

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
January 8, 2018**

Mayor Slater called the meeting to order at 7:00PM.

Mayor Slater led the Pledge of Allegiance.

**ROLL CALL:** Gunderman, Hutnick, Nardini, Nasisi, Opilla

Absent: Astor

Also in attendance was Richard Briigliodoro, Borough Attorney.

**STATEMENT BY MAYOR:** “Notice requirements of P.L. 1975, Open Public Meeting Act, NJS10:4- et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 3, 2018.”

Councilman Opilla moved Councilman Gunderman seconded motion for approval of items on the consent agenda.

**CONSENT AGENDA**

1. Approval of regular meeting minutes and executive minutes for December 11, 2017.
2. Approval of reorganization meeting minutes for January 2, 2018.
3. Approval of applications from St. Thomas of Aquin RC Church for a tricky tray license and a 50/50 raffle license to be held on April 13, 2018.
4. Resolution 18-2018 to redeem third party tax sale certificate 2017-012.
5. Resolution 19-2018 Professional Services Contract without competitive bidding to Phoenix Advisors LLC for continuing disclosure services.

**Upon Roll call Vote:**

Yeas: Gunderman, Hutnick, Nardini, Nasisi, Opilla

Nays: None Absent: Astor Abstain None

Councilman Opilla moved Councilman Gunderman seconded motion for approval of items on the consent agenda.

Resolution 18-2018

TO REDEEM THIRD PARTY TAX SALE CERTIFICATE# 2017-012

WHEREAS, THE TAX COLLECTOR, REGINA FLAMMER HAS ADVISED THAT PAYMENT HAS BEEN RECEIVED FOR LIEN AGAINST BLOCK 30 LOT 12

FOR THE YEAR(S) 2016 IN THE AMOUNT OF \$260.00 WITH

INTEREST AND STATUTORY FEES OF \$74.48 TOTALING \$334.48

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF OGDENSBURG THAT THE PROPERT OFFICIALS BE AUTHORIZED AND HEREBY INSTRUCTED TO REFUN THE AMOUNT OF\$334.48

FOR CERTIFICATE # 2017-012

TO:: US BANK CUST FOR PC7 FIRSTRUST BANK

50 SO 16<sup>TH</sup> STREET – STE 2050

PHILADELPHIA, PA 19102

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
January 8, 2018**

**Upon Roll call Vote:**

Yeas: Gunderman, Hutnick, Nardini, Nasisi, Opilla

Nays: None Absent: Astor Abstain None

Councilman Opilla moved Councilman Gunderman seconded motion for approval of items on the consent agenda.

Resolution 19-2018

**WHEREAS**, the Borough of Ogdensburg, Sussex County, New Jersey has previously issued it bonds, bond anticipation notes and/or other debt obligation ( the “Bonds”); and

**WHEREAS**, in connection with the issuance of certain Bonds and for purposes of assisting underwriters to comply with Rule 15c-12 under the Securities Exchange Act of 1934, the Borough of Ogdensburg has covenanted and/or entered into one or more undertakings or agreements to provide Continuing Disclosure Agent Services Agreements (the “CDA”) to the public marketplace; and

**WHEREAS**, Phoenix Advisors LLC provides such Continuing Disclosure Agent Services and is an independent registered municipal advisor under the SEC regulations; and

**WHEREAS**, the Chief Financial Officer has recommended that Phoenix Advisors LLC be retained to provide Continuing Disclosure Agent Services agreement services to the Borough of Ogdensburg.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Ogdensburg, Sussex County, State of New Jersey the following.

1. The Mayor and Borough Clerk be and are hereby authorized to execute a contract with Phoenix Advisors LLC for Continuing Disclosure Agent Services applicable to bonds in an amount not to exceed the base fee \$950.00 (for up to three outstanding issues).
2. This contract is awarded without competitive bidding as a “Professional Service” pursuant to N.J.S.A. 19:44A-20 et seq. and the local public contract law.
3. The term of this contract shall be until December 31, 2018.
4. The total fee authorized for this contract shall not exceed \$950.00 without prior written approval of the Governing Body.
5. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolution authorizing same are available for public inspection in the office of the Borough Clerk.

**Upon Roll call Vote:**

Yeas: Gunderman, Hutnick, Nardini, Nasisi, Opilla

Nays: None Absent: Astor Abstain None

**OLD BUSINESS**

Heaters Pond Dam – Mayor Slater reported everyone should have the schedule for work to be done to the Heater Pond Dam. Mayor Slater commented she spoke to Gene Buczynski, Engineer and there were some issues, they are suppose to start the week of January 22, they still plan on being done and have the water filled back up by the middle of March.

Repair of Loop- Councilman Opilla commented we are on hold because of the weather; it will probably be pushed to the spring at this point.

JCP & L – Mayor Slater reported she does not have an update from Jackie Espinoza, JCP & L, she is supposed to get the Mayor dates for when JCP & L will start switching all those lights.

Predmore Road – Mayor Slater commented Councilman Astor is not present so she doesn’t have an update on that.

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM**

**January 8, 2018**

Elizabethtown Gas – Councilman Hutnick commented there will be a meeting with Gary on January 10<sup>th</sup> at 3:30. Mayor Slater commented hopefully we will get something going because they said we are going to start in January or February.

**NEW BUSINESS**

2015 Recycling Tonnage Grant – Mayor Slater reported last year's tonnage grant received was \$1664.06; that is what the Borough received a check for.

Ogdensburg Fire Department Chief Vehicle – Councilman Hutnick commented in regards to a chief vehicle, the Fire Department is going to put in a request this year for a Chief Vehicle; they are driving their own vehicles. The Fire Department is looking at making the purchase and the Borough will cover the insurances, lights and maintenance. The Borough is meeting the fire department half way.

Mayor Slater commented she reached out to the insurance company regarding the chief using his own vehicle driving to a call. The insurance company will cover their deductible but that is about it. If they want the vehicle they can buy it and we will help with the insurance.

Snow removal for Handicap Residents – Mayor Slater commented we received a call from one resident requesting when DPW plow show that that the guys try and not put snow in the driveway of handicap residents. Unfortunately, at this time we can't do anything with this; there would be too many residents that would want this done and for insurance reasons we can't.

Budget Workshop dates – Mayor Slater commented Monica can only do Tuesday's and Thursday's, preferably Tuesday. Monica first date was Tuesday January 30, 2018 at 6:00PM. The second date would be February 13, 2018, at 6:00PM. Then we would have a final meeting after that once the CFO has everything ready. Make sure all the departments have everything in.

Christmas tree Bonfire – Councilman Hutnick commented the State has decided this year we are allowed to have Bonfire and burn Christmas Trees, however it expires on Saturday. This was just sent out a few days ago. We don't have a location because the pond is shut down.

Mayor Slater commented next year we will plan on having a bonfire, obviously it will have to be the first week in January.

Councilman Hutnick asked about the Christmas tree pick up for this year and what was the date.

Ms Hough commented she received an email from Chris Ross and it is January, 26, 2018.

Personnel Time sheet – Councilman Hutnick commented he met with Robin to start going over personnel issues. Councilman Hutnick commented on employees getting a copy of the hand book when they are first hired. The proposal we have is to get the handbook up to date as of now, with a signed sheet. Each employee will get an updated handbook and they must sign for it. Robin gets a copy of the signed sheet to put in their personnel file. We will start with that and work on any other issues.

**PUBLIC SESSION**

Councilman Nasisi moved, Councilman Nardini seconded motion to open the public session of the meeting. All were in favor.

No one from the public stepped forward.

There being no further business from the public, Councilman Hutnick moved, Councilman Nasisi seconded motion to close the public session of the meeting. All were in favor.

Councilman Hutnick commented there was an item that wasn't on the agenda it was regarding Center Street. Mayor Slater commented she hadn't received an answer yet from the Borough Attorney.

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM**

**January 8, 2018**

Mr. Briigliodoro commented he has a few questions he wanted to discuss.

There was a discussion on an issue regarding four wheelers on Center Street. Mayor Slater commented the resident should call the police at let them handle it.

Vicky Schroder, Passaic Ave, asked if she could address the Mayor and Council. Ms. Schroder commented it isn't the resident she has an issue with because he is just doing what his landlord is telling him he can do. Ms. Schroder commented her issue is it needs to be decided is this a road or is it not a road.

Mayor Slater commented we are looking into whether that is a road or not.

Chief Gordon commented if they are riding on their own property there is nothing we can do.

Mayor Slater commented the property is down on Center Street; the road is paved then goes into a dirt road. Center Street goes around and back up to Passaic Ave.

Ms. Schroder explained the condition of the road due to the four wheelers going up and down the dirt part of this road and expressed concern of the road getting damaged in front of her house. Ms. Schroder commented to make a decision once and for all and go with it.

Mayor Slater commented we will go into executive session regarding the questions on Center Street.

Mr. Briigliodoro commented he wanted a little clarification in the matter involving this. Mr. Briigliodoro commented he doesn't think we have to go into executive session. Mr. Briigliodoro referenced a copy of the tax map and asked questions regarding the driveway and Center Street.

There was a discussion regarding whether of not this portion of Center Street was part of the Road, part of this road being used as a driveway, conditions of this part of the road, fire hydrant near the location and an old garage down there that looks like it is part of the driveway,

Chief Gordon commented the State of New Jersey grants the Chief Law Enforcement Officer in any Municipality the ability to close any road for any reason; if he deems the road is unsafe he can close the road and explained what he would check.

Mr. Briigliodoro explained some preliminary research he had done, our obligation as a Borough is to provide the property owner with reasonable access to a road, that is why he asked if Passaic Ave was an approved public road and all those houses have access to Passaic Ave. The Borough is not obligated to give them the best access you are only obligated to give them reasonable access, you do not have to give a property owner more than one access.

Mr. Briigliodoro suggested having the engineer take a look at this to give the Chief Support. Chief Gordon commented the road is too narrow, you have to have the site lines looked at, grade approached looked at and a stop sign installed.

Mayor Slater commented she will contact the Borough Engineer tomorrow.

**EXECUTIVE SESSION**

There was no executive session.

**PAYMENT OF VOUCHERS**

Councilman Opilla moved, Councilman Gunderman seconded motion for review and payment of vouchers.

**Upon Roll call Vote:**

Yeas: Gunderman, Hutnick, Nardini, Nasisi, Opilla  
Nays: None Absent: Astor None Abstain None

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
January 8, 2018**

**Current**

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
12/19/2017	29496	Franklin Mutual Insurance Co.	581.70
12/28/2017	29497	Elizabethtown Gas	1,184.72
12/28/2017	29498	JCP&L	1,841.32
12/28/2017	29499	Petty Cash Fund	37.72
1/9/2018	29500	B & R UNIFORM	199.90
1/9/2018	29501	Central Parts Warehouse	601.66
1/9/2018	29502	CenturyLink	528.13
1/9/2018	29503	CenturyLink	88.93
1/9/2018	29504	LINA	175.50
1/9/2018	29505	Clean Life Cleaning Service LLC	675.00
1/9/2018	29506	Danforth's	698.46
1/9/2018	29507	Dave's Towne Service	658.55
1/9/2018	29508	DCRP	80.01
1/9/2018	29509	Dell Marketing L.P.	238.00
1/9/2018	29510	Econo Signs LLC	417.69
1/9/2018	29511	Global Waste Industries, Inc.	13,833.33
1/9/2018	29512	Gordon, Stephen	590.88
1/9/2018	29513	Horizon BC/BS of NJ	1,284.98
1/9/2018	29514	Horizon BC/BS of NJ	1,009.49
1/9/2018	29515	Horizon BC/BS of NJ	2,035.36
1/9/2018	29516	Innovative Laser Creations, LLC	171.00
1/9/2018	29517	Kimberly Cucci	15.00
1/9/2018	29518	Lafayette Auto Parts	27.00
1/9/2018	29519	Maggie Rodriguez	83.40
1/9/2018	29520	New Jersey Herald	547.30
1/9/2018	29521	Ogdensburg Board of Education	200,389.15
1/9/2018	29522	Ogdensburg Recreation Association	

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
January 8, 2018**

			267.30
1/9/2018	29523	Oxford Health Plans	6,156.96
1/9/2018	29524	PAIVA, DONNA	15.00
1/9/2018	29525	Petty Cash Fund	100.00
1/9/2018	29526	ProPay Inc	177.94
1/9/2018	29527	Randolph Township	1,100.00
1/9/2018	29528	Redshaw's Flower Shop	91.50
1/9/2018	29529	Registrars' Association of NJ	25.00
1/9/2018	29530	Robin Hough	22.80
1/9/2018	29531	Selective Insurance Company	6,811.00
1/9/2018	29532	Staples Business Advantage	101.02
1/9/2018	29533	Struble, Jim	233.91
1/9/2018	29534	Sussex County Municipal Utility	320.00
1/9/2018	29535	Sussex County Treasurer	716.62
1/9/2018	29536	Sussex County Treasurer	44.93
1/9/2018	29537	Sussex County Treasurer	4.24
1/9/2018	29538	Switch Computers and Components, Inc	16.47
1/9/2018	29539	Treasurer, State of NJ	75.00
1/9/2018	29540	Van Cleef Engineering Assoc. LLC	250.00
1/9/2018	29541	Verizon Business	152.83
1/9/2018	29542	Verizon Wireless	32.55
1/9/2018	29543	Wallkill Valley Regional H.S.	113,453.90
1/9/2018	29544	Weiner Law Group LLP	4,749.36
1/9/2018	29545	Wottle, Dennis	25.00
			=====
			362,937.51

**Capital Fund**

<u>DATE</u>	<u>CHECK</u> <u>#</u>	<u>PAID TO</u>	<u>AMOUNT</u>
12/20/2017	1089	Home Depot	

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM**

**January 8, 2018**

			2,507.19
1/9/2018	1090	Ron-Jon Construction Corp.	50,568.00
			=====
			53,075.19

**Developers Escrow**

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
1/9/2018	2056	Van Cleef Engineering Assoc. LLC	348.00
1/9/2018	2057	Weiner Law Group LLP	96.00
			-----
			444.00
			=====
			444.00

**Dog Fund**

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
12/28/2017	200	US Postal Service	144.81
1/9/2018	201	FRA Technologies, Inc	600.00
1/9/2018	202	J.P. Cooke Company	116.22
1/9/2018	203	Walker, Dr. Lori	300.00
			=====
			1,161.03

**Grant Fund**

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
1/9/2018	29546	Cherry, Weber & Associates, PC	2,289.43
1/9/2018	29547	James G Devine	750.00
1/9/2018	29548	Van Cleef Engineering Assoc. LLC	125.00

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
January 8, 2018**

=====

3,164.43

**Water Operating**

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
12/28/2017	4729	JCP&L	435.44
1/9/2018	4730	DCRP	19.13
1/9/2018	4731	Jackie Ward	52.20
1/9/2018	4732	One Call Concepts, Inc.	7.50
1/9/2018	4733	Staples Business Advantage	6.26
1/9/2018	4734	State of New Jersey-PWT Treasurer, State of New	103.37
1/9/2018	4735	Jersey	3,880.00
			=====
			4,503.90

Department finance reports were handed in for review.

Councilman Nasisi moved, Councilman Opilla seconded the motion to approve the department finance reports.

**Upon Roll call Vote:**

Yeas: Gunderman, Hutnick, Nardini, Nasisi, Opilla  
Nays: None Absent: Astor None Abstain None

There being no further business, Councilman Hutnick moved, Councilman Gunderman seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 7:40p.m.

\_\_\_\_\_  
Robin Hough, Borough Clerk

\_\_\_\_\_  
Rachael Slater, Mayor

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
January 8, 2018**