

REGULAR MEETING
DECEMBER 14, 2015

The twelfth regular meeting of the Mayor and Council of the Borough of Ogdensburg, Sussex County, New Jersey, was held in the Council Chambers of the Borough Hall on December 14, 2015. In the absence of the Mayor, Council President, Peter Opilla called the meeting to order at 7:00 p.m.

Upon roll call, the following Council members appeared and answered the call: Astor, Hutnick, Opilla, Rizzo. Absent: McGuire and Slater. Also in attendance was Borough Attorney, Richard Briigliodoro.

Notice requirements of the Open Public Meeting Act NJS 10:4-6 et. Seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board on January 5, 2015.

Councilman Opilla moved, Councilwoman Rizzo seconded motion for approval of items listed on the Consent Agenda.

1. Approval of Minutes from the Regular Meeting of November 9, 2015
 2. Approval of Minutes from the Work Session of November 23, 2015
 3. Approval of Resolution for appointment of Steven Gordon to Chief of Police
 4. Approval of Resolution for appointment of Joseph Sanfilippo to Sergeant
 5. Approval of Resolution for appointment of Stephen Davis to Sergeant
 6. Approval of Resolution for change of day and hours for Tax Assessor
 7. Approval of Resolution for contract between Space Farms Zoo and Museum and the Borough of Ogdensburg for removal of deer carcasses.
 8. Approval of Resolution for Shared Services with Wantage Township for Animal Control Officer.
 9. Approval of Resolution for 2016 Holiday Schedule.
 10. Approval of Resolution for appointment of Fund Commissioner for Statewide Insurance
 11. Approval of Resolution for appointment of Risk Management Consultant for Statewide Insurance.
 12. Approval of Resolution for Transfer of Appropriations (2015 Budget)
 13. Approval of Resolution for Liquor License Renewal for Ogdensburg Fire Department
- Yeas: Astor (abstain #2), Hutnick, Opilla, Rizzo.

Councilman Opilla moved, Councilman Rizzo seconded motion to adopt the following resolution.

BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Ogdensburg to appoint Sergeant Steven Gordon as Chief of Police in accordance with the terms and conditions of the Chief of Police contract.

BE IT FURTHER RESOLVED that the Governing Body authorizes the Mayor to sign and the Clerk to attest to said contract.
Yeas: Astor, Hutnick, Opilla, Rizzo. Copy attached as Schedule 1.

Councilman Opilla moved, Councilman Rizzo seconded motion to adopt the following resolution.

BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Ogdensburg to appoint Patrolman, Joseph Sanfilippo to Sergeant effective November 24, 2015.

BE IT FURTHER RESOLVED that his new rate of pay will be \$95,009.00.

Yeas: Astor, Hutnick, Opilla, Rizzo. Copy attached as Schedule 2.

Councilman Opilla moved, Councilman Rizzo seconded motion to adopt the following resolution.

BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Ogdensburg to appoint Patrolman, Stephen Davis to Sergeant effective November 24, 2015.

BE IT FURTHER RESOLVED that his new rate of pay will be \$95,009.00

Yeas: Astor, Hutnick, Opilla, Rizzo. Copy attached as Schedule 3.

Councilman Opilla moved, Councilman Rizzo seconded motion to adopt the following resolution.

BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Ogdensburg to change the Tax Assessor's day and hours from Thursday from 9:00 a.m. to 1:00 p.m. to Tuesday from 12:00 noon to 4:00 p.m.

BE IT FURTHER RESOLVED this change will be effective as of January 1, 2016.

Yeas: Astor, Hutnick, Opilla, Rizzo. Copy attached as Schedule 4.

Councilman Opilla moved, Councilman Rizzo seconded motion to adopt the following resolution.

WHEREAS, the State of New Jersey, due to the budget crisis has no funding for removal of deer carcasses from local roads and has eliminated the State-wide Deer Recovery Program; and

WHEREAS, municipalities will be responsible for disposal of dead deer on local roads; and

WHEREAS, Space farms Zoo and Museum has offered to remove deer carcasses from the road right of way within 24 hours after notification at a fee of \$31.00 payable monthly.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ogdensburg to accept the contract between Space Farms Zoo and Museum and the Borough of Ogdensburg for removal of dead deer carcasses effective January 1st through December 31, 2016. Yeas: Astor, Hutnick, Opilla, Rizzo. Copy attached as Schedule 5.

Councilman Opilla moved, Councilman Rizzo seconded motion to adopt the following resolution.

BE IT HEREBY RESOLVED by the Governing Body of the Borough of Ogdensburg to have the Mayor sign and the Clerk attest to the Shared Service Agreement between the Borough of Ogdensburg and the Township of Wantage for an Animal Control Officer in the amount of \$12,077 for the calendar year 2016.

Yeas: Astor, Hutnick, Opilla, Rizzo. Copy attached as Schedule 6.

Councilman Opilla moved, Councilman Rizzo seconded motion to adopt the following resolution.

BE IT HEREBY RESOLVED to amend the holiday schedule and that the following holidays will be observed in the Borough of Ogdensburg in 2016 and no Borough business will be transacted on these days:

- January 1st -----New Year's Day
- February 15th -----President's Day
- March 25th-----Good Friday
- May 30th -----Memorial Day
- July 4th -----Independence Day
- September 5th -----Labor Day
- October 10th -----Columbus Day
- November 11th-----Veterans' Day

November 24th & 25th----- Thanksgiving Holiday
December 23rd - 26th-----Christmas Recess

* If a scheduled holiday falls on a Saturday, the Friday before shall be observed as the holiday; if a scheduled holiday falls on a Sunday, the Monday after shall be observed as the holiday.

Yeas: Astor, Hutnick, Opilla, Rizzo. Copy attached as Schedule 7.

Councilman Opilla moved, Councilman Rizzo seconded motion to adopt the following resolution.

WHEREAS, the Borough of Ogdensburg (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner:

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Ogdensburg that Robert McGuire is hereby appointed as the Fund Commissioner for the Local Unit for the year 2016; and

BE IT FURTHER RESOLVED that the Local Units' Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Yeas: Astor, Hutnick, Opilla, Rizzo. Copy attached as Schedule 8.

Councilman Opilla moved, Councilman Rizzo seconded motion to adopt the following resolution.

WHEREAS, The Borough of Ogdensburg (hereinafter "LOCAL UNIT") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the Fund; and

WHEREAS, the Fund has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Borough of Ogdensburg in the County of Sussex and State of New Jersey as follows:

1. The Borough of Ogdensburg hereby appoints The Morville Agency, a division of Gallagher Bollinger, Arthur J. Gallagher & Co. as its local Risk Managements Consultant.
2. The Mayor (*authorized representative of the public entity*) and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2016 in the form attached hereto.

Yeas: Astor, Hutnick, Opilla, Rizzo. Copy attached as Schedule 9.

Councilman Opilla moved, Councilman Rizzo seconded motion to adopt the following resolution.

BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Ogdensburg that the following transfer of Appropriations (2015 Municipal Budget) in accordance with N.J.S.A. 40A 4-58 be and is hereby approved.

SALARY & WAGES

FROM:

Land Use 01-201-21-180-010 1,000.00

TO:

Clerk 01-201-20-120-010 185.00
Coll. Of Taxes 01-201-20-145-010 62.00
Assess. Of Taxes 01-201-20-150-010 81.00
UCC 01-201-22-195-010 60.00
Police 01-201-25-240-010 6,700.00
Fire Safety 01-201-25-265-010 30.00
Streets & Roads 01-201-26-290-010 166.00
Court 01-201-43-490-010 315.00

OTHER EXPENSES

FROM:

Parks & Play. 01-201-28-370-020 1,000.00
Fuel Oil 01-201-31-447-020 5,949.00

TO:

Natural Gas 01-201-31-448-020 200.00
DCRP 01-201-36-477-020 50.00
Gen. Eng. 01-201-20-165-020 100.00

TOTAL 7,949.00 7,949.00

Yeas: Astor, Hutnick, Opilla, Rizzo. Copy attached as Schedule 10.

Councilman Opilla moved, Councilman Rizzo seconded motion to adopt the following resolution.

WHEREAS, the following applicants have applied for renewal of their liquor licenses for the licensing year July 1, 2015 to June 30, 2016.

Table with 2 columns: NAME, TYPE OF LICENSE. Rows include A Mannion Venture Inc. (Plenary Retail Distribution, License No. 1916-44-003-004) and Atlantic Manor, L.L.C. (Plenary Retail Consumption, License No. 1916-33-002-005).

WHEREAS, the applicants have in the opinion of the Mayor and Council complied with the requirements of the Alcoholic Beverage Conduct Act and all amendments thereto, and will conduct the business in accordance with rules and regulations of the Alcoholic Beverage Control Commission and the Ordinance of the Borough of Ogdensburg.

BE IT RESOLVED that the following licenses be renewed for the period July 1, 2015 – June 30, 2016 in accordance with the requirements of said Act and said Ordinance:

Table with 2 columns: NAME, TYPE OF LICENSE. Rows include A Mannion Venture Inc. (Plenary Retail Distribution, License No. 1916-44-003-004) and Atlantic Manor LLC (Plenary Retail Consumption, License No. 1916-33-002-005).

FURTHER RESOLVED, that the Borough Clerk is hereby designated to sign and deliver such license certificates on behalf of the Mayor and Council.

Yeas: Astor, Hutnick, Opilla, Rizzo. Copy attached as Schedule 11.

OLD BUSINESS

There is no new update for Heaters Pond Dam. Council is waiting to hear from the Engineer when they will be going out for bids. Councilman Opilla spoke briefly on peddlers licenses. There were complaints from the residents about peddlers being pushy. The Mayor reached out to some of the companies to discuss the complaints. Council will revisit this matter in a couple of months to see if an amendment to the peddler's ordinance will be necessary.

NEW BUSINESS

There was a brief discussion on filming in Ogdensburg. A question has come up regarding obtaining a permit if filming is done on private property. The present location agreement does not define this matter. The Borough will be looking into having an ordinance done to clarify all filming matters. Further discussion will be forthcoming.

Councilman Opilla spoke about the Green Team Recycling program. The Borough Recycling grant money which is received from the State will aid the Ogdensburg school green team starting a new milk carton recycling program which the Ogdensburg school would like to put in place around January 11, 2016.

Councilman Opilla moved, Councilman Astor seconded motion to open the public session of the meeting. Yeas: Astor, Hutnick, Opilla, Rizzo.

Jean Castimore, 63 Main Street asked if the recycling program will be accepting public donations. Ms. Castimore was informed at the present time no information was given regarding public donations. Councilman Astor stated that he would like to see Ogdensburg School be the first Green school in the County.

There being no further business, Councilman Opilla moved, Councilman Astor seconded motion to close the public session of the meeting. Yeas: Astor, Hutnick, Opilla, Rizzo.

Councilman Opilla moved, Councilman Hutnick seconded motion for approval and payment of vouchers. Yeas: Astor, Hutnick, Opilla, Rizzo.

Current Fund

DATE	CHECK #	PAID TO	AMOUNT
11/30/15	28014	CenturyLink	1,573.97
11/30/15	28015	CenturyLink	98.46
11/30/15	28016	LINA	175.50
11/30/15	28017	Elizabethtown Gas	362.17
11/30/15	28018	Finch Fuel Oil Co., Inc.	977.08
11/30/15	28019	Horizon BC/BS of NJ	770.83
11/30/15	28020	Horizon BC/BS of NJ	1,547.22
11/30/15	28021	Horizon BC/BS of NJ	1,676.96
11/30/15	28022	JCP&L	3,146.39
11/30/15	28023	Oxford Health Plans	10,592.13
11/30/15	28024	Verizon Business	145.11
11/30/15	28025	Wallkill Valley Regional H.S.	500.00
12/15/15	28026	AGT Batter Supply, LLC	160.23
12/15/15	28027	AGT Batter Supply, LLC	78.69
12/15/15	28028	Airgas East	262.41
12/15/15	28029	Alert-All Corporation	475.60
12/15/15	28030	Allied Oil LLC	999.22
12/15/15	28031	Atlantic Communications	120.40
12/15/15	28032	Atlantic Manor	2,700.00
12/15/15	28033	Coast To Coast Solutions	387.96
12/15/15	28034	Complete Security Systems, Inc.	24.20

12/15/15	28035	DCRP	256.45
12/15/15	28036	Draeger Safety Diagnostics, Inc.	169.00
12/15/15	28037	Eagle Point Gun	2,153.00
12/15/15	28038	Elizabethtown Gas	529.79
12/15/15	28039	Falcon Cleaning	375.00
12/15/15	28040	Fedex	30.31
12/15/15	28041	Global Waste Industries, Inc.	13,081.34
12/15/15	28042	Gordon, Stephen	500.00
12/15/15	28043	Gramco Business Communications	995.00
12/15/15	28044	GTBM/INFO COP	525.00
12/15/15	28045	JCP&L	1,522.79
12/15/15	28046	Johnny on the Spot, LLC	77.72
12/15/15	28047	Laddey, Clark & Ryan	400.00
12/15/15	28048	Lame, James	316.08
12/15/15	28049	Marlin Business Bank	286.90
12/15/15	28050	Morton Salt, Inc.	9,300.00
12/15/15	28051	Neopost Leasing	165.37
12/15/15	28052	New Jersey Herald	365.40
12/15/15	28053	Ogdensburg Board of Education	190,773.00
12/15/15	28054	Ogdensburg Fire Department	2,900.00
12/15/15	28055	Ogdensburg First Aid Squad	4,000.00
12/15/15	28056	ReadyRefresh	13.94
12/15/15	28057	Ross, Chris	81.77
12/15/15	28058	Sanfilippo, Joseph	564.96
12/15/15	28059	Staples Business Advantage	167.43
12/15/15	28060	Sussex County Municipal Utility	1,059.60
12/15/15	28061	Township of Hardyston	2,850.00
12/15/15	28062	Township of Sparta, Police Dept.	13,097.75
12/15/15	28063	Township of Wantage	2,960.00
12/15/15	28064	Valley Vision Care, LLC	557.33
12/15/15	28065	Van Cleef Engineering Assoc. LLC	1,241.00
12/15/15	28066	Varcadipane Jr, William J.	1,221.51
12/15/15	28067	Verizon Wireless	108.37
12/15/15	28068	Villa Capri II	720.00
12/15/15	28069	Wallkill Valley Regional H.S.	95,552.77
12/15/15	28070	Weiner Lesniak LLP	832.00
12/15/15	28071	Weiner Lesniak LLP	144.00
			<hr/>
			376,669.11
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Water Operating

DATE	CHECK #	PAID TO	AMOUNT
11/30/15	4516	JCP&L	2,087.69
12/15/15	4517	DCRP	135.45
12/15/15	4518	Hank Sanders Inc	2,262.00
12/15/15	4519	JCP&L	1,979.50
12/15/15	4520	One Call Concepts, Inc.	18.60

12/15/15	4521	Staples Business Advantage	<u>11.36</u>
			<u>6,494.60</u>

Water Capital

DATE	CHECK #	PAID TO	AMOUNT
12/15/15	1034	McElwee and Quinn LLC	<u>1,500.00</u>
			<u>1,500.00</u>

Grant funds

DATE	CHECK #	PAID TO	AMOUNT
12/15/15	28072	George Hutnick	<u>59.00</u>
			<u>59.00</u>

Developers Escrow

DATE	CHECK #	PAID TO	AMOUNT
12/15/15	2041	100 Plant Street LLC	<u>790.51</u>
			<u>790.51</u>

PAYROLL

DATE	CHECK #	PAID TO	AMOUNT
11/16/15	314	Prudential Retirement	279.12
11/24/15	14005	Franklin Ogdensburg F.O.P.	210.00
11/25/15	315	Prudential Retirement	279.12
12/15/15	316	AFLAC	<u>224.76</u>
			<u>993.00</u>

Dog fund

DATE	CHECK #	PAID TO	AMOUNT
12/15/15	174	J.P. Cooke Company	<u>198.84</u>
			<u>198.84</u>

General Capital

DATE	CHECK #	PAID TO	AMOUNT
12/15/15	1064	Danforth's	<u>1,786.82</u>
			<u>1,786.82</u>

Departmental Finance Reports were handed in for review.

There being no further business, Councilman Astor moved, Councilman Hutnick seconded motion to adjourn the meeting. Yeas: Astor, Hutnick, Opilla, Rizzo.

Meeting adjourned at 7:18 p.m.

Borough Clerk

Council President