

WORK SESSION
October 28, 2013

A work session of the Mayor and Common Council of the Borough of Ogdensburg, Sussex County, New Jersey, was held in the Council Chambers in the Borough Hall on October 28, 2013. Mayor Ciasullo called the meeting to order at 7:00 p.m.

Upon Roll Call the following Council Members appeared and answered the call: Amodeo, Andrews, Hutnick, McGuire. Absent: Astor, Opilla.

Notice requirements of the Open Public Meeting Act, NJSA 10:4:4-6 have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the New Jersey Herald and the New Jersey Sunday Herald, and posted on the bulletin board in the Borough hall on January 3, 2013.

Councilman McGuire moved, Councilman Hutnick seconded motion to approve the following items on the consent agenda. Yeas: Amodeo, Andrews, Hutnick, McGuire.

1. Approval of minutes for Work Session on September 23, 2013.
2. Approval of resolution for the grant extension for Ogdensburg Drug Alliance.
3. Approval of resolution for additional engineering fees for Van Cleef Engineering.
4. Approval of resolution for Fill-In for Deputy Court Administrator
5. Approval of resolution for out dated office equipment for Administrative offices.
6. Approval of resolution for out dated office equipment for Police Department.

Councilman McGuire moved, Councilman Hutnick seconded motion to adopt the following resolution.

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, non-profit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Common Council of the Borough of Ogdensburg , County of Sussex, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages: and therefore has an established Municipal Alliance Committee; and,

WHEREAS, \$2,993.00 was approved for a Municipal Alliance grant for the January 1, 2013 through December 31,2013 grant term; and

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse extended the 2013 Grant term until June 30, 2014, in order to transition then grant to a fiscal year rather than calendar year cycle, and

WHEREAS, funding has been made available to Ogdensburg Drug Alliance in the amount of 50% of its approved 2013 grant total for the six month extension period of January 1 2014 to June 30 2014, contingent upon meeting the 25% Cash match and 75% In-Kind Match grant requirement for the extension funding,

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the Borough of Ogdensburg does hereby authorize the submission of the grant extension for the Ogdensburg Drug Alliance grant in the amount of:

DEDR	\$4,489.50
Cash Match	\$1,122.00
In-Kind	\$3,367.50

The Common Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administration compliance and audit requirements.

Yeas: Amodeo, Andrews, Hutnick, McGuire. Copy attached as Schedule 1.

Councilman McGuire moved, Councilman Hutnick seconded motion to adopt the following resolution.

WHEREAS Van Cleef Engineering lump sum fee for the work on the Main Street Streetscape was \$56,600; and

WHEREAS because of additional items that were added to the design phase of the contract Van Cleef Engineering is requesting additional compensation in the amount of \$13,000.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ogdensburg to pay Van Cleef Engineering the additional sum of \$13,000 for the additional items that were added to the design phase of the contract.

Yeas: Amodeo, Andrews, Hutnick, McGuire. Copy attached as Schedule 2.

Councilman McGuire moved, Councilman Hutnick seconded motion to adopt the following resolution.

BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Ogdensburg to hire Roxanne Landy as Deputy County Administrator to fill in for Aida Cahill who was unable to attend court on October 15, 2013.

BE IT FURTHER RESOLVED that Ms.Landy's rate of pay will be \$18.00/hr.

Yeas: Amodeo, Andrews, Hutnick, McGuire. Copy attached as Schedule 3.

Councilman McGuire moved, Councilman Hutnick seconded motion to adopt the following resolution.

WHEREAS the Borough of Ogdensburg offices has office equipment, which is outdated or no longer needed for public use.

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Ogdensburg to authorize the Clerk to dispose of such equipment as listed on attached sheet. Yeas: Amodeo, Andrews, Hutnick, McGuire. Copy attached as Schedule 4.

Councilman McGuire moved, Councilman Hutnick seconded motion to adopt the following resolution.

WHEREAS the Borough of Ogdensburg's Police Department has various office equipment which is outdated or no longer needed for public use.

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Ogdensburg to authorize the Chief of Police to dispose of such equipment as attached.

Yeas: Amodeo, Andrews, Hutnick, McGuire. Copy attached as Schedule 5.

Councilman McGuire moved, Councilman Amodeo seconded motion to open the public hearing on an ordinance entitled **AN ORDINANCE APPROPRIATING THE SUM OF \$35,000 CURRENTLY LOCATED WITHIN GENERAL CAPITAL-**

CAPITAL IMPROVEMENT FUND BALANCE. Yeas: Amodeo, Andrews, Hutnick, McGuire.

John Kibildis, 10 Arch Street asked about the ordinance and what it is for. There being no further business from the public, Councilman McGuire moved, Councilman Amodeo seconded motion to close the public hearing. Yeas: Amodeo, Andrews, Hutnick, McGuire.

Councilman McGuire moved, Councilman Hutnick seconded motion to adopt said ordinance. Yeas: Amodeo, Andrews, Hutnick, McGuire. Copy attached as Schedule 6.

Mayor asked to skip to Historical Society roofing on the agenda so that the members of the Historical could be done early. John Kibildis spoke about the repairs that are needed to the Historical Society building. Mr. Kibildis asked for additional funds of \$950.00 in addition to their budget amount of \$750. The slate roof needs repair and the money would go to fix the roof. After further discussion, Councilman McGuire moved, Councilman Hutnick seconded motion to give the Historical Society the additional \$950 above the \$750 budgeted amount for the repair of the slate roof. Yeas: Amodeo, Andrews, Hutnick, McGuire,

Mayor mentioned that seven or eight more meters were installed and the Department of Public Works is continuing to install new meters. Councilman Hutnick updated Mayor and Council on the recorder for the Court. Price originally quoted is still good and there is money available for updating the recorder so it was decided to move forward with the purchase of a new recorder. Mayor updated Council on the shared service for Court and discussed breakdown of costs. Further discussion will be forth coming.

Council discussed fireworks for the 100th Anniversary celebration. Councilman McGuire is looking into other insurance plans for the retirees for better pricing. Mayor Ciasullo mentioned that the fence for recyclables is still being worked on and street sweeping has been done. Councilman McGuire mentioned that everything was sold at the tax sale and the Borough collected \$89,600 in premiums.

Council discussed the gun used to read the meters and will be looking into a maintenance contract. This will be budgeted for next year. Further discussion will be forth coming. Councilman McGuire informed Mayor and Council that the Land Use Chair had asked for another day of work for his secretary. After a brief discussion the Mayor asked to have her attend the next council meeting to discuss the request. Mayor Ciasullo spoke about the baseball field and balls being hit over the fence. Borough is looking into possibly getting a section of the fence line done. A 20' net would cost around \$2,000. The Borough is still looking into what else could be done. The Mayor mentioned that he is looking at November 9, 2013 to do a soccer game at the new field.

Councilman McGuire moved, Councilman Hutnick seconded motion to open the public session of the meeting. Yeas: Amodeo, Andrews Hutnick, McGuire.

Pat Sabourin, 13 Wilson Drive informed Mayor and Council that there would be a dinner for Maya Gordon on Sunday after noon at Krogh's. Pat also thanked everyone who helped with the vendor fair. There being no further business from the public, Councilman Andrews moved, Councilman McGuire seconded motion to close the public session of the meeting. Yeas: Amodeo, Andrews Hutnick, McGuire.

Councilman Andrews moved, Councilman McGuire seconded motion to adopt the following resolution.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ogdensburg, County of Sussex, State of New Jersey, as follows:

The public shall be excluded from discussion of an action upon the hereinafter specified subject matter(s). The general nature of the subject matter to be discussed is as follows:

Contract Issues

It is anticipated at this time that the above stated subject matter will be made public when settled. Action may be taken on the above listed matter/matters or on other matters discussed in closed session. This resolution shall take effect immediately.

Yeas: Amodeo, Andrews, Hutnick, McGuire.

At 9:05 p.m. Councilman Andrews moved, Councilman McGuire seconded motion to go into executive to discuss contract issues. Yeas: Amodeo, Andrews, Hutnick, McGuire.

After returning from executive at 9:50 p.m. it was mentioned that after Halloween any usable parts would be pulled out of the black patrol car and the car would be put up for sale.

Councilman Andrews moved, Councilman McGuire seconded motion to do a resolution for the acting Chief and acting Sergeant. Yeas: Amodeo, Andrews Hutnick, McGuire.

There being no further business, Councilman McGuire moved, Councilman Hutnick seconded motion to adjourn the meeting. Yeas: Amodeo, Andrews, Hutnick, McGuire.

Meeting adjourned at 9:51 p.m.

Borough Clerk

Mayor