

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
March 25, 2019**

Mayor Hutnick called the meeting to order at 7:05PM.

Mayor Hutnick led the Pledge of Allegiance.

**ROLL CALL:** Nardini, Nasisi, O'Dell, Opilla, Mayor Hutnick

Absent: Astor, Slater

Also in attendance was Robert McBriar, Borough Attorney.

**STATEMENT BY MAYOR:** "Notice requirements of P.L. 1975, Open Public Meeting Act, N.J.S.A.10:4- et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 4, 2019."

Councilman Opilla moved Councilman Nasisi seconded motion for approval of items on the consent agenda.

**CONSENT AGENDA**

1. Approval of regular meeting minutes from March 11, 2019.
2. Approval of Resolution 32-2019 Memorial Day Parade road closing
3. Approval of Resolution 34-2019 change in custodian of petty cash fund.
4. Approval of Resolution 35-2019 establishing a petty cash fund.
5. Accept for filing letter dated March 19, 2019 to Mayor and Council from Michael Blahut re: property 76 Kennedy Ave. Ogdensburg Block 21 Lot 27.
6. Accept for filing Andover Township Resolution 2019-58.
7. Accept for filing Hardyston Township Ordinance 2019-01.

**Upon Roll call Vote:**

Yeas: Nardini, Nasisi, O'Dell, Opilla

Nays: None Absent: Astor, Slater Abstain None

**Resolution 32-2019**

**WHEREAS**, the Borough of Ogdensburg is aware of the Memorial Day Parade to be held on May 27, 2019 from 7:30am to 9:00am; and

**WHEREAS**, a permit from the County of Sussex is required for the closing of Sussex County Route 517 from the Ogdensburg Fire Department to Kennedy Ave on May 27, 2019 from 7:30am to 9:00am.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Ogdensburg do hereby endorse this activity, and respectfully request that the County of Sussex hereby issue the permit.

**Resolution 34-2019**

**WHEREAS**, Monica Goscicki was custodian of the Finance Petty Cash Fund, and

**WHEREAS**, in accordance with N.J.S.A. 40:5-21, the Borough of Ogdensburg is changing custodians to Michel Marceau, and

**WHEREAS**, Michel Marceau is bonded in the amount of \$ 1,000.00 by virtue of a surety bond.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Ogdensburg, County of Sussex hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval

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**Resolution 35-2019**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county or municipality by application and resolution, and,

**WHEREAS**, it is the desire of the Borough of Ogdensburg, County of Sussex to establish such a fund for the Municipal Court Change Fund in the amount of \$100.00 and

**WHEREAS**, the custodian for this fund is Margaret Rodriguez, who is bonded for the amount of \$1,000.00, such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures;

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Ogdensburg hereby authorizes such action and that two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

**RESOLUTION 33-2019**

Councilman Opilla made a motion to adopt resolution 33-2019 authorizing appointment of two (2) Borough Police Officers to the Police Department pursuant to the certified list promulgated by the New Jersey Civil Service Commission. Seconded by Councilman Nardini.

Mayor Hutnick opened to the public for any comments, questions or concerns regarding resolution 33-2019.

No one from the public stepped forward.

Mayor Hutnick closed to the public for any comments, questions or concerns regarding resolution 33-2019.

**Upon Roll call Vote:**

Yeas: Nardini, Nasisi, O'Dell, Opilla

Nays: None Absent: Astor, Slater Abstain None

**Resolution 33-2019**

**WHEREAS**, the Borough of Ogdensburg ("Borough") is a New Jersey Civil Service jurisdiction subject to the New Jersey Civil Service Act, N.J.S.A. 11A:1-1 et seq. (the "Act"); and

**WHEREAS**, the Borough desires to appoint two (2) additional police officers to the Borough Police Department; and

**WHEREAS**, the New Jersey Civil Service Commission promulgated a list of eligible candidates ("Certified List") who have qualified by competitive examination for appointment to the position of Police Officer; and

**WHEREAS**, of the four (4) candidates identified on the Certified List, one (1) candidate declined consideration due to matriculation in college, and one candidate was bypassed due to a recent physical injury which will temporarily prevent the candidate from performing the physical duties required for the police training academy and Police Department for the next several months; and

**WHEREAS**, after having reviewed the applications submitted by eligible candidates, and having conducted interviews and background investigations, the Borough Chief of Police recommends that a conditional offer of employment be made to Mr. Vincent SanFilippo and Mr. Dennis Wottle effective April 8, 2019, subject to satisfactory completion of all other tests and examinations authorized or otherwise required by law; and

**WHEREAS**, Mr. Vincent SanFilippo and Mr. Dennis Wottle will be paid \$30,000 per year in accordance with the Collective Bargaining Agreement; and

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**WHEREAS**, the Borough's Chief Financial Officer has certified that funding is available to hire the above named candidates.

**NOW, THEREFORE, BE IT RESOVLED** by the Borough Council of the Borough of Ogdensburg, County of Sussex and State of New Jersey that Mr. Vincent SanFilippo and Mr. Dennis Wottle are hereby appointed as Police Officers in the Police Department of the Borough of Ogdensburg, effective April 8, 2019, subject to satisfactory completion of all other tests and examinations authorized or otherwise required by law, and subject to final approval by the New Jersey Civil Service Commission.

**ADOPTION OF ORDINANCE 06-2019**

Councilman Nardini made a motion to adopt Ordinance 06-2019 "AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 2, ARTICLE III, SECTION 2-19.16 OF THE CODE OF THE BOROUGH OF OGDENSBURG ENTITLED "REQUIREMENTS AND FEES FOR OFFICERS PERFORMING QUASI-PUBLIC POLICE SERVICES". Seconded by Councilman Opilla.

**Mayor Hutnick opened the meeting to the public for any comments regarding ordinance 06-2019.**

No one from the public stepped forward.

**Mayor Hutnick closed the meeting to the public for any comments regarding ordinance 06-2019.**

**Upon Roll call Vote:**

Yeas: Nardini, Nasisi, O'Dell, Opilla

Nays: None Absent: Astor, Slater Abstain None

**ADOPTION OF ORDINANCE 07-2019**

Councilman Nardini made a motion to adopt Ordinance 07-2019 "AN ORDINANCE APPROPRIATING THE SUM OF \$40,000 CURRENTLY LOCATED WITHIN WATER CAPITAL – CAPITAL IMPROVEMENT FUND." Seconded by Councilman Opilla.

**Mayor Hutnick opened the meeting to the public for any comments regarding ordinance 07-2019.**

No one from the public stepped forward.

**Mayor Hutnick closed the meeting to the public for any comments regarding ordinance 07-2019.**

**Upon Roll call Vote:**

Yeas: Nardini, Nasisi, O'Dell, Opilla

Nays: None Absent: Astor, Slater Abstain None

**OLD BUSINESS**

Borough Hall Roof– Councilman Nasisi commented nothing new other than a call for a little drip in the front office and explained what they think it may be.

Councilman Nasisi commented he is waiting for other quotes to come in for the other stuff to come in so he can resubmit those for the plumbing stuff. Hopefully, he will have them within the next two weeks.

Steam Boiler for Historical Building – No update

Block 30 Lot11.05 Wausau Street Septic Repair – No update

Crosswalk – No update

Blue Diamond- No update

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Radon Awareness – Councilman Nardini commented the radon grant was approved, we did order the kits, they will here within a few weeks then we can start letting people know. If they would like to get tested they will have some free kits.

Budget – Mayor Hutnick referred to Mike Marceau, CFO.

Mr. Marceau commented everyone should have received a packet; basically he spoke to Mr. Ferry, Auditor about some comments and made a couple of adjustments. They are numbered and have an explanation. Mr. Marceau reviewed and explained the adjustments to the Council.

Mayor Hutnick asked where are we with the budget. Mr. Marceau commented if you are ok with the adjustments we will introduce at the next meeting [April 8]. There will be a couple resolutions at that meeting and the adoption will be in the first meeting in May.

Mayor Hutnick commented we are on target then; well done everyone.

Increase in fees for Zoning Permits and Certificate of Continued Occupancy – Mayor Hutnick commented this was discussed at the last meeting to bring up our fees in accordance with everybody else.

Mr. McBriar commented as the Mayor and Council would recall chapter 30 was recently adopted; Robin, Mr. Kervatt and I have been looking into that so whatever fees we are increasing is consistent throughout. We are near completion on that.

Federal Migratory Bird Depredation Permit – Councilman Opilla commented he is still waiting for the permit he put a call into them today just to see where we are at with that. He thinks all the paper work is in so we should have it this week.

Mayor Hutnick asked if the permit carries from year to year or are we done with last years and have to wait for this year.

Councilman Opilla commented he knows it is annual but he doesn't know if that is considered 365 days.

Land Use Hours – Mayor Hutnick commented the Land Use Board wants to increase the hours for Blanche which is desperately needed. Mayor Hutnick spoke with Mr. Kervatt today and he is off and running with the code enforcement that we had discussed earlier and it will increase Blanche's hours more. Mayor Hutnick commented those hours are suppose to be to cover Land Use he doesn't know if that will be enough to cover what he will need. Mayor Hutnick commented there really isn't much going on with Land Use at the moment so she should be able to keep up just fine with what is going on. Mayor Hutnick commented to ask her [Blanche] to look at the schedules of when other people are here and not here and give us an idea of what she wants to do.

There was a discussion on the increase of hours.

**NEW BUSINESS**

2019 Spring Newsletter – Mayor Hutnick commented we all have the 2019 Spring Newsletter in our packets. We have been upgraded and in color and basically whatever else Robin wants to do with it.

Councilman Nardini commented we had one option; the water report there is an option of putting the URL as a bullet in here. If people don't have a computer they can find someone who does. Maybe do this next time.

Ms. Hough commented her concern is for the older people [Senior Citizens] that don't have computers and they can't print it; this can be scanned in and put on the website too.

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Mayor Hutnick commented but if they don't have computers.

Councilman Nardini commented we can have copies here.

Mayor Hutnick commented we are to keep people informed as much as possible which looks like what we are doing; we want to make things as convenient as possible for those that are inconvenienced with not being able to have computers or travel or things of that nature.

Illusion Maker/School Program – Councilman Opilla commented this is from Donna; she did this last year. It is paid for by Clean Communities. There was a discussion on Donna letter regarding the program. Mayor Hutnick read the letter.

Mr. McBriar commented if it is the pleasure of the Mayor and Council to approve that, it would be appropriate to record that as part of the minutes and take a vote on it; authorizing her to go on with that hire. Mr. McBriar commented the motion would be authorize the Clean Communities Coordinator to hire the Illusion Maker for the stated performance.

Councilman Opilla made that motion. Seconded by Councilman Nasisi. All were in favor.

Ogdensburg Day – Mayor Hutnick commented Ogdensburg Day is starting to take shape slowly. A few of us went to the PTO meeting the other night; we brought this up to the PTO what we are doing and extended the invitation to them to join us with their event. If they want to run their event the same day we run our event and make it an even bigger event. They are welcome too. They could also discuss with us to look at some rides and activities if they want to use the same company we are using and explained. If anyone has any thoughts about amusements the company we are thinking of using is party perfect.com and you can see all their amusements.

Mayor Hutnick commented the date for Ogdensburg Day is September 7<sup>th</sup> with a rain date is September 8<sup>th</sup>. Currently the committee is made up of Vicky Schroder, Councilman Nardini and Councilwoman O'Dell and there are volunteers coming forward that would like to participate.

Fireman's baseball and softball field usage – Councilman Opilla commented the baseball and softball fields are pretty much set for the spring and into the summer. Fielder's Choice is coming back as they have for the last few years and Walkill Valley Softball will be there as well. We are going to get some clay delivered in the next couple weeks to re-clay the fields. We will probably do a second treatment toward the end of the summer.

Fish Stocking at Heaters Pond – Councilman Opilla commented he spoke to the fish hatchery today; to put together a list of options. Councilman Opilla commented they are going to send him a formal quote so hopefully he will have that for the next meeting and explained the types of fish they are looking to put back into the pond. Hopefully we should be able to do this by mid May.

Weed Treatment at Heaters Pond – Councilman Opilla commented we neglected this last year because of the level of the pond had been dropped we wanted to see what was going on there. We did have some vegetation growth in the front by the swim area so we are going to have those guys come back in again. They are going to put together a quote for treatment this year; for the season. Hopefully we will have this for the next meeting.

Councilman Nasisi asked where the fountain was. Councilman Opilla commented DPW should have the fountain and explained equipment that was needed for the fountain. There was a discussion on when to put the fountain out.

Mayor Hutnick commented we have a resident issue, a bad drain pipe and now it's getting worse with all the rains. This is up on High Street and becoming a sink hole. There was a discussion on the drain pipe. Mayor Hutnick passed out pictures he had DPW block of the area today and explained the repair. We need to wait until money if available. Mike Marceau, CFO commented

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he can look after the meeting. Mayor Hutnick asked Mr. McBriar we need to find out if there is any type of easement for that area.

**PUBLIC SESSION**

Councilman Opilla moved, Councilwoman O'Dell seconded motion to open the public session of the meeting. All were in favor.

Pat Kalafut, Avenue B. Ogdensburg, stepped forward. Mr. Kalafut asked how many fish will be put back into the pond.

Councilman Opilla commented he is going to give me a couple of different options. We are going to try and keep the same number or increase it.

Pat Sabourin, Wilson Dr, Ogdensburg, asked if anyone has asked permission to use the fields for our Easter Egg Hunt.

Councilman Opilla commented yes they gave me the date.

Mayor Hutnick commented yes it is all reserved.

There being no further business from the public, Councilman Nasisi moved, Councilman Nardini seconded motion to close the public session of the meeting. All were in favor.

**EXECUTIVE SESSION**

There was no executive session.

**PAYMENT OF VOUCHERS**

Councilman Opilla made a motion to approve payment of vouchers and departmental finance reports. Seconded by Councilman Nardini.

**Upon Roll call Vote:**

Yeas: Nardini, Nasisi, O'Dell, Opilla

Nays: None Absent: Astor, Slater Abstain None

**Current**

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
3/14/2019	30389	Treasurer - State of NJ	60.00
3/26/2019	30390	Amazon	76.26
3/26/2019	30391	Atlantic Communications	259.00
3/26/2019	30392	Aurora Computer Urgent Care LLC	422.50
3/26/2019	30393	Aurora Electrical Supply	102.47
3/26/2019	30394	CenturyLink	1,367.94
3/26/2019	30395	CenturyLink	370.29
3/26/2019	30396	CNP Fittest of NJ, LLC	375.00
3/26/2019	30397	Complete Security Systems, Inc.	24.20

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3/26/2019	30398	Dover Brake & Clutch Co., Inc	487.57
3/26/2019	30399	Elizabethtown Gas	1,641.79
3/26/2019	30400	Allied Oil	1,089.82
3/26/2019	30401	Horizon BC/BS of NJ	895.00
3/26/2019	30402	Horizon BC/BS of NJ	344.00
3/26/2019	30403	Horizon BC/BS of NJ	1,603.55
3/26/2019	30404	JCP&L	1,775.92
3/26/2019	30405	Lakeland Auto Parts	312.65
3/26/2019	30406	Montague Tool & Supply Co	143.43
3/26/2019	30407	Ross, Chris	60.00
3/26/2019	30408	SHI International Corp.	3,001.90
3/26/2019	30409	Smith, Christopher	45.00
3/26/2019	30410	Smith, Ken	724.14
3/26/2019	30411	Staples Business Advantage	138.79
3/26/2019	30412	Struble, Jim	50.00
3/26/2019	30413	Sussex County Treasurer	259,751.29
3/26/2019	30414	Sussex County Treasurer	17,022.95
3/26/2019	30415	Sussex County Treasurer	1,113.87
3/26/2019	30416	Van Cleef Engineering Assoc. LLC	550.50
3/26/2019	30417	Wallkill Valley Regional H.S.	99,365.00
3/26/2019	30418	Weldon Asphalt	325.50
3/26/2019	30419	Wottle, Dennis	55.00
3/27/2019	30421	LINA	216.80

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393,772.13

**Dog Fund**

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
3/26/2019	221	Walker, Dr. Lori	300.00

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300.00

**Grant Fund**

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
		New Jersey	
3/26/2019	30420	Herald	16.50
3/28/2019	30422	The UPS Store	946.56
			=====
			963.06

**Payroll**

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
3/26/2019	447	AFLAC	940.92
			=====
			940.92

**Water Op**

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
3/26/2019	4870	Agra Environmental Services	60.00
3/26/2019	4871	JCP&L	1,952.30
3/26/2019	4872	Water Works Supply Co, Inc.	2,000.00
			=====
			4,012.30

There being no further business, Councilman Nardini moved, Councilman Nasisi seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 7:40p.m.

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Robin Hough, Borough Clerk

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George P. Hutnick, Mayor