

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
February 25, 2019**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

**ROLL CALL:** Astor, Nardini, O'Dell, Opilla

Absent: Nasisi, Slater

Also in attendance was Robert McBriar, Borough Attorney.

**STATEMENT BY MAYOR:** "Notice requirements of P.L. 1975, Open Public Meeting Act, NJS10:4- et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 4, 2019."

**CONSENT AGENDA**

Councilman Opilla moved, Councilwoman O'Dell seconded motion for approval of items on the consent agenda.

Mr. McBriar stated he has one comment; item #2 is a resolution authorizing compliance with the United States Equal Employment Opportunity Commissions Enforcement Guidance and consideration of arrest and conviction record. We are going to distribute local finance notice 2017-27 to all of you before the budget is adopted each of you need to sign a certification saying that you did familiarize yourself with the guidance that has been published. He thinks the easiest way is for Robin to forward this to each and every one of you. He recommends until we get that certification signed by each Council member we then attach it to the resolution and approve it. He would suggest/recommend that we pull to table until the next meeting pending circulation of that material for each of you to become familiar with it, sign the certification attached to the resolution for approval at the next meeting.

Mr. McBriar commented it would be appropriate to move and second to pull item number two from the consent agenda.

Councilman Opilla made a motion to remove number two from the consent agenda. Seconded by Councilwoman O'Dell.

**Upon Roll call Vote to table Item 2:**

Yeas: Astor, Nardini, O'Dell, Opilla,

Nays: None Absent: Nasisi, Slater Abstain None

Mr. McBriar commented there is still a motion pending for approval of the consent agenda having removed number 2.

Ms. Hough commented Councilman Opilla made the motion for approve the consent agenda, Councilwoman O'Dell seconded the motion.

Mr. McBriar commented so you do the roll call with the respect of the remainder of that.

**Upon Roll call Vote on the consent agenda with item 2 removed:**

Yeas: Astor, Nardini, O'Dell, Opilla,

Nays: None Absent: Nasisi, Slater Abstain None

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**ADOPTION OF ORDINANCE 03-2019**

Councilman Astor made a motion to adopt ordinance 03-2019 “AN ORDINANCE OF THE BOROUGH OF OGDENSBURG APPROVING A DRUG FREE ZONE MAP. “ Seconded by Councilman Nardini.

Mr. McBriar asked if there was any discussion; at this time the Mayor can open up to the public.

Mayor Hutnick commented we are open to the public to discuss 03-2019.

No one from the public stepped forward.

Mayor Hutnick commented we are closed to the public [for any comments regarding ordinance 03-2019]

**Upon Roll call Vote:**

Yeas: Astor, Nardini, O’Dell, Opilla,

Nays: None Absent: Nasisi, Slater Abstain None

**ADOPTION OF ORDINANCE 05-2019**

Councilman Astor made a motion to adopt ordinance 05-2019 “AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 7 TRAFFIC SECTION 7-14 PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS OF THE CODE OF THE BOROUGH OF OGDENSBURG.” Seconded by Councilman Opilla.

Prior to final roll call, Mayor Hutnick opened the meeting to the public for any comments regarding ordinance 05-2019.

No one from the public stepped forward.

Mayor Hutnick closed to the public ordinance 05-2019

Councilman Astor asked Chief Gordon, do we know what certain streets.

Chief Gordon commented Fire House Lane. Chief Gordon commented Fire House Lane was court appearances with fire summons were all the other ones were not.

**Upon Roll call Vote:**

Yeas: Astor, Nardini, O’Dell, Opilla,

Nays: None Absent: Nasisi, Slater Abstain None

**OLD BUSINESS**

Hot Water Heater – Ms. Hough commented the hot water heater is fixed.

Chief Gordon commented the boiler they did a maintenance service on it took it apart, cleaned it, they found one of the igniter wires had a kink in it and was shorting out the case which is why every once in a while it wouldn’t start. It also had a cracked elbow which has to be replaced. They found out the expansion tank is starting to fail on the system.

Councilman Opilla commented the hot water heater is fixed so we can take that off.

Ms. Hough commented it has been fixed for a few weeks.

Borough Hall Roof– No update.

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14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
February 25, 2019**

Steam Boiler for Historical Building – No update.

Block 30 Lot11.05 Wausau Street Septic Repair – No update.

Crosswalk – Councilman Astor commented we have not heard back from the County; Robin is going to reach out to them to ask for a follow up information. Until we hear back from the County we are not sure what crosswalk they are going to recommend.

Professional Services Attorney – Mayor Hutnick commented we can take this off the list.

Blue Diamond- Councilman Astor explained there is nothing new. Councilman Astor asked Mayor Hutnick if we have a meeting [set up to met with another town].

Mayor Hutnick commented we do not.

Councilman Astor commented they are picking up, they picked up at the recycling center.

Ms. Hough commented she had called Blue Diamond and they said when they came to [pick up at the recycling center] the gate was locked.

There was a brief discussion on recycling pick up.

Radon Awareness – Councilman Nardini asked the Clerk if there was something on that. Ms. Hough explained the application he had and asked who he wanted to sign the application. Councilman Nardini commented we have the application once we get it in we can order the stuff.

Police applications – Chief Gordon commented we had all three applications returned to us by the deadline, now the background checks are to begin.

**NEW BUSINESS**

Well pump issues over Presidents weekend – Mayor Hutnick commented the pump on Center Street has been down and over Presidents Day weekend the pump on Plant Street decided to blow a motor therefore leaving us with nothing. It was responded to and taken care of by Monday night.

Councilman Nardini commented Sunday night he got the company that did the repair on the motor they came Sunday to investigate then Monday they came back. Monday night it was operational and Thursday they came and did Center Street. Since they were there they did a tour of the other one and if you are going to order one get both to get them both operational.

Mayor Hutnick commented so both pumps are now operational and functional.

Water Capital for 2019 improvements – Councilman Nardini commented he did talk to Mike [CFO], he wanted to start talking about the next possible things that we need for 2019 because we used up everything in 2018 for capital, so we need to do another ordinance for 2019 for the few repairs remaining to get done. Then we have a cushion for bad weather, another surge; we need basically surge protectors so the issue on Plant Street does not happen again. There was one when he first took office and we lost power for a week and he was delivering diesel. That was when one of these units busted. So we need to get all of them back in place and explained.

Borough Hall Closing/Inclement Weather – Mayor Hutnick commented we will push this off to the next meeting. We seem to be having questions and thoughts about the policy from employees so we will just push this off and have a discussion about with the handbook making sure what we are verbally saying and everything in the handbook match up correctly. So that there is on confusion to be had or created.

**PUBLIC SESSION**

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14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
February 25, 2019**

Councilman Astor moved, Councilman Nardini seconded motion to open the public session of the meeting. All were in favor.

No one from the public stepped forward.

There being no further business from the public, Councilman Astor moved, Councilman Opilla seconded motion to close the public session of the meeting. All were in favor.

**EXECUTIVE SESSION**

There was no executive session.

**PAYMENT OF VOUCHERS**

Councilman Opilla made a motion at approve payment of the vouchers and departmental finance reports. Seconded by Councilman Astor.

**Upon Roll call Vote:**

Yeas: Astor, Nardini, O'Dell, Opilla,

Nays: None Absent: Nasisi, Slater Abstain: None

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>Current AMOUNT</u>	<u>REAS</u>
2/14/2019	30330	Accu Weather	59.95	
2/19/2019	30331	Amazon	2,644.62	
2/26/2019	30332	Brimar Industries	421.56	
2/26/2019	30333	Bruno Associates, Inc.	6,000.00	
2/26/2019	30334	CenturyLink	1,440.51	
2/26/2019	30335	CenturyLink	369.29	
2/26/2019	30336	LINA	202.50	
2/26/2019	30337	Complete Security Systems, Inc.	24.20	
2/26/2019	30338	Elizabethtown Gas	2,250.68	
2/26/2019	30339	Horizon BC/BS of NJ	895.00	
2/26/2019	30340	Horizon BC/BS of NJ	344.00	
2/26/2019	30341	Horizon BC/BS of NJ	1,603.55	
2/26/2019	30342	JCP&L	1,551.46	
2/26/2019	30343	Lafayette Auto Parts	189.92	
2/26/2019	30344	Lakeland Auto Parts	58.22	
2/26/2019	30345	Montague Tool & Supply Co	185.14	
2/26/2019	30346	Municipal Record Service	134.00	

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2/26/2019	30347	Neopost Leasing	476.46
2/26/2019	30348	Neopost USA Inc	191.62
2/26/2019	30349	New Jersey Herald	345.40
2/26/2019	30350	ProPay Inc	180.94
2/26/2019	30351	ReadyRefresh	23.36
2/26/2019	30352	Rutgers, The State University of NJ	962.00
2/26/2019	30353	Space Farms Zoo & Museum	31.00
2/26/2019	30354	Staples Business Advantage Van Cleef Engineering Assoc.	204.28
2/26/2019	30355	LLC	2,392.25
2/26/2019	30356	Weiner Law Group LLP	2,882.90

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26,064.81

**Voided checks issued in an earlier period**

1/29/2019	30260	Accu Weather	(59.95)
1/29/2019	30261	Amazon	(2,644.62)

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23,360.24

Lost i  
Mail  
Lost i  
mail

**Developers Escrow**

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
2/26/2019	2072	Van Cleef Engineering Assoc. LLC	87.00
			=====
			87.00

**General Capital**

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
2/26/2019	1105	Mark Lindsay & Son Plumbing & Heating Inc.	459.00
			=====
			459.00

Grant  
Fund

DATE	CHECK	PAID TO	AMOUNT
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#

2/26/2019	30357	Van Cleef Engineering Assoc	2,118.58
			=====
			2,118.58

**Grant Fund**

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
2/26/2019	30357	Van Cleef Engineering Assoc	2,118.58
			=====
			2,118.58

**Payroll**

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
2/26/2019	444	AFLAC	627.28
			=====
			627.28

**RCA Vernon**

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
2/26/2019	136	Hamilton Homewerks	10,970.00
			=====
			10,970.00

**Water Capital**

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
2/26/2019	1047	DPS Pump Service, LLC	7,791.00
			=====
			7,791.00

**Water Op**

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>	<u>REASON</u>
2/19/2019	4860	Amazon	30.89	
2/26/2019	4861	Agra Environmental		

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	Services		1,350.00	
2/26/2019	4862	Lawler, Robert	300.00	
2/26/2019	4863	Neopost USA Inc	27.38	
2/26/2019	4864	NSI Neal Systems, Inc.	776.40	
2/26/2019	4865	Staples Business Advantage	5.41	
				-----
			2,490.08	
		<b>Voided checks issued in an earlier period</b>		
1/29/2019	4845	Amazon	(30.89)	Lost in mail
				=====
			2,459.19	

There being no further business, Councilman Astor moved, Councilman Opilla seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 7:14 p.m.

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Robin Hough, Borough Clerk

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George P. Hutnick, Mayor