

SPECIAL MEETING
May 23, 2011

A special meeting of the Mayor and Common Council of the Borough of Ogdensburg, Sussex County, New Jersey, was held in the Council Chambers, in the Borough Hall on May 23, 2011.

Mayor Ciasullo called the meeting to order at 5:30 p.m.

Upon roll call the following Council Members appeared and answered the call: Amodeo, Hann, McGuire, Opilla. Absent: Councilman Andrews.

Notice requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on May 11, 2011.

The purpose of this meeting is to review and update the Borough Employee Manual. Council went over sick time, vacation time, clothing allowances, delayed opening, closing borough offices. The Borough Hall is now open from 9:00 a.m. to 4:30 p.m. Council discussed changing the hours to 9:00 a.m. to 4:00 p.m. Also spoke about meal allowances and hiring another person for Department of Public Works. Council also discussed health insurance, opting in and out of the insurance. An employee can opt in between April and May. Council briefly discussed doing employee evaluations.

The Mayor asked Council to look over the manual for any final changes. Once all the revisions have been made the manual will be reviewed by the Borough attorney.

There being no further business, Councilman Hann moved, Councilman Opilla seconded motion to adjourn the meeting. Yeas: Amodeo, Hann, Ingerto, McGuire, Opilla.

Meeting adjourned at 6:26 p.m.

Borough Clerk

Mayor