

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
October 10, 2018**

Mayor Slater called the meeting to order at 7:00PM.

Mayor Slater led the Pledge of Allegiance.

**ROLL CALL:** Astor (present via phone), Hutnick, Nardini, Opilla, Mayor Slater

Absent: Nasisi, Opilla

Also in attendance was Mark Tabakin, Esq. from Weiner Law.

**STATEMENT BY MAYOR:** “Notice requirements of P.L. 1975, Open Public Meeting Act, NJS10:4- et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 3, 2018.”

**APPOINTMENT OF COUNCIL MEMBER**

Mayor Slater requested the Borough Clerk read for the record a letter received October 5, 2018 from John Fierro, Ogdensburg Municipal Republican Committee Chairperson, submitting three names to fill the vacancy for an interim Council member to fill the remainder of Councilman Gunderman’s term.

Ms. Hough read the letter from John Fierro, Municipal Republican Committee Chairperson.

The names of the Candidates are:

- Brenda O’Dell
- John Fierro
- Nancy Masar-Sands

Mayor Slater called for nominations to fill the vacancy created by Councilman Gunderman resignation. The interim Council Member term of office shall end December 31, 2019.

Councilman Astor nominated Brenda O’Dell. Councilman Hutnick seconded the nomination.

**Upon Roll call Vote:**

Yeas: Astor, Hutnick, Nardini  
Nays: None Absent: Nasisi, Opilla Abstain: None

After the selection, the Borough Clerk administered the oath of office for the interim Council Member to Brenda O’Dell.

Councilman Nardini moved Councilman Hutnick seconded motion for approval of items on the consent agenda.

**CONSENT AGENDA**

1. Approval of Workshop Minutes and executive session minutes from September 24, 2018.
2. Approval of Resolution for 78-2018 establishing a budget for the Land Use Board to undertake a re-examination of the Borough’s Master Plan and prepare a Master Plan Re-Examination Report.

**Upon Roll call Vote:**

Yeas: Hutnick, Nardini, Mayor Slater  
Nays: None Absent: Nasisi, Opilla Abstain: Astor, O’Dell

Councilman Nardini moved Councilman Hutnick seconded motion for approval of items on the consent agenda.

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**Resolution 78-2018**

**WHEREAS**, the Municipal Land Use Law (MLUL) pursuant to N.J.S.A. 40:55D-89 requires a municipality to conduct period re-examinations of its Master Plan; and

**WHEREAS**, the timeframe within which a municipality is required under the MLUL to undertake a periodic re-examination of its Master Plan is ten (10) years from the previous re-examination report; and

**WHEREAS**, under the MLUL a municipality may examine its Master Plan as frequently as it deems appropriate; and

**WHEREAS**, the Borough of Ogdensburg determines that it is now appropriate to undertake a re-examination of its Master Plan; and

**WHEREAS**, the Borough of Ogdensburg Land Use Board (Land Use Board) has commenced the Master Plan Re-Examination process; and

**WHEREAS**, the Borough of Ogdensburg wishes to provide a budget in order to permit the Land Use Board to undertake a periodic re-examination of its Master Plan and to prepare a Master Plan Re-Examination Report.

**NOW THEREFORE BE IT RESOLVED**, the Borough of Ogdensburg, Mayor and Council approve Resolution 78-2018 for the Borough of Ogdensburg Land Use Board to undertake a periodic re-examination of its Master Plan and to prepare a Master Plan Re-Examination Report with a budget not to exceed \$7,500.00.

**Upon Roll call Vote:**

Yeas: Hutnick, Nardini, Mayor Slater

Nays: None Absent: Nasisi, Opilla Abstain: Astor, O'Dell

**OLD BUSINESS**

JCP & L – Mayor Slater commented no update.

Elizabethtown Gas – Councilman Astor explained he met with Elizabethtown Gas and their site inspector along with Gene Buczynski, Borough Engineer and Chris Ross. We discussed the Bettino area and the water mains.

Councilman Hutnick asked if anyone had reached out to Ken Smith. Councilman Astor commented Chris did and apparently the developer [for that area] did a hash posh job with the water main.

Mayor Slater commented other than that they are on phase two.

Hot Water Heater – No update.

Borough Hall Roof– No update.

Steam Boiler for Historical Building – No update.

Firehouse Parking lot light – Mayor Slater commented she doesn't know what we are going to do with this. Councilman Hutnick asked if the Borough could just put one in. Mayor Slater commented we are going to have to put the lights on the recycling center and get the fire department to put them on the building. There was a brief discussion on where to put lights in the back of the fire house.

Mayor Slater asked Councilman Astor to email Chris and see if they can get lights on top of the recycling center.

No trespassing sign at Pond – Councilman Astor commented no update that he knows of.

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Block 30 Lot11.05 Wausau Street Septic Repair – No update.

Budget – No update.

Sparta Dispatch – Mayor Slater asked if we received that contract yet. Ms. Hough explained she emailed the old contract to Sparta to get an undated one and to see the cost.

School as a designated shelter – Mayor Slater asked Councilman Astor didn't we decided we were going to use VoTech as the Shelter. Councilman Astor confirmed yes, because we would have to have a generator and fix the plumbing and explained.

Hydrants – Councilman Nardini commented Chris received the one quote he is waiting for the second. Councilman Nardini will reach out to him to push to get that second quote so we can move forward with getting the installs done.

Heaters for Wells – Councilman Nardini commented Rob is looking at less expensive ones because the ones that would be ideal that are moisture resistance are extremely expensive. So we are trying to keep the purchase and the install low so we can contain other repairs there. Rob will get those purchased soon and then we will have an electrician come in and install.

**NEW BUSINESS**

Driveway Ordinance from Land Use Board – Mayor Slater commented we will leave this for right now, no update.

Sterling Hill Haunted Mine Tour – Councilman Astor commented this is going extremely well and explained tickets sold so far and wishes everyone will support this. Councilman Astor commented they are looking for individuals to go into the dunk tank. There was a discussion on the dunk tank.

Newsletter – Mayor Slater commented the Clerk made a nice newsletter that will be going out, it has pictures from the parade; leaf and brush pick up notification, police department information on phone scams, dog and cat information, police department reminders, Borough recycling information and vial of life project.

Ms. Hough commented the Chief still has to review his department and explained/confirmed the dates to remember. There is a copy in color and black and white, this cost will come out of the clean community's money. Kim is getting quotes. The newsletter will be sent out in color.

Discussion of CFO – Councilman Hutnick commented we found a candidate and explained the cost the individual requested, the first number was durable but once we added the responsibilities or partial responsibilities of town manager it went up about another thirty grand for a consultant. Mayor Slater commented the individual wanted to go from a CFO roll to a consultant roll and explained. There was a discussion on the CFO.

Request for Proposals – Mayor Slater explained the request for proposals for Attorney and Engineer. Ms. Hough asked Mayor Slater if she wanted the ad to go in right away. Mayor Slater commented to put them in now so we have them back in November. The date to submit by in the ad will be November 21, 2018.

Discussion on Qualified Purchasing Agent (QPA) Resolution – Mayor Slater commented on a qualified purchasing agent and if we have one this will increase the Borough's threshold when going out for bids and getting quotes.

**PUBLIC SESSION**

Councilman Hutnick moved, Councilman Nardini seconded motion to open the public session of the meeting. All were in favor.

No one from the public stepped forward.

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There being no further business from the public, Councilwoman O'Dell moved, Councilman Nardini seconded motion to close the public session of the meeting. All were in favor.

**EXECUTIVE SESSION**

Councilman Hutnick moved, Councilman Nardini seconded motion to adopt the following resolution

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L., 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ogdensburg, County of Sussex, State of New Jersey, as follows;

Personnel

The public shall be excluded from discussion of an action upon the hereinafter specified subject matter(s). The general nature of the subject matter to be discussed is as follows:

Personnel

It is anticipated at this time that the above stated subject matter will be made public when settled. Action may be taken on the above listed matter/matters or on other matters discussed in closed session. This resolution shall take effect immediately.

**Upon Roll call Vote:**

Yeas: Astor, Hutnick, Nardini, O'Dell,  
Nays: None Absent: Nasisi, Opilla Abstain: None

Councilman Astor left via phone when the Mayor and Council went into executive session.

Mayor and Council returned from executive session at approximately 7:50PM.

**PAYMENT OF VOUCHERS**

Councilman Nardini made a motion to approve the review of payment of vouchers and finance reports. Seconded by Councilman Hutnick.

**Upon Roll call Vote:**

Yeas: Hutnick, Nardini, O'Dell,  
Nays: None Absent: Nasisi, Opilla, Astor Abstain: None

**Current**

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
10/11/2018	30038	Alert-All Corporation	375.15
10/11/2018	30039	Atlantic Tactical of NJ, Inc.	662.66
10/11/2018	30040	Blue Diamond Disposal, Inc.	13,833.33
10/11/2018	30041	Campbell Supply Company of Sussex C	519.67
10/11/2018	30042	Clean Life Cleaning Service LLC	300.00

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10/11/2018	30043	Complete Security Systems, Inc.	24.20
10/11/2018	30044	Fineland Signs	1,250.00
10/11/2018	30045	Gramco Business Communications	1,045.00
10/11/2018	30046	Allied Oil	1,694.06
10/11/2018	30047	Home Depot	47.98
10/11/2018	30048	JCP&L	1,624.78
10/11/2018	30049	Johnny on the Spot, LLC	311.80
10/11/2018	30050	Kimberly Cucci	18.00
10/11/2018	30051	Laddey, Clark & Ryan	400.00
10/11/2018	30052	Lakeland Auto Parts	323.99
10/11/2018	30053	Maggie Rodriguez	24.30
10/11/2018	30054	New Jersey Herald	1,051.25
10/11/2018	30055	NJ League of Municipalities	25.00
10/11/2018	30056	Ogdensburg Board of Education	204,473.50
10/11/2018	30057	ReadyRefresh	1.99
10/11/2018	30058	Robin Hough	15.00
10/11/2018	30059	Rutgers-The State University	520.00
10/11/2018	30060	Staples Business Advantage	332.49
10/11/2018	30061	Sussex County Treasurer	288,433.97
10/11/2018	30062	Sussex County Treasurer	21,806.93
10/11/2018	30063	Sussex County Treasurer	1,167.85
10/11/2018	30064	The Rodgers Group, LLC	13,249.98
10/11/2018	30065	Treasurer, State of NJ	75.00
10/11/2018	30066	TRI STATE PAPER & CLEANING SUPPLIES	176.80
10/11/2018	30067	US Postal Service	168.00
10/11/2018	30068	Verizon Business	158.50
10/11/2018	30069	Wallkill Valley Regional H.S.	100,865.00
			=====
			654,976.18

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**Developers Escrow**

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
10/11/2018	2068	Van Cleef Engineering Assoc. LLC	62.50
10/11/2018	2069	Weiner Law Group LLP	224.00
			=====
			286.50

**Dog Fund**

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
10/11/2018	213	NJ Dept of Health & Senior Service	4.80
			=====
			4.80

<b>Grant Fund</b>			
<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
10/11/2018	30070	Atlantic Tactical of NJ, Inc.	4,563.84
10/11/2018	30071	Goscicki, Monica	42.98
			-----
			4,606.82
			=====
			4,606.82

**RCA Vernon**

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
10/11/2018	135	Sussex County Clerk	48.00
			=====
			48.00

**Water Op**

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
10/11/2018	4809	Hamburg Plumbing Supply	

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		Co	
			24.43
10/11/2018	4810	Jackie Ward	54.00
10/11/2018	4811	JCP&L	1,911.75
10/11/2018	4812	MGL Printing Solutions	500.00
10/11/2018	4813	One Call Concepts, Inc.	38.75
10/11/2018	4814	State of New Jersey-PWT	103.40
			=====
			2,632.33

There being no further business, Councilman Nardini moved, Councilwoman O'Dell seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 7:52p.m.

\_\_\_\_\_  
Robin Hough, Borough Clerk

\_\_\_\_\_  
Rachel Slater, Mayor