

WORK SESSION
August 26, 2013

A work session of the Mayor and Common Council of the Borough of Ogdensburg, Sussex County, New Jersey, was held in the Council Chambers in the Borough Hall on August 26, 2013. Mayor Ciasullo called the meeting to order at 7:00 p.m.

Upon Roll Call the following Council Members appeared and answered the call: Amodeo, Andrews, Astor, McGuire. Absent: Opilla, Hutnick arrived at 7:15 p.m.

Notice requirements of the Open Public Meeting Act, NJSA 10:4:4-6 have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the New Jersey Herald and the New Jersey Sunday Herald, and posted on the bulletin board in the Borough hall on January 3, 2013.

Councilman Astor moved, Councilman McGuire seconded motion for approval of the Consent Agenda.

1. Adoption of resolution for retirement of Water Cashier, Ann Peters.
2. Adoption of resolution for retirement of Clerk Typist, Susan Crum.
3. Approval of Raffle License No. 507 for a Trick Tray and Raffle License No. 508 for a 50/50 to be held on November 23, 2013 by the Ogdensburg PTO.
4. Yeas: Amodeo, Andrews, Astor, Hutnick, McGuire.

Councilman Astor moved, Councilman McGuire seconded motion to adopt the following resolution.

BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Ogdensburg to accept a letter of retirement from Susan Crum, Clerk Typist.

BE IT FURTHER RESOLVED that the effective date of Ms. Crum's retirement is October 1, 2013.

Yeas: Amodeo, Andrews, Astor, Hutnick, McGuire. Copy attached as Schedule 1.

Councilman Astor moved, Councilman McGuire seconded motion to adopt the following resolution.

BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Ogdensburg to accept a letter of retirement from Ann Peters, Water Cashier.

BE IT FURTHER RESOLVED that the effective date of Ms. Peter's retirement is September 27, 2013.

Yeas: Amodeo, Andrews, Astor, Hutnick, McGuire. Copy attached as Schedule 2.

Councilman McGuire moved, Councilman Astor seconded motion to introduce an ordinance entitled **AN ORDINANCE AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION OF \$48,200 FOR THE PREPARATION AND EXECUTION OF A COMPLETE PROGRAM OF REASSESSMENT OF REAL PROPERTY IN THE BOROUGH OF OGDENSBURG, COUNTY OF SUSSEX, STATE OF NEW JERSEY FOR THE USE OF THE LOCAL ASSESSOR OF THE BOROUGH** on first reading. Public hearing is schedule for September 9, 2013.

WHEREAS, the Sussex County Board of Taxation has ordered the Borough of Ogdensburg, New Jersey (the "Borough") to implement a municipal-wide reassessment of real property in the Borough of Ogdensburg to be completed by January 10, 2014 and to go into effect for the 2014 year; and

WHEREAS, the Local Budget Law of New Jersey and in particular N.J.S.A. 40A:4-53, provides that a municipality may adopt an ordinance authorizing a special emergency appropriation for, among other things, the preparation and execution of a complete program of reassessment of real property for the use of the local assessor when such is ordered by the County Board of Taxation.

NOW, THEREFORE, BE IT ORDAINED by the governing body of the Borough of Ogdensburg in the County of Sussex, State of New Jersey as follows:

Section 1. A special emergency appropriation in the amount of \$48,200 is hereby authorized and made for the purpose of the preparation and execution of a complete program of reassessment of real property in the Borough of Ogdensburg, New Jersey for the use of the local assessor of the Borough.

Section 2. The Borough is hereby authorized to finance such appropriation from surplus funds available or by issuing special emergency notes from time to time in accordance with the provision of N.J.S.A. 40A:4-55, all as shall be determined by and pursuant to a resolution or resolutions of the Borough to be hereafter adopted.

Section 3. In accordance with the requirements of N.J.S.A. 40A:4-53, a copy of this ordinance as adopted shall be filed with the Director of Local Government Services in the Department of Community Affairs of the State of New Jersey.

Section 4. This ordinance shall take effect after publication after final adoption as provided by law.

Yeas: Amodeo, Andrews, Astor, Hutnick, McGuire. Copy attached as Schedule 3.

Connie Gibson along with the Mora family attended the meeting to present the Police Department with a donation for all the help they have given the family with their moth Alice Mora.

Robert Armstrong, Chair for the Land Use Board spoke about the Main Street Streetscape. The Main Street Streetscape is on the Freeholders agenda for September 12, 2013. All bids should be back by September 10th when the bids will be opened. The award of the bid will be on September 23, 2013. Mr. Armstrong stated the project is on schedule.

Councilman Andrews gave a quick update on the generator. The permits are all in order and the next step is to remove the shrubs in order to put in the generator and then set up a date with the electricians. Councilman Andrews also mentioned that the new police car should be coming in this week and the Borough should get it by September 1, 2013.

Water meter installation plan was discussed. There will be a spread sheet done of all the people who are need of a new meter. Councilman Opilla will be reaching out to as many residents as possible to make appointments for new meters. Residents will be able to have their meters changed starting at 8:00 a.m. Mayor Ciasullo mentioned that the fire truck is back and should be in service for a long time. Mayor Ciasullo is very gratefully for the help Ogdensburg received from Sparta with the loan of their apparatus. Mayor mentioned that Ogdensburg still does not have the final word from the insurance. Chris Ross, Department of Public Works will be taking his exam for Supervisor on October 23, 2013. Mayor Ciasullo mentioned that he has spoken with Sparta again regarding the shared service for Court and was told they have a proposal for Court, which they feel will be good for Ogdensburg. As soon as their Council approves the agreement, a copy will be sent over for Ogdensburg to review.

Mayor mentioned briefly that the reassessment for Ogdensburg will be starting shortly.

Councilman Astor spoke briefly about the road repairs. The Department of Public Works has been working on getting the roads in shape for the oil and stoning. They are looking to start on Thursday or Friday and will start in Ogden Hills. Chris Ross asked the Mayor about the Grant for the roads. Mayor Ciasullo said he will be in touch with the Engineer regarding the grant. Councilman Amodeo spoke about Heater's Pond and said the pond looks clear and the weed spraying seems to be working. Councilman Amodeo said he would like the back area to be done. Councilman Amodeo also mentioned that the Pond is closed as of Friday, September 16th due to lack of life guards. Council discussed having life guards who could stay through Labor Day. Also discussed was swim meets and reimbursement. The Department of Public Works Supervisor gave an update on the PEOSHA violations. It was mostly paperwork and training. Four of the seven violations are taken care of and the DPW Supervisor is looking into the training.

Council discussed having background checks done on future hiring's for the Borough. At present there is nothing in place but Council will start looking into what needs to be done. Councilman McGuire mentioned that the ad for the position in the Finance Department was advertised in the NJ Herald for three days. Interviewed three applicants based on the ordinance for home rule. One of the applicants refused the position due to salary. The person hired was best qualified and accepted the salary offer. Councilman McGuire briefly spoke about the water cashier position and gave a description of the job.

Mayor Ciasullo mentioned that there was a mix up with the collection of recyclables and regular garbage with the school. The Mayor stated that he has put a call into Global and the problem will be rectified. Councilman Andrews spoke about a program for the Police Department, which will include four other towns. Sparta being one of them and who the Borough has a contract with for dispatching Councilman Andrews feels it would be the best way to go and purchase the program. Because of the expense he would like to put the program in the capital ordinance along with other projects the Borough will be doing. Councilman McGuire mentioned that he has obtained estimates for the parking lot and the Borough Hall and is still looking into a security camera for the recycling center. Councilman Andrews moved, Councilman McGuire seconded motion to have a capital ordinance done in the amount of \$35,000 for various projects. Yeas: Amodeo, Andrews, Astor, Hutnick, McGuire. Ordinance will be introduced at the September 9th meeting. Mayor Ciasullo discussed the property maintenance with property on Highland Avenue. The grass is very high and can become a health issue. Mayor stated that Kevin Kervatt has reached out to the bank but they will not give out the name of the company they use for maintenance on foreclosed properties. Council discussed whether the Borough should clean up the property and put a lien on the property. Unfortunately, since there are other lien holders on foreclosed properties the Borough would most likely not see any payment from a lien. The Borough will continue to look into the matter.

Mayor Ciasullo read a letter from Samantha McCurry, Miss Ogdensburg, 2013 who wanted to thank everyone who voted and supported her for the People's Choice Award. Councilman Andrews also shared a verbal correspondence. On August 21st a resident came into the Police Department to say how impressed he was with a car burglary again. On the previous night the police located most of his belongings and then they called out a canine unit in the hope of finding the suspect.

Councilman Andrews moved, Councilman McGuire seconded motion to open the public session of the meeting. Yeas: Amodeo, Andrews, Astor, Hutnick.

Pat Fitzgibbons, 51 Edison Avenue spoke about work being done on the railroad tracks. There is a pipe running under the roadway which is pitched the wrong way. Mr. Fitzgibbons mentioned that the men from the railroad when fixing the roadway

completely blocked off the end of the pipe on the south side so that if anything ever gets into it there now its just going to get backed up. Mr. Fitzgibbons wanted to know if the people from the railroad ever discussed anything with the Borough Engineer since it belongs to the borough. Mayor told Mr. Fitzgibbons that he spoke with the person in charge of the project and explained to Mr. Fitzgibbons what would be involved. Wayne Ingerto, 69 High Street wanted to thank Council and the Department of Public Works for all the help they gave with the beautification of the school. He really appreciated everything that was done. Cliff Lowe updated the Mayor and Council on the Eagle Scouts. They are looking for more donations and are building tables for the pavilion. He also asked Council when the roads will be done. Chris Ross also spoke about the Emergency Action Plan and whose name should be on the list. The Mayor referred him to Eric Slater and Kevin Kervatt for the information and asked Chris to notify him when the list is updated.

At 8:45 p.m. Councilman Andrews moved, Councilman McGuire seconded motion to go into executive session to discuss police contract and Chief's contract. Yeas: Amodeo, Andrews, Astor, Hutnick, McGuire.

At 9:45 p.m. after returning from executive session there was discussion on the 100th Anniversary and what they would like to have. Council is looking at September 25th to have another meeting. It will be at the historical museum at 7:00 p.m.

There being no further business, Councilman McGuire moved, Councilman Hutnick seconded motion to adjourn the meeting. Yeas: Amodeo, Andrews, Astor, Hutnick, McGuire.

Meeting adjourned at 9:49 p.m.

Borough Clerk

Mayor