

REGULAR MEETING

FEBRUARY 10, 2014

The second regular meeting of the Mayor and Council of the Borough of Ogdensburg, Sussex County, New Jersey was held in the Council Chambers of the Borough Hall on February 10, 2014. Mayor Ciasullo called the meeting to order at 7:00 p.m.

Upon roll call, the following Council members appeared and answered the call: Amodeo, Astor , Hutnick, McGuire, Opilla, Rizzo. Also in attendance was Borough Attorney, Michael Garofalo.

Notice requirements of the Open Public Meeting Act NJSA 10:4-6 et. Seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board on January 2, 2014.

Councilman McGuire moved, Councilman Opilla seconded motion to approve all items on the consent agenda.

1. Approval of Minutes from Regular Meeting of January 13, 2014.
  2. Approval of Minutes from Work Session of January 27 2014
  3. Approval of Resolution for Council on Alcoholism & Drug Abuse
  4. Approval of Resolution for Appointment of Municipal Alliance Committee Members
  5. Approval of Resolution for Reappointment of Judge Mulhern
  6. Approval of Resolution for Ogdensburg First Aid Squad 5K Run
  7. Approval of Resolution for Shared Services Agreement with SCMUA for Recycling Tonnage Report.
  8. Approval of Resolution for Transfer – 2013 Budget
- Yeas: Amodeo, Astor, Hutnick, McGuire, Opilla, Rizzo.

Councilman McGuire moved, Councilman Opilla seconded motion to adopt the following resolution.

**WHEREAS**, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

**WHEREAS**, the Borough Council of the Borough of Ogdensburg, County of Sussex, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

**WHEREAS**, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

**WHEREAS**, the Borough Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Sussex.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Ogdensburg, County of Sussex, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Ogdensburg Municipal Alliance grant for fiscal year 2014 in the amount of :

DEDR            \$2,993.00

Cash Match     748.00

In-Kind 2,245.00

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Yeas: Amodeo, Astor, Hutnick, McGuire, Opilla, Rizzo. Copy attached as Schedule 1.

Councilman McGuire moved, Councilman Opilla seconded motion to adopt the following resolution.

BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Ogdensburg to appoint the following to the Ogdensburg Municipal Alliance.

<u>Individual Representative</u>	<u>Sector</u>
George Hutnick/Council Member	Mayor/Governing Body
Jeanette Spooner	Parent-Teachers Association
Jean Castimore	Private Citizen
Connie Gibson/Church Secretary-St. Thomas Of Aquin	Faith Based Organizations
Monica Goscicki/ Coordinator	Parents & others directly affected by ATOD abuse or juvenile delinquency
Patricia Sabourin/Chairperson	Prevention/Treatment Organization
Wayne Ingerto	Senior Citizen
Maryanne Allen	Concerned Citizen

BE IT FURTHER RESOLVED that this resolution be effective as of February 1, 2014.  
Yeas: Amodeo, Astor, Hutnick, McGuire, Opilla, Rizzo. Copy attached as Schedule 2.

Councilman McGuire moved, Councilman Opilla seconded motion to adopt the following resolution.

BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Ogdensburg to reappoint John Mulhern, Esq., 21 Slate Hill Road, Newton, New Jersey 07860 as Municipal Court Judge for a three year term beginning retro active back to January 1, 2014 to December 31, 2016.

Yeas: Amodeo, Astor, Hutnick, McGuire, Opilla, Rizzo. Copy attached as Schedule 3.

Councilman McGuire moved, Councilman Opilla seconded motion to adopt the following resolution.

**WHEREAS** the Ogdensburg First Aid Squad is sponsoring an Ogdensburg 5 K Fun Run and Race on Saturday, June 21, 2014. This race is known as a Major Race in a Miner Town.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Ogdensburg to endorse the Ogdensburg 5K Fun Run and Race for 2014 to be held on Saturday, June 21, 2014 pending all County requirements are met.

Yeas: Amodeo, Astor, Hutnick, McGuire, Opilla, Rizzo. Copy attached as schedule 4.

Councilman McGuire moved, Councilman Opilla seconded motion to adopt the following resolution.

WHEREAS, the Sussex County Municipal Utilities Authority (hereinafter “SCMUA”) has passed a resolution agreeing to shared services of their Certified Recycling Professional (CRP) with the Borough of Ogdensburg by providing the services of a CRP for submission of the Borough of Ogdensburg’s 2013 Recycling Tonnage Report to the Department of Environmental Protection; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A 40A:65-1 et. Seq.) (hereinafter, “the Act”) provides that local units of government may enter into a contract to provide or receive any service that either local unit participating in the Agreement is empowered to provide or receive within its own jurisdiction, including services incidental to the primary purposes of any of the participating units (N.J.S.A. 40A:65-4); and

WHEREAS, the Borough of Ogdensburg will prepare the 2013 Recycling Tonnage Report; and

WHEREAS, the Borough of Ogdensburg has requested the services of the SCMUA in the form of the District Recycling Coordinator as a Certified Recycling Professional to certify and submit the required 2013 Borough of Ogdensburg Recycling Tonnage Report to the New Jersey Department of Environmental Protection by April 30, 2014; and

WHEREAS, the SCMUA has the qualified staff to certify the Recycling Tonnage Report prepared by the Borough of Ogdensburg and electronically submit it to the New Jersey Department of Environmental Protection on behalf of the Borough of Ogdensburg under the terms and conditions set forth in the Shared Services Agreement.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Ogdensburg, County of Sussex, State of New Jersey as follows:

1. The Mayor and Council are hereby authorized and directed to execute a Shared Services Agreement, a copy of which is attached hereto, with SCMUA for the provision of Certified Recycling Professional Services to certify and submit the Borough of Ogdensburg’s 2013 Recycling Tonnage Report to NJDEP.
2. All SCMUA Staff and Professionals are authorized to take any and all necessary actions to see to the implementation of this Resolution
3. This Resolution shall take effect immediately.

Yeas: Amodeo, Astor, Hutnick, McGuire, Opilla, Rizzo. Copy attached as Schedule 5.

Councilman McGuire moved, Councilman Opilla seconded motion to adopt the following resolution.

**BE IT HEREBY RESOLVED**, by the Council of the borough of Ogdensburg that the following transfer of Appropriations (2013 Municipal Budget) in accordance with N.J.S.A. 40A: 4-58 be and is hereby approved.

**SALARIES & WAGES**

<b>FROM:</b>		<b>TO:</b>	
Streets & Roads 01-203-26-290-010	\$2,000.00	Clerk 01-203-20-120-010	\$ 500.00

**OTHER EXPENSES**

<b>FROM:</b>		<b>TO:</b>	
Group Insurance 01-203-23-220-020	1,150.00	Streets & Roads 01-203-26-290-020	2,000.00
		Telephone 01-203-31-440-020	50.00
		Mayor/Comm. 01-203-20-110-020	600.00
<b>TOTAL</b>	<u>\$3,150.00</u>		<u>\$ 3,150.00</u>

Yeas: Amodeo, Astor, Hutnick, McGuire, Opilla, Rizzo. Copy attached as Schedule 6.

Councilman Opilla moved, Councilman McGuire seconded motion to open the public session of the meeting. Yeas: Amodeo, Astor, Hutnick, McGuire, Opilla, Rizzo.

Michael Blahut, 86 Kennedy Avenue asked if anyone had any questions regarding the 5K Run to be held on June 21, 2014. Mr. Blahut also asked if the Borough had a new Chief of Police. Mayor informed Mr. Blahut that Sgt. Gordon is presently running the police department. Mr. Blahut asked if there is any news on the gas line. Mayor Ciasullo informed him that they did surveys with two developments and received good feed back and there is good potential to start doing surveys in other areas.

George Morville, Risk Management Insurance Agent spoke about the underground storage tanks and insurance coverage for the tanks. Because Zurick who has been covering the Borough tanks are no longer covering underground storage tanks the Borough will be switching to Statewide Insurance. The insurance company is requesting the tanks to be pressure tested. The cost would be \$375.00 per tank. Mr. Morville said he could set up the testing for this week. Mayor Ciasullo discussed water billing issues and said they need to make a decision on what to do with the incorrect billings. It was stated that the problems need to be identified and straightened out. After a brief discussion Council had no questions and agreed to move forward with the process of straightening out the billing. Helen Bolton, 11 Beardslee Hill Drive asked if the town was going to go back on previous billings for incorrect charges and the Mayor informed her that the town was not going back on any billings.

There being no further business from the public, Councilman Opilla moved, Councilman Hutnick seconded motion to close the public session of the meeting. Yeas: Amodeo, Astor, Hutnick, McGuire, Opilla, Rizzo.

Councilman McGuire moved Councilman Hutnick seconded motion to approve ATS Environmental to do pressure testing on the underground storage tanks for the Borough at a price of \$375.00 per tank for insurance coverage. Yeas: Amodeo, Astor, Hutnick, McGuire, Opilla, Rizzo.

Councilman Opilla moved, Councilman McGuire seconded motion to do a resolution for the Ogdensburg Water Department to correct records moving forward with the billings based on accurate and inaccurate readings and not to provide any retroactive billings to residents as long as they have covered the minimum quarterly payment on past billings. Yeas: Amodeo, Astor, Hutnick, McGuire, Opilla, Rizzo.

#### OLD BUSINESS

Councilman Astor spoke about the hours for the Recycling Center. The Recycling Center will be opened from early Saturday mornings until the containers are full. When the dumpsters are full, the center will be closed. The Borough is in the process of getting larger containers for the recycling center. The matter of reaching the DPW Supervisor on his cell phone was discussed. Council feels his phone should always be manned. Councilman McGuire is working on getting a better camera system for the recycling center and has received two quotes so far. One is for a high tech camera which can monitor from anywhere; the cost is \$4,500 to \$5,000. The cost for an analog type camera is \$2,300, which doesn't have the same range capacity. Councilman McGuire has calls out to two other companies.

#### NEW BUSINESS

Councilman Amodeo informed Mayor and Council that the quote from Aquatic Analysts, Inc. for the treatment of Heaters Pond has come in and their prices are the same as last year. Council will decide how many times they need to treat the pond. Councilman Amodeo also mentioned that the permit for the geese depredation will need to be filled out also. Councilman Amodeo asked Council to start thinking about a camera/monitor for inside the Police Department. Councilman McGuire spoke about the Dr. Pepper/Snapple Park Bin Grant for recyclables. The

Part of the grant would require the Borough to submit a report at six months and one year intervals on how much recycling is collected. The Borough will be applying for the grant. Councilman McGuire also mentioned that the contract for fireworks for the 100<sup>th</sup> Anniversary was sent in and we now have to send in a deposit for \$7,500. Mayor Ciasullo spoke about a letter the Borough has received from the NJ Land Trust regarding a couple of pieces of property they would be interested in. Private residents were also contacted by the Land Trust. Mayor Ciasullo called to ask some questions and will look into it further. It was said that once land is sold to the Land Trust it is out of the Borough's hand and the Borough can never get it back. Councilman Astor mentioned that a delivery of salt should be coming in the next two weeks but because the Department of Public Works is so low on salt they will not be salting the roads as often. Also mentioned was one of the trucks is being worked on and the garage door, which got damaged is also being fixed.

Carlos Travaras, owner of Atlantic Manor came before Council to ask for documentation showing the payments he has made towards his taxes. He is refinancing and the bank would like to see proof of payments. The Borough attorney said he would draw up a contract for Mr. Travaras to sign off on and give to his bank.

Councilwoman Rizzo moved, Councilman Hutnick seconded motion to adopt the following resolution.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ogdensburg, County of Sussex, State of New Jersey, as follows:

The public shall be excluded from discussion of an action upon the hereinafter specified subject matter(s). The general nature of the subject matter to be discussed is as follows:

Contract issues

It is anticipated at this time that the above stated subject matter will be made public when settled. Action may be taken on the above listed matter/matters or on other matters discussed in closed session. This resolution shall take effect immediately.

Yeas: Amodeo, Astor, Hutnick, McGuire, Opilla, Rizzo.

At 8:16 p.m. Councilwoman Rizzo moved, Councilman McGuire seconded motion to go into executive session to discuss contract issues. Yeas: Amodeo, Astor, Hutnick, McGuire, Opilla, Rizzo.

After returning from executive session at 8:50 p.m. Mayor Ciasullo asked Council if they would accept the bill from Global which was handed in late to be put on the bills list for payment. Council had no problem having Global's bill added to the bill list for payment.

Councilman McGuire moved, Councilman Hutnick seconded motion for review and payment of vouchers. Yeas: Amodeo, Astor, Hutnick, McGuire, Opilla.

				Current
DATE	CHECK #		PAID TO	AMOUNT
01/31/14	26676	LINA		378.00
01/31/14	26677	CenturyLink		966.12
01/31/14	26678	CenturyLink		

			598.06
01/31/14	26679	Eastern Propane Corp	693.32
01/31/14	26680	Elizabethtown Gas	966.33
01/31/14	26681	Finch Fuel Oil Company, Inc	5,075.71
01/31/14	26682	Ford Motor Credit Company	829.98
01/31/14	26683	Horizon BC/BS of NJ	745.72
01/31/14	26684	Horizon BC/BS of NJ	1,285.07
01/31/14	26685	Horizon BC/BS of NJ	2,429.41
01/31/14	26686	Horizon BC/BS of NJ	7,389.20
01/31/14	26687	JCP&L	4,237.44
01/31/14	26688	ProPay Inc	178.61
01/31/14	26689	Verizon Business	91.61
01/31/14	26690	Verizon Wireless	152.30
02/11/14	26691	Airgas East	156.34
02/11/14	26692	Allied Oil LLC	1,924.78
02/11/14	26693	Certified Valuations, Inc	14,000.00
02/11/14	26694	Dave's Towne Service	1,166.30
02/11/14	26695	Deer Park Direct	19.92
02/11/14	26696	Denville Line Painting, Inc.	868.50
02/11/14	26697	Division of Consumer Affairs	80.00
02/11/14	26698	Dover Brake & Clutch Co., Inc	216.99
02/11/14	26699	Essex County Registrar's Assoc.	32.00
02/11/14	26700	Finch Fuel Oil Company, Inc	2,324.07
02/11/14	26701	Global Waste Industries, Inc.	13,136.43
02/11/14	26702	Gramco Business Communications	2,599.00
02/11/14	26703	International Salt Co., LLC	21,293.69
02/11/14	26704	James P Sloan Esq.	150.00
02/11/14	26705	Jan-Mar Alarm Company	24.20
02/11/14	26706	Kuiken Brothers	116.61
02/11/14	26707	Laddey, Clark & Ryan	

			1,120.00
02/11/14	26708	Magarino Ford & Mercury	4,202.63
02/11/14	26709	Municipal Capital Corporation	295.00
02/11/14	26710	NJ Planning Officials	315.00
02/11/14	26711	NJDMV	85.00
02/11/14	26712	Neopost Leasing	150.87
02/11/14	26713	New Jersey Herald	271.80
02/11/14	26714	North Church Gravel, Inc.	2,514.10
02/11/14	26715	Ogdensburg Fire Department	519.00
02/11/14	26716	ProPay Inc	585.00
02/11/14	26717	Ross, Chris	32.09
02/11/14	26718	Staples Business Advantage	182.17
02/11/14	26719	Staples Business Advantage	122.95
02/11/14	26720	Susan Ciasullo	36.70
02/11/14	26721	Sussex Co League of Municipalities	50.00
02/11/14	26722	Sussex County Municipal Clerk Assoc	60.00
02/11/14	26723	Sussex County Treasure	242,672.93
02/11/14	26724	Sussex County Treasurer	6,805.35
02/11/14	26725	Sussex County Treasurer	16,229.23
02/11/14	26726	Sussex County Treasurer	1,221.55
02/11/14	26727	Treasurer, State of New Jersey	150.00
02/11/14	26728	Verizon Wireless	112.39
02/11/14	26729	Weldon Asphalt	1,302.59
02/11/14	26730	William J. Mandara Assoc.	85.00
			<u>363,247.06</u>

**General Capital**

<b>DATE</b>	<b>CHECK #</b>	<b>PAID TO</b>	<b>AMOUNT</b>
01/14/14	1039	Van Cleef Engineering Assoc. LLC	276.00

02/11/14	1040	Rogut McCarthy LLC	<u>537.02</u>
			<u><u>813.02</u></u>

**Unemployment trust fund**

DATE	CHECK #	PAID TO	AMOUNT
02/11/14	105	State of New Jersey	<u>182.76</u>
			<u><u>182.76</u></u>

**Developers Escrow**

DATE	CHECK #	PAID TO	AMOUNT
01/14/14	2029	Michael Meyer	590.35
02/11/14	2030	Dolan & Dolan Esqs.	722.06
02/11/14	2031	Van Cleef Engineering Assoc. LLC	<u>343.75</u>
			<u><u>1,656.16</u></u>

**Grant Fund**

DATE	CHECK #	PAID TO	AMOUNT
01/14/14	26668	Creative Product Sourcing Inc	306.88
01/14/14	26669	Goscicki, Monica	216.50
01/14/14	26670	Staples Business Advantage	368.86
01/14/14	26671	Sussex County Municipal Utility	727.24
01/28/14	26673	Wal-Mart Community	297.00
02/11/14	26731	Sussex County Municipal Utility	<u>106.40</u>
			<u><u>2,022.88</u></u>



**Water Capital**

<b>DATE</b>	<b>CHECK #</b>	<b>PAID TO</b>	<b>AMOUNT</b>
02/11/14	1027	Rogut McCarthy LLC	<u>268.52</u>
			<u>268.52</u>

**Dog Fund**

<b>DATE</b>	<b>CHECK #</b>	<b>PAID TO</b>	<b>AMOUNT</b>
01/14/14	146	New Jersey Herald	247.60
02/11/14	147	NJ Dept of Health & Senior Service	<u>199.20</u>
			<u>446.80</u>

**Payroll**

<b>DATE</b>	<b>CHECK #</b>	<b>PAID TO</b>	<b>AMOUNT</b>
01/14/14	241	AFLAC	310.34
02/06/14	12806	NJ Family Support Payment Center	71.32
02/11/14	242	Peters, Ann	<u>29.00</u>
			<u>410.66</u>

**Water Operating**

<b>DATE</b>	<b>CHECK #</b>	<b>PAID TO</b>	<b>AMOUNT</b>
01/14/14	4344	JCP&L	4,296.02
01/14/14	4345	Main Pool & Chemical Co., Inc.	247.75
01/14/14	4346	Municipal Software Inc	1,440.00
01/14/14	4347	State of New Jersey-PWT	236.80
01/31/14	4348	JCP&L	1,589.34
02/11/14	4349	Capitol Supply Construction Product	40.00
02/11/14	4350	Dave Heiner Assoc., Inc.	788.00
02/11/14	4351	E.S.C. Enterprises	420.00
02/11/14	4352	Hamburg Plumbing Supply Co	83.16
02/11/14	4353	JCP&L	2,078.37
02/11/14	4354	New Jersey Water Association	295.00
02/11/14	4355	Smith Tractor & Equipment, Inc.	246.43
02/11/14	4356	Staples Business Advantage	17.55
02/11/14	4357	Treasurer, State of New Jersey	3,880.00
02/11/14	4358	Van Cleef Engineering Assoc. LLC	<u>187.50</u>
			<u>15,845.92</u>

Council discussed dates to start budget meetings and decided on February 27, 2014 at 6:30 p.m. Departmental Finance Reports were handed in for review.

There being no further business, Councilwoman Rizzo moved, Councilman Hutnick seconded motion to adjourn the meeting. Yeas: Amodeo, Astor, Hutnick, McGuire, Opilla, Rizzo.

Meeting adjourned at 8:53 p.m.

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Borough Clerk

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Mayor