriar, Borough Attorney.

STATEMENT BY MAYOR: "Notice requirements of P.L. 1975, Open Public Meeting Act, NJS10:4- et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 4, 2019."

APPOINTMENT OF POLICE OFFICER

Mayor Hutnick commented at this point will go through the appointment of our new police officer.

Chief Gordon commented we all know Mr. Wottle, he is going to be our newest police officer, he will be starting the academy on April 22, graduating October, 2019. According to our numbers he is the 19th officer the Borough has had since the conception of the Police Department since 1932.

Chief Stephen Gordon administered the Oath of Office appointing Dennis Wottle as Police Officer to the Borough of Ogdensburg Police Department.

Mayor Hutnick commented on behalf of the town and Council welcome and thank you for your services you are about to perform and I know it will work out just fine for us.

Chief Gordon commented Mayor and Council I thank you for your help in the selection process and giving us the support that we need to keep our department running; hopefully, many years into the future. Our future Officer here Mr. Wottle will be a great asset to the community, he is from Ogdensburg, grew up here, knows a lot of people and also has been on the Fire Department for many years. Mr. Wottle comes with high skills when it comes to emergency situations. Chief Gordon commented he has the upmost confidence he will do the best he can.

Mayor Hutnick commented so do we.

Councilman Nasisi arrived at this time.

Councilman Nardini moved Councilman Astor seconded motion for approval of items on the consent agenda.

CONSENT AGENDA

1. Approval of regular meeting minutes from March 25, 2019.
2. Approval of Resolution 38-2019 to redeem a third party tax sale certificate 2017-003, Block 3.08 Lot 7 10 Adams Dr., in the amount of \$934.78 to US Bank Cust for PC7 First Trust Bank.
3. Approval of Resolution 39-2018 to redeem a third party tax sale certificate 2018-001, Block 3.03 Lot 10, 10 Lincoln Ave, in the amount of \$1,059.53 to Rustic Ridge Holding LLC.
4. Approval of NJ Alcoholic Beverage Control Social Affair Permit from EFO Any Boden, event to be held at the Ogdensburg Fire Department on April 18, 2019 from 6:00pm to 10:00PM.
5. Confirm Mayor's approval of NJ Alcoholic Beverage Control Social Affair Permit from Ogdensburg PTO, event to be held at the Ogdensburg Fire Department on April 13, 2019.

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6. Accept for filing NJ Department of Transportation letter regarding receiving funding from the fiscal year 2019 Municipal Aid Program for the Plant Street Improvement Project in the amount of \$223,000.
7. Accept for filing the Final Equalization table for the County of Sussex from Melissa Rockwell, Sussex County Tax Administrator.
8. Accept for filing March 2019 Grant Report from Bruno Associates, Inc.

Upon Roll call Vote:

Yeas: Astor (Abstain #1), Nardini, Nasisi, O'Dell, Slater (Abstain #1)

Nays: None Absent: Opilla Abstain None

Resolution 38-2019

TO REDEEM THIRD PARTY TAX SALE CERTIFICATE#2017-003

BLOCK 3.08 LOT 7

10 ADAMS DR

WHEREAS, THE TAX COLLECTOR, REGINA FLAMMER HAS ADVISED THAT PAYMENT HAS BEEN RECEIVED IN THE AMOUNT OF \$934.78** (LIEN 434.78 PREMIUM 500.00)

TO REDEEM TAX SALE CERTIFICATE #2017-003

WHEREAS,

US BANK CUST FOR PC7 FIRSTRUST BANK

50 SO 16TH ST -STE 2050

PHILADELPHIA, PA 19102

IS THE HOLDER OF TAX SALE CERTIFICATE #2017-003

AND AS MUCH IS DUE PAYMENT IN THE AMOUNT OF \$934.78

TO REDEEM SAME.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE BOROUGH OF OGDENSBURG, COUNTY OF SUSSEX, STATE OF NEW JERSEY, THAT APPROVAL BE GRANTED TO ISSUE A CHECK IN THE AMOUNT OF \$934.78

TO REDEEM TAX SALE CERTIFICATE #2017-003

REGINA FLAMMER

TAX COLLECTOR

MARCH 5, 2019

Resolution 39-2019

TO REDEEM THIRD PARTY TAX SALE CERTIFICATE#2018-001

BLOCK 3.03 LOT 10

10 LINCOLN AVE

WHEREAS, THE TAX COLLECTOR, REGINA FLAMMER HAS ADVISED THAT PAYMENT HAS BEEN RECEIVED IN THE AMOUNT OF \$1059.53

TO REDEEM TAX SALE CERTIFICATE #2018-001

WHEREAS,

RUSTIC RIDGE HOLDING LLC

60 DEER TRAIL LAKE RD

STOCKHOLM, NJ 07460

IS THE HOLDER OF TAX SALE CERTIFICATE #2018-001

AND AS MUCH IS DUE PAYMENT IN THE AMOUNT OF \$1059.53

TO REDEEM SAME.

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NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE BOROUGH OF OGDENSBURG, COUNTY OF SUSSEX, STATE OF NEW JERSEY, THAT APPROVAL BE GRANTED TO ISSUE A CHECK IN THE AMOUNT OF \$1059.53 TO REDEEM TAX SALE CERTIFICATE # 2018-001

REGINA FLAMMER
TAX COLLECTOR
MARCH 5, 2019

INTRODUCTION OF ORDINANCE 08-2019

Councilman Nardini made a motion to introduce an ordinance 08-2019 entitled “AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATIONS LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A.40A:4-45.14.) Seconded by Councilman Astor.

Public hearing will be held on April 22, 2019

Councilman Astor asked Mike Marceau, CFO to explain the ordinance. Mr. Marceau explained the ordinance. There was a brief discussion.

Upon Roll call Vote:

Yeas: Astor, Nardini, Nasisi, O’Dell, Slater
Nays: None Absent: Opilla Abstain None

RESOLUTION 36-2019

Councilman Nardini made a motion to approve resolution 36-2019 to use a three-year average collection rate for the 2019 budget reserve for uncollected taxes. Seconded by Councilman Nasisi.

WHEREAS, according to N.J.S.A. 40A:4-40et seq., a municipality may utilize a three-year average tax collection rate to calculate a line item appropriation known as Reserve for Uncollected Taxes; and

WHEREAS, prior Borough of Ogdensburg tax collection rates for the calendar years 2018, 2017, and 2016 are 96.84%, 97.01%, and 97.70% respectively; and

WHEREAS, the average of these aforementioned collection rates is 97.18%, however the Borough intends to use a more conservative rate of 9

7.00%.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ogdensburg hereby requests that it utilize a tax collection rate of 97.00% (which is less than the 97.18% allowable rate) when calculating the line item appropriation Reserve for Uncollected Taxes in its calendar year 2019 Municipal Budget.

Upon Roll call Vote:

Yeas: Astor, Nardini, Nasisi, O’Dell, Slater
Nays: None Absent: Opilla Abstain None

INTRODUCTION TO THE CY 2019 MUNICIPAL BUDGET

Councilman Nardini made a motion to adopt resolution 37-2019 introducing the CY 2019 Municipal Budget for the Borough of Ogdensburg.

Public hearing will be held on May 13, 2019.

Seconded by Councilman Astor.

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Upon Roll call Vote:

Yeas: Astor, Nardini, Nasisi, O'Dell, Slater

Nays: None Absent: Opilla Abstain None

OLD BUSINESS

Borough Hall Roof– Councilman Nasisi commented he has two quotes for the roof and explained the quotes to the Council. The one quote Councilman Nasisi commented he has to confirm this includes the Yankee gutters as well. Councilman Nasisi explained the requirements and permits. This includes the main roof; we can assess the lower front porch roof once this is going along we can make a decision. This is something we might want to address at some point.

Councilman Nasisi explained the quotes for the hot water heater repair and steam boiler conversion. The quote is lacking some verbiage and wants him to break it up between the two buildings. Councilman Nasisi commented he left out lining the chimney and that needs to be done; he emailed the gentleman today so hopefully he gets an answer soon. There was a discussion on the quote. Councilman Nasisi explained two quotes for the electric in the Court room and some of the outdoor lighting.

Steam Boiler for Historical Building – See above.

Block 30 Lot11.05 Wausau Street Septic Repair – Councilman Nasisi commented whenever funds are clear we can get over there and start to investigate the system.

Ms. Hough asked Mr. McBriar with Wausau Street Councilman Nasisi is going to donate his time so do we need a resolution that he is donating his time.

Mr. McBriar commented we should formalize something.

Councilman Nasisi commented he will donate his time, his machinery and go there and investigate and explained the work that would need to be done. We would need funds for a pumper and material; unfortunately we just don't know how much it is going to cost to pump it out because we really don't know how many tanks are there. There could be pits that are suppose to leach water out but if they are still filled with water that will need to be pumped out and we are going to need material to fill those tanks and we don't know how many tanks are even there.

Mr. McBriar commented perhaps we can do this in a two step phase; you identify some of those issues the scope just so the Council has a benefit of understanding some of those questions.

Councilman Nasisi commented the only thing that may happen if he is excavating a tank and there is a danger there is a massive fracture in the lid; we will need to section off and put safety fencing around if there are kids around.

There was a discussion on the septic system and repair cost. We will also need permits from the County.

Councilman Astor commented to check with Chris [Ross, DPW Supervisor] to make sure he has enough fencing.

Crosswalk – Councilman Astor commented there is nothing new with the crosswalk.

Blue Diamond- Councilman Astor commented there is nothing new; they are not getting back to us with anything and nothing has changed with our garbage pick-up.

Increase in fees for Zoning Permits and Certificate of Continued Occupancy – Mayor Hutnick commented didn't we do this last time.

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Mr. McBriar commented he is still working the Robin to make sure the entire ordinance is consistent not just inserting the new fees. Mr. McBriar commented Robin had indicated that other fees needed updating. So we will prepare a comprehensive ordinance for the Council to review. Mr. McBriar commented he believes we can have that on for next meeting.

Ms. Hough commented we started the ordinance but then found out there were other fees not in there so we need to check on that.

Federal Migratory Bird Depredation Permit – No update.

Fireman’s baseball and softball field usage – No update

Fish Stocking at Heaters Pond – No update.

Weed Treatment at Heaters Pond – No update.

Ogdensburg Day – Mayor Hutnick asked Vicky Schroder for an update.

Vicky Schroder commented she went back and forth today with party perfect, they have a couple of our favorite attractions that we normally have and explained some of the items. They will be sending over an official quote and will have all of that for the next meeting.

Mayor Hutnick asked Mike Marceau, CFO if we are clear to start writing checks for stuff like this. Mr. Marceau commented yes.

There was a discussion on what to include in Ogdensburg Day, iceless ice skating, prices, PTO having an activity that day, reaching out to the ORA, donations from local businesses, fireworks and different activities for the day.

NEW BUSINESS

Hydrant Flushing – Councilwoman Slater commented she, Councilman Astor met with the Fire Department, Rob Lawler from the water department and Chris Ross and Chris Smith from DPW. We will begin hydrant flushing April 30, the DPW will do one hydrant at a day and the fire department is going to do one at least during drill nights on Monday nights starting April 30.

Mayor Hutnick asked what is the overall time frame from beginning to end.

Councilwoman Slater commented there are 100 hydrants do it depends, if it runs clean for 10 to 15 minutes and they can move on to the next one. We can start putting it on Facebook now that we are going to begin it and Chris is putting a plan together where they are going to start and the street that will go after that. Councilwoman Slater commented we do need a piece of equipment to do this, the purchase will come out of the water department funds and explained. Councilwoman Slater read DPW plan.

There was a discussion on the hydrant flushing.

Councilman Nasisi asked about an email regarding a PTO social affair permit on the consent agenda.

Councilwoman O’Dell asked if they would get their money back since it didn’t go through.

Ms. Hough will call and asked the Division of ABC.

Mayor Hutnick asked for updated information on the spring fling.

Councilwoman O’Dell commented it is moved to the Atlantic Manor and we moved the time to 7:00PM instead of 6:00PM.

Seasonal Employee- Councilwoman Slater commented with Dennis now joining the Police Department and possible another one going out; we talked to Chris about hiring someone to help with all the summer tasks. Chris put together a job description; Robin called Civil Service today

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regarding what we can do. We have to describe the job as a labor 1 they can only do 6 month per year and gave an example.

Ms. Hough commented it is a temporary appointment.

Councilman Astor asked how that would fall with unemployment; we had an issue in the past.

There was a discussion on the temporary employment position and the ad for the position.

Mr. McBriar commented his only comment would be to include a specific reference to the time frame, six months within a twelve month period.

Employee Handbook- Councilwoman Slater commented Robin and I have so much work into the handbook, George has it, Mr. McBriar has it, George and Robert both need to review it. Legal Verbiage whatever needs to be done. Hopefully, we can have that for the next meeting so everyone can look at it and approve it. We made certain modification to some areas where some things didn't make sense. Councilwoman Slater explained some of the changes.

Dog Ordinance for the Pond – Councilwoman O'Dell commented she knows a lot of people would like to take their dogs to the lake. Councilwoman O'Dell commented she would like to bring up her dogs as long as there is something stated they have to clean up after their dogs.

Mayor Hutnick commented we have had this discussion several times.

Councilwoman Slater commented she is ok with it as long as it is not during swimming hours during the summer and we put the little receptacles up there that have the baggies in it.

There was a discussion on allowing dogs at the pond and to try it temporarily.

Mayor Hutnick commented we can check with the clean communities grant to see if there is any money left for the receptacles we can do a temporary ordinance and if people are not cleaning up and the dogs must be leashed then we will reverse the ordinance and not allow dogs at the pond.

There was a discussion on allowing dogs at the pond on a lease and not in the swim area.

Municipal Alliance Update – Councilwoman O'Dell commented we are including the friends of heaters pond to take over some of the events. They are waiting on Nick from the Municipal Alliance at the County for approval. Councilwoman O'Dell commented she spoke to Nelson Alvarez that wants to start a fitness club at the school. He would like to work with the PTO at the school to get a program going. He wants to grow the program and we can incorporate this into the program.

Ogdensburg 5-K Run- Councilwoman O'Dell commented she was in touch with Andy Ball sent him the schools logo he is working on the flyer and the PTO already booked an obstacle course for the finish line for the kids run.

ADDENDUM

Ogdensburg Fire Department Training Dates – Mayor Hutnick commented they are training and keeping up with everything. Monday April 15 the Fire Department will hold their training at the mine for some mine training. July 15 there are going to do and landing course to show everyone how to land on the fields. Mayor Hutnick explained the Mine held a tour basically went ghost hunting; this was basically a sold out event. They will be holding another one.

PUBLIC SESSION

Councilman Astor moved, Councilman Nasisi seconded motion to open the public session of the meeting. All were in favor.

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Liz DelGrosso, 14 Lincoln Ave, Ogdensburg, commented we had spoken. Mayor Hutnick commented yes and I encouraged you to come to a meeting and asked how she was doing so far. Ms. DelGrosso commented so far so good.

Mayor Hutnick commented we have another potential candidate Mr. Cosic. Mayor Hutnick explained to Ms. DelGrosso and Mr. Cosic the meeting are twice a month except for when it is budget time.

Pat Sabourin, Wilson Ave. Ogdensburg asked if anyone was informed when the Easter egg hunt was; it is Saturday, April 13 at noon, up to and including second grade.

There being no further business from the public, Councilman Nardini moved, Councilman Nasisi seconded motion to close the public session of the meeting. All were in favor.

EXECUTIVE SESSION

There was no executive session.

PAYMENT OF VOUCHERS

Councilman Astor made a motion approve payment of vouchers. Seconded by Mr. Nardini.

Upon Roll call Vote:

Yeas: Astor, Nardini, Nasisi, O'Dell, Opilla, Slater

Nays: None Absent: None Abstain: None

Councilman Astor made a motion to pay the bills. Seconded by Councilwoman Slater.

Upon Roll call Vote:

Yeas: Astor, Nardini, Nasisi, O'Dell, Opilla, Slater

Nays: None Absent: None Abstain: None

Current

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>	<u>REASON</u>
3/27/2019	30421	LINA	216.80	
		Arthur J. Gallagher Risk		
4/9/2019	30425	Management	890.00	
4/9/2019	30426	Blue Diamond Disposal, Inc.	13,833.33	
4/9/2019	30427	Clean Life Cleaning Service LLC	300.00	
4/9/2019	30428	Elizabethtown Gas	1,358.54	
4/9/2019	30429	Finch Fuel Oil Co., Inc.	585.76	
4/9/2019	30430	Allied Oil	568.65	
4/9/2019	30431	JCP&L	3,061.78	
4/9/2019	30432	No. Jersey Court Admin. Assoc	55.00	
		Ogdensburg Board of		
4/9/2019	30433	Education	204,473.33	
4/9/2019	30434	ReadyRefresh	17.58	

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4/9/2019	30435	Robin Hough	50.00	
4/9/2019	30436	Scheck Price Smith & King LLP	3,816.38	
4/9/2019	30437	Staples Business Advantage	191.42	
4/9/2019	30438	Struble, Jim Sussex County Municipal Clerk	156.00	
4/9/2019	30439	Assoc Sussex County Municipal Clerk	25.00	
4/9/2019	30440	Assoc	35.00	
4/9/2019	30441	Treasurer, State of NJ	25.00	
4/9/2019	30442	Verizon Business	135.42	
4/9/2019	30443	Verizon Wireless	120.82	
4/9/2019	30444	Wallkill Valley Regional H.S.	99,365.00	
4/9/2019	30445	JCP&L	1,835.98	

			331,116.79	
		**Voided		
4/9/2019	30431	JCP&L	(3,061.78)	Should be two different checks
				=====
			328,055.01	

Admin Trust

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
4/9/2019	2148	Rustic Ridge Holding, LLC US Bank for PC7 Firstrust	1,059.53
4/9/2019	2149	Bank	934.78
			=====
			=
			1,994.31

Dog Fund

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
4/9/2019	222	NJ Dept of Health & Senior Service	19.80
			=====
			19.80

Grant Fund

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<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
3/28/2019	30422	The UPS Store US Postal	946.56
4/4/2019	30423	Service US Postal	151.64
4/4/2019	30424	Service	12.86
=====			
			1,111.06

Water Op			
<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
4/9/2019	4873	Hamburg Plumbing Supply Co	186.50
4/9/2019	4874	Jackie Ward	1.80
4/9/2019	4875	JCP&L	1,448.78
4/9/2019	4876	One Call Concepts, Inc.	21.76
4/9/2019	4877	Staples Business Advantage	10.04
4/9/2019	4878	State of New Jersey-PWT	95.68
=====			
			1,764.56

There being no further business, Councilman Astor moved, Councilwoman Slater seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 8:15p.m.

Robin Hough, Borough Clerk

George P. Hutnick, Mayor