

REGULAR MEETING
JUNE 12, 2017

The sixth regular meeting of the Mayor and Council of the Borough of Ogdensburg, Sussex County, New Jersey, was held in the Council Chambers of the Borough Hall on June 12, 2017. Mayor Ciasullo called the meeting to order at 7:00 p.m.

Upon roll call, the following Council members appeared and answered the call: Astor, Gunderman, Hutnick, Opilla. Absent: Nasisi, Slater. Also in attendance was Borough Attorney Richard Briigliodoro.

Notice requirements of the Open Public Meeting Act NJSA 10:4-6 et. Seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board on January 4, 2017.

Councilman Opilla moved, Councilman Astor seconded motion for approval of items on the consent agenda.

1. Approval of Minutes from May 8th Regular Meeting
 2. Approval of Minutes from May 22nd Work Session
 3. Approval of Resolution for Lifeguards for 2017 Swim Season
 4. Approval of Resolution for Redemption of Tax Sale Certificate No. 2014-016
 5. Approval of Resolution for Tax Lien Refund on Bl. 11, Lot 46
 6. Approval of Resolution for 2017-2018 Liquor License Renewals
 7. Approval of Resolution for Purchase of Materials under Sussex County Co-op
 8. Approval of Resolution for Ogdensburg 5K Run
 9. Approval of Resolution for 2016 Audit Report
 10. Approval of Resolution for Acting Court Administrator
- Yeas: Astor, Gunderman (abstain #2), Hutnick, Opilla.

Councilman Opilla moved, Councilman Astor seconded motion to adopt the following resolution.

BE IT HEREBY RESOLVED by the Mayor and Common Council of the Borough of Ogdensburg that the following persons be hired for the 2017 swim season pending certification:

Lifeguards

Ashlyn Gec – Co Head Lifeguard	\$ 10.00
Cameron Gec – Co Head Lifeguard	10.00
Alexa Batelli – Lifeguard	9.60
Ryan McGuire – Lifeguard	9.25
Emma McGuire – Lifeguard	9.25
Ryan Oleksy – Lifeguard	9.25
Austin Oleksy – Lifeguard	9.25

Borough Swim Lessons

Boro Swim Lessons will be held the week of June 26th through July 7th.
The lessons will be performed by the life guards.
Yeas: Astor, Gunderman, Hutnick, Opilla. Copy attached as Schedule 1.

Councilman Opilla moved, Councilman Astor seconded motion to adopt the following resolution.

WHEREAS, the Tax Collector, Regina Flammer has advised the payment has been received in the amount of \$58,884.96 to redeem Tax Sale Certificate No. 2014-016; and

WHEREAS, the Borough of Ogdensburg is the holder of Tax Sale Certificate No. 2014-016.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ogdensburg, County of Sussex, State of New Jersey hereby authorized to sign and seal the fore mention Tax Sale Certificate No. 2014-016.

Block/Lot	Name	Cert. #	Total Amount of Redemption
26.02 2	Sun Fuel Inc.	2014-016	\$58,884.96

Yeas: Astor, Gunderman, Hutnick, Opilla. Copy attached as Schedule 2.

Councilman Opilla moved, Councilman Astor seconded motion to adopt the following resolution.

WHEREAS, the Tax Collector, Regina Flammer has advised that payment has been received for lien against Bl. 11, Lot 46 for the years(s) 2014 in the amount of \$9,967.78 with interest and statutory fees of \$1,220.46 plus premium of \$700.00, totaling \$11,888.24.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ogdensburg that the proper officials be authorized and hereby instructed to refund the amount of \$11,888.24 for Certificate No. 2015-005 to US BANK CUST FOR PRO CAP 4 & CRDTRS, 50 So. 16th Street, Suite 2050, Philadelphia, Pa, 19102.

Yeas: Astor, Gunderman, Hutnick, Opilla. Copy attached as schedule 3.

Councilman Opilla moved, Councilman Astor seconded motion to adopt the following resolution.

WHEREAS, the following applicants have applied for renewal of their liquor licenses for the licensing year July 1, 2017 to June 30, 2018.

<u>NAME</u>	<u>TYPE OF LICENSE</u>
Atlantic Manor, L.L.C	Plenary Retail Consumption License No. 1916-33-002-005
Ogdensburg Fire Dept. Inc.	Club License No. 1916-31-005-001
A Mannion Venture Inc.	Plenary Retail Distribution License No. 1916-44-003-004

WHEREAS the applicants have in the opinion of the Mayor and Council complied with the requirements of the Alcoholic Beverage Conduct Act and all amendments thereto, and will conduct the business in accordance with rules and regulations of the Alcoholic Beverage Control Commission and the Ordinance of the Borough of Ogdensburg.

BE IT RESOLVED that the following licenses be renewed for the period July 1, 2017 – June 30, 2018 in accordance with the requirements of said Act and said Ordinance:

<u>NAME</u>	<u>TYPE OF LICENSE</u>
Atlantic Manor, L.L.C. 83 Main Street	Plenary Retail Consumption License No. 1916-33-002-005

Ogdensburg, NJ 07439

Ogdensburg Fire Dept.
30 Main Street
Ogdensburg, NJ 07439

Club License No. 1916-31-005-001\

A Mannion Venture Inc.
81 Main Street
Ogdensburg, NJ 07439

Plenary Retail Distribution
License No. 1916-33-002-005

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby designated to sign and deliver such license certificates on behalf of the Mayor and Council. Yeas: Astor, Gunderman, Hutnick, Opilla. Copy attached as Schedule 4.

Councilman Opilla moved, Councilman Astor seconded motion to adopt the following resolution.

WHEREAS the Ogdensburg First Aid Squad is sponsoring an Ogdensburg 5 K Run and Fun Run on Saturday, June 17, 2017. This race is known as a Major Race in a Miner Town.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ogdensburg to endorse the Ogdensburg 5K Run and Fun Run for 2017 to be held on Saturday, June 17, 2017 pending all County requirements are met. Yeas: Astor, Gunderman, Hutnick, Opilla. Copy attached as Schedule 5.

Councilman Opilla moved, Councilman Astor seconded motion to adopt the following resolution.

WHEREAS, N.J.S.A. 40A: 5-4 required the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2016 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A5-6, and a copy has been received by each member of the governing body, and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments
Recommendations

and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments
Recommendations

as evidenced by the group affidavit form of the governing body, and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgation's of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 – to wit:

R.S. 52:27BB-52 – “A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousands (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Ogdensburg, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance. Yeas: Astor, Gunderman, Hutnick, Opilla. Copy attached as Schedule 6.

Councilman Opilla moved, Councilman Astor seconded motion to adopt the following resolution.

WHEREAS, Magret Rodriguez was hired as a temporary acting Court Administrator December 26, 2016; and

WHEREAS, Ms. Rodriguez has been offered a permanent part time position as Court Administrator pending completion of her classes and work assignments needed for certification and has accepted.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Mayor and Council to appoint Magret Rodriguez as permanent part time Acting Court Administrator at a rate of \$22/hr with a \$3.00 increase upon completion of her certification. Also to include temporary time worked as time counted towards her probationary period. Hours of work will be Monday through Thursday 9:00 a.m. to 2:00 p.m.

BE IT FURTHER RESOLVED that this resolution is effective as of June 12, 2017.

Yeas: Astor, Gunderman, Hutnick, Opilla. Copy attached as Schedule 7.

OLD BUSINESS

Mayor Ciasullo informed Council that he has spoken to the Engineer and we will be going out for bid in August and award the bid on August 14, 2017. Then the Borough will be a month away from getting started in September. Mayor Ciasullo asked if the pond was being treated. The Mayor mentioned that it doesn't look like much has been done. He will call Solitude Management and see what is going on. Councilman Opilla discussed the loop on Beardslee Hill Dr. The Borough was able to get the cost down from the contract so it's below the threshold. It's just the labor that's involved and parts and materials, which the Borough can purchase. The fire hydrant is in house. The total cost is \$26,000, which includes part. Some of the money will be coming from the operating budget and capital ordinance. The Mayor met with Elizabethtown Gas and they would like to move forward with installing gas lines. The Mayor explained that the Borough will be offering residents in four areas of town which are heavily populated gas installation. There needs to be enough people to opt in for Elizabethtown Gas to install the gas lines. The Mayor mentioned there will be a public meeting on it and the public will be able to ask questions. The meeting will be at the Ogdensburg Firehouse on July 13th at 7:00 p.m. The

Mayor did mention that with natural gas the value of your home will increase by 4%. Councilman Hutnick informed Mayor and Council that he doesn't have any new news for now regarding Ogdensburg Day, but will have more information at the next meeting. Councilman Opilla informed Mayor and Council that the Pond Committee had a meeting on June 1st and had an open discussion about what the committee is about and what their charter should be and the impact to make Heaters Pond as well as other areas of town more attainable to the residents. The Committee discussed long term projects and short term projects. Some of the short term projects are signage directing residents to the pond, volley ball courts, water slide/tube slide and more picnic tables for the pavilion. They also created a series of events for the summer to increase residents' awareness of Heaters pond. Some of the events include a Pond Bonfire Kickoff, June 23rd starting at 7:00 p.m., movie night on June 30th and July 14th; Fishing contest on July 29th and beach barbeque on August 11th and a end of summer barbeque on August 26th. Councilman Opilla moved, Councilman Astor seconded motion to approve the list of pond activities starting June 23, 2017 to August 26, 2017 as well as the long term projects and short term projects agreed upon. Yeas: Astor, Gunderman, Hutnick, Opilla.

Mayor Ciasullo mentioned that the Borough has received a letter from the Department of Transportation for a grant they offer every year. The Borough applied for the grant for Edison Rd again but the DOT did not approve it. The Mayor mentioned that the Borough has received grant money in the past but the problem is if you don't have a road that is a high traffic area especially with first responders the state won't give you the grant. The Borough received money for Edison Road in the past but has not been able to receive funds for this year.

NEW BUSINESS

Mayor Ciasullo informed Council that he received a letter of retirement from the Borough Clerk, Phyllis Drouin and we will be discussing her position and maybe look at Town Manager/Clerk position. The Mayor asked Council to think about the position to discuss at the next meeting. We wish her all the best. Phyllis will be leaving the end of November and the Mayor would like to have someone come in for a month to train. The Mayor briefly mentioned that Wallkill Valley High School had their award ceremony and it was very nice and was well represented by Ogdensburg students. Councilman Hutnick announced the winners of the Miss Ogdensburg Pageant. Little Miss Ogdensburg is Delila Nardini, Little Mr. Ogdensburg is Jakob Hetman, Junior Miss Ogdensburg is Helana Bruno, Miss Teen Ogdensburg is Stephanie Hutnick and Miss Ogdensburg is Randilynn Hornyak.

PUBLIC SESSION

Councilman Hutnick moved, Councilman Astor seconded motion to open the public session of the meeting. Yeas: Astor, Gunderman, Hutnick, Opilla.

Vicky Schroeder, 60 Center St. thanked the Department of Public Works for all the help they did after the last meeting with the water problem. Pat Sabourin, 13 Wilson Dr. hopes everyone shows up for the 5K run this Saturday. The First Aid Squad is looking for a good turnout.

Chief Gordon informed Mayor and Council that there will be a dedication for the Fire Department, Police Department and First Responders at the Sussex County Police Academy on June 14th at 7:00 p.m.

There being no further business from the public, Councilman Hutnick moved, Councilman Opilla seconded motion to close the public session of the meeting. Yeas: Astor, Gunderman, Hutnick, Opilla.

Councilman Opilla moved, Councilman Hutnick seconded motion to adopt the following resolution.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ogdensburg, County of Sussex, State of New Jersey, as follows:

The public shall be excluded from discussion of an action upon the hereinafter specified subject matter(s). The general nature of the subject matter to be discussed is as follows:

Contract Issues

It is anticipated at this time that the above stated subject matter will be made public when settled. Action may be taken on the above listed matter/matters or on other matters discussed in closed session. This resolution shall take effect immediately.

After returning from executive at 8:30 p.m. Councilman Opilla moved, Councilman Astor seconded motion to direct the attorney not to defend action on foreclosure complaint on 28 Lincoln Ave., Ogdensburg, NJ 07439 (Block 3.03, Lot 27), Carrington Mortgage Services, LLC vs. Henry T. Goldsworthy and Elvira A. Goldsworthy, his wife. Docket No. F-0135446-15. Yeas: Astor, Gunderman, Hutnick, Opilla.

Councilman Astor moved, Councilman Hutnick seconded motion for review and payment of vouchers. Yeas: Astor, Gunderman, Hutnick, Opilla.

Current

DATE	CHECK #	PAID To	AMOUNT
5/10/2017	29078	Solitude Lake Management, LLC	2,830.00
5/30/2017	29079	CenturyLink	958.22
5/30/2017	29080	CenturyLink	785.70
5/30/2017	29081	LINA	175.50
5/30/2017	29082	Elizabethtown Gas	411.89
5/30/2017	29083	Horizon BC/BS of NJ	1,547.42
5/30/2017	29084	Horizon BC/BS of NJ	808.63
5/30/2017	29085	Horizon BC/BS of NJ	1,637.13
5/30/2017	29086	JCP&L	1,897.81
5/30/2017	29087	Marlin Business Bank	286.90
5/30/2017	29088	McNeil & Company	2,892.00
5/30/2017	29089	Oxford Health Plans	9,741.48
5/30/2017	29090	Verizon Business	149.70

5/30/2017	29091	Verizon Wireless	76.04
6/13/2017	29092	Action Screen Printing	80.00
6/13/2017	29093	Allied Oil LLC	782.37
6/13/2017	29094	Atlantic Communications	210.00
6/13/2017	29095	Bassani Power Equipment, LLC	28.55
6/13/2017	29096	Certified Speedometer Service	154.00
6/13/2017	29097	Complete Security Systems, Inc.	24.20
6/13/2017	29098	County Office of Bridge & Traffic S	27.54
6/13/2017	29099	DCRP	56.64
6/13/2017	29100	Eagle Point Gun	5,752.75
6/13/2017	29101	Enforsys Police Systems, Inc.	2,000.00
6/13/2017	29102	Falcon Cleaning	300.00
6/13/2017	29103	Ferraioli, Wielkocz, Cerullo & Cuva	9,200.00
6/13/2017	29104	Ford Motor Credit Company	9,434.76
6/13/2017	29105	Global Waste Industries, Inc.	13,833.33
6/13/2017	29106	Grass Roots Turf Products, INc.	354.00
6/13/2017	29107	Home Depot	33.60
6/13/2017	29108	JCP&L	1,688.15
6/13/2017	29109	Johnny on the Spot, LLC	467.70
6/13/2017	29110	Kuiken Brothers	231.20
6/13/2017	29111	Laddey, Clark & Ryan	400.00
6/13/2017	29112	Lafayette Auto Parts	32.04
6/13/2017	29113	Mathew Bender & Co. Inc.	122.52
6/13/2017	29114	Liaison Services Incorporated	414.86
6/13/2017	29115	MGL Printing Solutions	415.40
6/13/2017	29116	Michael T. Ward, DMD	149.40
6/13/2017	29117	Montague Tool & Supply Co	91.23
6/13/2017	29118	Neopost Leasing	476.46

6/13/2017	29119	New Jersey Herald	433.50
6/13/2017	29120	NJ League of Municipalities	20.00
6/13/2017	29121	Ogdensburg Board of Ed	196,536.00
6/13/2017	29122	Petro-Mechanics, Inc	300.00
6/13/2017	29123	Poster Compliance Center	158.00
6/13/2017	29124	ProPay Inc	354.88
6/13/2017	29125	ReadyRefresh	27.40
6/13/2017	29126	Solitude Lake Management, LLC	797.00
6/13/2017	29127	Staples Business Advantage	557.88
6/13/2017	29128	Statewide Insurance Fund	10,793.00
6/13/2017	29129	Statewide Insurance Fund	27,131.00
6/13/2017	29130	Sussex Co League of Municipalites	50.00
6/13/2017	29131	Sussex County Municipal Utility	196.40
6/13/2017	29132	SWTCTA	35.00
6/13/2017	29133	The Fibar Group, LLC	1,919.00
6/13/2017	29134	Township of Sparta	7,665.00
6/13/2017	29135	Township of Sparta, Police Dept.	13,627.00
6/13/2017	29136	Van Cleef Engineering Assoc. LLC	187.50
6/13/2017	29137	Verizon Wireless	108.49
6/13/2017	29138	Wallkill Valley Regional H.S.	103,486.50
6/13/2017	29139	Weiner Law Group LLP	614.40
6/13/2017	29140	Weiner Law Group LLP	704.00
6/13/2017	29141	Weiner Law Group LLP	2,369.20
6/13/2017	29142	Weiner Law Group LLP	2,896.00
6/13/2017	29143	Weiner Law Group LLP	1,664.00
6/13/2017	29144	Weiner Law Group LLP	160.00
6/13/2017	29145	Weiner Law Group LLP	176.00
6/13/2017	29146	Weiner Law Group LLP	288.00
6/13/2017	29147	Weldon Asphalt	166.73

=====
444,381.00

Admin Trust

DATE	CHECK #	PAID TO	AMOUNT
6/13/2017	2113	Colfax, Daniel	1,050.00
6/13/2017	2114	US Bank Cust for Procap 4 & Crdtrs	11,888.24
			===== 12,938.24

Dog Fund

DATE	CHECK #	#	PAID TO	AMOUNT
6/13/2017	195	986	NJ Dept of Helath & Senior Service	27.60
				===== 27.60

Grant Fund

DATE	CHECK #	PAID To	AMOUNT
6/13/2017	29148	The Illusion Maker	1,250.00
6/13/2017	29149	Center for Prevention & Counseling	600.00
6/13/2017	29150	Gibson, Connie	109.84
6/13/2017	29151	Goscicki, Monica	122.00
6/13/2017	29152	Goscicki, Monica	35.53
6/13/2017	29153	PAIVA, DONNA	54.75
6/13/2017	29154	Staples Business Advantage	532.00
6/13/2017	29155	Van Cleef Engineering Assoc. LLC	125.00
			===== 2,829.12

Departmental Finance Reports were handed in for review.

There being no further business, Councilman Opilla moved, Councilman Hutnick seconded motion to adjourn the meeting. Yeas: Astor, Gunderman, Hutnick, Opilla.

Meeting adjourned at 8:35 p.m.

Borough Clerk

Mayor